

BARRINGTON PUBLIC LIBRARY DISTRICT
PUBLIC HEARING & REGULAR MEETING MINUTES

September 14, 2026, 7 PM

Meeting Room A

I. CALL TO ORDER

President Carr called the Public Hearing and Regular Meeting to order at 7:00 PM.

II. ROLL CALL

Trustees Present: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Trustees Absent: None

A quorum is present.

Staff Present: Executive Director Jason Pinshower, D. Golding, J. Katsion, T. Nielsen, A. Prchal, L. Rosenthal, L. Stordahl

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

No comments were offered during Public Comment.

III. (a) PUBLIC HEARING – BUDGET AND APPROPRIATIONS HEARING

President Carr opened the Budget and Appropriations Public Hearing at 7:01 p.m. The opportunity for public comment was provided. There were no members of the public present. The Public Hearing was closed at 7:03 p.m.

REGULAR MEETING –

President Carr moved the Summer Reading Presentation forward on the Agenda. Aly Prchal, Head of Youth Services, and Danielle Golding, Adult Services Librarian, presented the 2026 Summer Reading Report. The 11.5-week Summer Reading Program, held from May 29 through August 17, was offered to children, teens, and adults and achieved a 10-year participation high, with 2,844 participants, representing an 11% increase over 2025. Participants completed 23,478 activities, submitted 1,218 book reviews, read 62,973 books, and collectively logged 3,463,327 minutes of reading, surpassing the program's two-million-minute goal within 40 days. Fifty-one percent of participants read for five hundred minutes or more, and 19,547 rewards were redeemed or collected from the library. The Book of the Summer and Hot Book Summer initiatives were also highlighted, along with extensive outreach efforts that included visits to nine schools reaching approximately 3,000 students and promotion at community and senior living events. Staff reported positive feedback from participants and families, noting that the program's badges, activities, and incentives helped motivate children to read and contributed to positive reading experiences.

IV. APPROVAL OF MINUTES

Motion by Vice President Lucas to approve the Regular Meeting Minutes of July 13, 2026, as presented.

Second: Secretary Ordway

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway

Nays: None

Absent: None

Abstain: Prigge
Motion: CARRIED.

Motion by Trustee Cunningham to approve the Special Meeting Minutes of August 10, 2026, as presented.

Second: Treasurer Prigge

Ayes: Carr, Cunningham, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: Forsyth-Tuerck
Motion: CARRIED.

V. MISCELLANEOUS REPORTS/BUSINESS

President

The following staff members were recognized for milestone anniversaries:

- Holly Koepsel, 10 years, Customer Service
- Kurt Zemla, 10 years, Building Services
- Elizabeth Morris, 20 years, Technical Services
- Richard Polomsky, 25 years, Material Services
- Mike Zielinski, 10 years, Material Services
- Stefanie Molinaro, 10 years, Youth Services
- Laura Hornbostel, 20 years, Material Services

Treasurer

The July Treasurer's Report was reviewed. The beginning balance was \$8,986,705.01. Revenue received in July totaled \$4,891,562.89, with expenditures amounting to \$617,915.18, leaving an ending balance of \$13,260,352.72.

Treasurer Prigge moved to approve the July Financial Report and Bills for Payment as presented.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

The August Treasurer's Report was reviewed. The beginning balance was \$13,260,352.72. Revenues for August totaled \$420,611.69, and expenditures amounted to \$616,250.08, resulting in an ending balance of \$13,064,714.33.

A motion to approve the August Financial Report and Bills for Payment as presented was made by Treasurer Prigge and seconded by Vice President Lucas

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None

Absent: None
Abstain: None
Motion: CARRIED.

Executive Director

Director Pinshower noted that the parking lot had been recently re-striped. Walkway lines were added to enhance the safety of our visitors.

The Outdoor Space Master Plan is moving along as expected. The project will be presented for a vote at the Village Board Meeting tonight (Sept. 14). Jason Katsion will be in attendance to represent the Library and answer any questions the Village Board may have.

The Illinois Public Library Annual Report (IPLAR) has been certified by President Carr and Secretary Ordway and submitted to the state of Illinois.

VI. REPORTS OF COMMITTEES

Policy Committee:

The Policy Committee met at 6:00 p.m. prior to the Regular Board Meeting to review the Board Bylaws and Policies. The Committee discussed proposed changes to the following policies:

- **Policy Manual – Section 4.4 – Non-Resident Cards:** The policy was revised to allow non-resident card fees to be paid in quarterly installments.
- **Board Policy – Section 4.0 – Participation by Electronic Means:** The policy was revised to include active military personnel and to change the notification requirement from 48 hours to notifying staff as soon as possible.

Motion by Policy Chair Forsyth-Tuerck to approve the proposed update to Section 4.4 of the Policy Manual as presented.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Prigge
Nays: Ordway
Absent: None
Abstain: None
Motion: CARRIED.

Motion by Committee Chair Forsyth-Tuerck to approve the proposed update to Section 4.0 of the Board Policies as presented.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Prigge
Nays: Ordway
Absent: None
Abstain: None
Motion: CARRIED.

Personnel Committee:

The Personnel Committee met at 6:30 p.m. prior to the Regular Meeting to review and discuss the proposed changes to the Organizational Chart.

Motion by Committee Chair Lucas to approve the proposed change to the ORG chart as presented.
Second: Treasurer Prigge

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Budget, Finance, and Levy Committee:

The Committee scheduled a meeting for October 12, 2026, at 6:00 p.m. to discuss the upcoming levy to be adopted at the November meeting.

Audit Committee:

The Secretary's audit has been completed. All records were found to be in order.

VII. OLD BUSINESS

VIII. NEW BUSINESS

Consideration of Ordinance 2026-3

The Board reviewed Ordinance 2026-3. Director Pinshower noted that nothing had changed since the adoption of the Tentative Budget Ordinance was approved in June of 2026.

Treasurer Prigge moved to approve Ordinance 2026-3, an Ordinance providing for the Budget & Appropriations of the Barrington Public Library District, Cook, Kane, Lake and McHenry Counties, Illinois, for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as presented.

Second: Vice President Lucas

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of Updated Employee Benefit Offerings:

The Board was asked to consider adding a third employee health care plan option, a High-Deductible Health Plan (HDHP) with coverage for GLP-1 medications. Employees would continue to select one of the available plans, and the additional option would not result in an increased cost to the Library. The Board was also asked to consider separating vision coverage from the medical plans, allowing employees to independently elect whether they wish to participate in vision coverage.

President Carr moved to approve the employee benefit offerings available through LIMRiCC, including the addition of a High-Deductible Health Plan and the restructuring of the existing vision coverage to be offered separately from the medical plan.

Second: Trustee Forsyth-Tuerck

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Prigge

Nays: Ordway

Absent: None

Abstain: None

Motion: CARRIED.

Consideration of CDW-G Contract Renewal for VMWARE Broadcom Bundle

IT Manager, Tom Nielsen, shared the three-year quote for VMWARE.

Vice President Lucas moved to approve the 3-year contract renewal with VMWARE to support our server hardware in an amount not to exceed an annual cost of \$38,954.12, and to authorize Director Pinshower to execute the agreement on the Board's behalf.

Second: Treasurer Prigge

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Consideration of CDW-G Contract Renewal for Dell VxRail

Mr. Nielsen explained that this is for maintenance support of the Library's hardware and noted that technology pricing is highly volatile right now as we are competing with data centers.

President Carr moved to approve the CDW-G contract renewal for Dell VX Rail Support in an amount not to exceed \$50,000, and to authorize the Executive Director to sign on the Board's behalf.

Second: Treasurer Prigge

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Consideration of STL Business and Technology Solutions Agreement for Wireless Access Points

Mr. Nielsen explained that this is the amount that the Library will pay upfront, but that we will receive a 50% rebate from the Federal Government for E-Rate.

Secretary Ordway made a motion to approve the STL Business and Technology Agreement for Wireless Access Points in an amount not to exceed 61,018.68, and to authorize the Executive Director to execute the agreement on the Board's behalf.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

IX. GENERAL INFORMATION

Deputy Director Katsion noted that the Village Board approved the Amendment to an Existing Special Use Plan for the Outdoor Pavillion their meeting tonight.

X. ADJOURNMENT

Motion by Vice President Lucas to adjourn the meeting at 7:49 P.M.

Second: Trustee Cunningham

All voted Aye.

Motion carried.

/s/ Anne Ordway Secretary