

BARRINGTON PUBLIC LIBRARY DISTRICT

REGULAR MEETING MINUTES

November 10, 2025, 7 PM

Zimmerman Room

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 PM

II. ROLL CALL

Trustees Present: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Trustees Absent: None.

A quorum is present.

Staff Present: Executive Director Jason Pinshower, J. Katsion, L. Rosenthal

Guests in attendance:

Jasleen Kaur, Lauterbach & Amen for Audit Presentation

Shaun Kelly, Engberg Anderson

Dave Frigo, Hitchcock Design Group

Community Members:

Butler, K.	Gent, S.	Mayland, S.	Ratalko, M.	Strey, E.
Coonrad, I.	Hrankowsky, M.	Nara, S.	Renen, N.	Tarpey, L.
Dave, S.	Hayashi, S.	Palapanthy, M.	Ryder, E.	Weber, K.
Evang, M.	Kim, A.	Perrelli, E.	Shakir, J.	Zeller, M.
Ewkarekukeo, A.	Manczak, J.	Pioro, O.	Shery, F.	Zivkovic, M.
Felflz, N.	Massillo, C.	Ramsdale, M.	Singh, M.	

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

Public Comment was held. No one wished to address the Board.

President Carr moved the Audit Presentation to the top of the agenda.

Jasleen Kaur presented the FY 2024-2025 Annual Comprehensive Financial Report (ACFR) on behalf of Lauterbach & Amen and stated that the Library received a clean opinion and has sound internal controls in place.

IV. APPROVAL OF MINUTES

Motion by Vice President Lucas to approve the Regular Meeting Minutes of October 13, 2025, with the deletion of the second paragraph in Section VI. Reports of Committees.

Second: Trustee McCarthy

Ayes: Carr, Lucas, McCarthy, Prigge

Nays: Cunningham, Ordway

Absent: None

Abstain: Forsyth-Tuerck

Motion: CARRIED.

Motion by Trustee Cunningham to approve the Budget, Finance, and Levy Committee Meeting Minutes of October 13, 2025, as presented.

Second: Secretary Ordway

Ayes: Carr, Cunningham, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: Forsyth-Tuerck

Motion: CARRIED.

V. MISCELLANEOUS REPORTS/BUSINESS

President

President Carr announced the 10-year anniversary of Kelly Avila, Adult Services Specialist.

Treasurer

The monthly Treasurer's Report was reviewed. The beginning balance was \$13,152,782.77. Revenue received in October totaled \$625,026.30 with expenditures amounting to \$878,979.44, leaving an ending balance of \$12,898,829.63.

Trustee Forsyth-Tuerck moved to approve the Financial Report and Bills for Payment as presented.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Executive Director

Our annual TEDx event was a great success with some of our best speakers to date including Mary Anne Block, NCTM, Founder and President of Music Blocks, Dr. Brian Coyle, Director of Cultural Affairs, Village of Barrington, and Josh Skaja, Owner of GuitarOS and Music Director for Under the Streetlamp.

Staff from the Library presented three programs at the Illinois Library Association Annual Conference: Adult Services Librarians Kate Mills, Whitney Martin, and Danielle Golding, along with Adult Services Assistant Ashley Sero, presented "Fandom Fests for All –Even on a Budget." Digital Services Manager Mike Campagna, along with staff from four other libraries, presented "E-Resources for All: Building an Inclusive and Demand-Driven Digital Collection." Dave Frigo of Hitchcock Design Group, Jennifer Lucas, and Jason Pinshower, presented "Get Outside! Steps to Creating an Outdoor Master Plan."

VI. REPORTS OF COMMITTEES

None.

VII. OLD BUSINESS

Reconsideration of Upholstery Bids

Vice President Lucas moved to authorize Director Pinshower to execute the contract for the FY26 Upholstery Project to Continua in an amount not to exceed \$64,041.27.

Second: Secretary Ordway

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

VIII. NEW BUSINESS

Consideration of the Fiscal Year 2024-2025 Audit

Motion by Vice President Lucas to accept the Fiscal Year 2024-2025 Audit as presented.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of Ordinance 2025-4, Levying and Assessing Taxes of Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the Fiscal Year Beginning July 1, 2025, and ending June 30, 2026.

Motion by Treasurer Prigge to approve Ordinance 2025-4 as presented.

Second: Trustee Forsyth-Tuerck

Ayes: Carr, Forsyth-Tuerck, Lucas, McCarthy, Prigge
Nays: Cunningham, Ordway
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of the Pavillion Project Understanding

Treasurer Prigge moved to approve the Pavillion Project Understanding with Engberg Anderson for architectural design services in an amount not to exceed \$262,400.00, and to authorize Director Pinshower to execute the agreement on the Board's behalf.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

IX. General Information

President Carr and Vice President Lucas attended the Illinois Library Association Annual Conference. They look forward to sharing conference webinars—as they become available—with the Trustees as future training opportunities.

Executive Director Pinshower instructed the Board to review the Illinois Library Association's "Illinois Public Library Standards" prior the December Board Meeting. There is also a webinar on the subject—"A Tool in Your Toolbox: Demystifying the Illinois Library Standards"—scheduled for November 20.

X. ADJOURNMENT

Motion by President Carr to adjourn the meeting at 8:07p.m.

Second: Trustee Forsyth-Tuerck

All voted aye. ***Motion Carried.***

/s/ Anne Ordway Secretary