

MINUTES OF A PUBLIC HEARING AND REGULAR MEETING  
OF THE BOARD OF LIBRARY TRUSTEES  
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Public Hearing and Regular Meeting of the Board of Library Trustees of the Barrington Public Library District was held on September 12, 2011, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on September 8, 2011.

Present and acting as trustees:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President  
Henry G. Wisniewski, Treasurer  
Kathleen A. Peterson, Secretary  
Richard J. Ryan, President Emeritus  
Barbara A. Pintozzi  
William J. Pizzi

Also in attendance were:

Detlev Pansch, Executive Director  
Wayne Tegeder, Friends of the Library  
Betty O'Grady, staff

President Minner called the Public Hearing to order at 7:05 p.m. There were no members of the public in attendance except Wayne Tegeder. The Public Hearing was closed at 7:06 p.m.

President Minner called the Regular Meeting to order at 7:06 p.m. He asked if there were corrections on the minutes of August 6. There were none. Mr. Wisniewski moved, and Ms. Clifford seconded, to approve the minutes of August 6.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

Under President's report, Mr. Minner stated that Ordinance 2011-4, the Budget and Appropriations Ordinance, was submitted for approval. Mr. Wisniewski moved, and Mr. Minner seconded, to adopt Ordinance 2011-4, the Budget and Appropriation Ordinance for fiscal year 2011-2012.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

Mr. Minner asked for approval of Ordinance 2011-5, the ordinance authorizing the levy of an additional tax for the maintenance, repairs and alteration of the library building and equipment. After discussion, Mr. Wisniewski moved, and Mr. Ryan seconded, to adopt Ordinance 2011-5.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

Treasurer Wisniewski presented the Treasurer's report. Beginning balance was \$7,011,690.18. Receipts were \$132,481.45 and expenditures \$461,459.56, leaving an ending balance of \$6,682,712.07. This ending balance is \$1,099,917.81 greater than that of one year ago. Ms. Peterson moved, and Ms. Clifford seconded, to approve the Treasurer's report and bills for payment as submitted.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

Mr. Ryan presented the Personnel Committee report. A meeting was held prior to the Public Hearing. The performance of the Executive Director was discussed and a salary figure was agreed upon for the fiscal year beginning July 1, 2011. The board agreed that the director's raise as recommended by the Personnel Committee will be posted in a letter to him.

Director Pansch thanked the board, and said the past year had been a good one. The library has had an opportunity to revamp the ILL service. Two part-time staff members will handle this service. A new document scanner was received as a generous gift from the Friends. It can scan documents into numerous formats. It has a color scanner also. Documents can be sent to a printer or your email. It can scan books also. If sent to your email it is free.

We have asked the Village of Deer Park if we could move the library book drop to the Village Hall instead of Charlie Brown Park. At Charlie Brown Park, the area was not always plowed, and the Village Hall is always plowed. It will be more accessible there.

Chapter 2 of "Serving our Public" was discussed. It is part of the Per Capita Grant requirement.

Regarding the snow removal contract, Head Custodian Russell Sanders is satisfied with Ralph Kottke & Sons, Inc. work. Mr. Kottke has not increased his rates for several years. Mr. Ryan moved, and Ms. Pintozzi seconded, to accept their proposal for snow plowing.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

Director Pansch reviewed a plan for an electronic entrance system for the back door. In 2009 a keypad system was installed. This system has been nothing but trouble and it will cost \$1,200.00 to replace it. The library should move forward and set ourselves up for a future entry system as we renovate. The newer systems use a card or a fob. You can program it to schedule entry into the building at a certain time. Mr. Pansch had a proposal for \$7,000.00 for one keypad and cards or fobs.

The board discussed the subject. Mr. Minner moved, and Mr. Pizzi seconded, to purchase the WP entry system for the back door.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

The board had received a corrected financial plan laid out the way it should be.

Mr. Tegeder presented the Friends of the Library report.

Mr. Tegeder reported that the Barrington Community Foundation asked for a report on how the grant money was spent. It was very well written by Rose Faber. The Friends have also reported the grant to both state and federal authorities. Mr. Tegeder felt all this reporting was a bit much.

The Friends next book sale will be held October 22 and 23. There will be a security officer in attendance.

Director Pansch noted that the book drops now have the new branding. The book drop company has added the new color. The charcoal color is now standard for the book drop company and fits in with the library's new logo.

Mr. Minner asked if there was any Old Business. Ms. Pintozzi asked that it be put on record how much the new look of the newsletter is liked. The board members agreed. Mr. Pansch said that the template which Kasey Dasko designed was used for the newsletter. Several board members felt that the attendance at programs has increased because it is so easy to locate them in the newsletter.

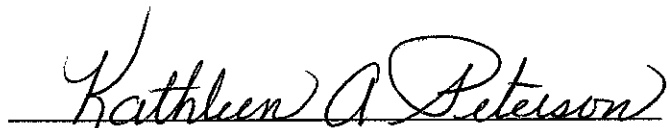
Under New Business, Ms. Pintozzi reported that the new exhibit by Kelly Stachura is amazing. She has gone far beyond what is usually offered. The card catalog has something in every drawer! The artist's reception will be held on Wednesday, September 14.

There being no further business, Mr. Wisniewski moved, and Ms. Pintozzi seconded, to adjourn. Adjournment was at 7:48 p.m.

Ayes: Minner, Clifford, Wisniewski, Peterson, Ryan, Pintozzi, Pizzi

Nays: 0

Motion CARRIED.

  
Kathleen A. Peterson, Secretary