

BARRINGTON PUBLIC LIBRARY DISTRICT
REGULAR MEETING MINUTES

June 9, 2025, 7 PM
Zimmerman Room

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 PM. Ms. Carr, Ms. Forsyth-Tuerck, and Mr. McCarthy were officially sworn in by taking the oath of office.

II. ROLL CALL

Trustees Present: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Prigge,
Trustee Ordway present via video call.

Trustees Absent: None

A quorum is present.

Staff Present: Executive Director Jason Pinshower, T. Nielsen, J. Katsion, L. Rosenthal, L. Stordahl

Guests in attendance: L. Collister, L. Davis, J. Rojo, J. Tuerck

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

Guests were welcomed. No one in attendance wished to address the Board.

IV. APPROVAL OF MINUTES

The Minutes from the May Meeting were reviewed. Motion by Trustee Prigge to approve the Regular Meeting Minutes of May 12, 2025, as presented.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, Ordway, Prigge

Nays: None

Absent: None

Abstain: McCarthy

Motion: CARRIED.

V. MISCELLANEOUS REPORTS/BUSINESS

President

Election of Board Officers

President Carr presented the following slate of officer candidates for consideration:

- Carrie Carr, President
- Jennifer Lucas, Vice President
- Lindsay Prigge, Treasurer
- Anne Ordway, Secretary

Motion by Trustee Lucas to accept the slate of officers as presented.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway Prigge

Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

President Carr appointed the following Trustees to serve as Committee Chairs:

- Audit Committee: Kristin Cunningham, Chair and Rachel Forsyth-Tuerck
- Budget Committee: Lindsay Prigge, Chair
- Building Committee: Rick McCarthy, Chair
- Long Range Planning Committee: Anne Ordway, Chair
- Personnel Committee: Jennifer Lucas, Chair
- Policy Committee: Rachel Forsyth-Tuerck, Chair

Tom Nielsen, IT Manager, was congratulated on 25 years with the Library.

President Carr appointed Trustee Cunningham to serve as Secretary Pro Tem to sign the documents approved by the Board.

Treasurer

The monthly Treasurer's Report was reviewed. The beginning balance was \$10,741,933.87. Revenue received in May totaled \$89,335.71, with expenditures amounting to \$1,037,794.51, leaving an ending balance of \$9,793,475.07.

Vice President Lucas moved to approve the May 2025 Financial Report and Bills for Payment as presented.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Executive Director:

Programming News: The Youth Services Department heard from a lot of excited students as they completed their Summer Reading Outreach Visits.

Director Pinshower cordially invited all current and former Board Members to the 100 Year Anniversary Party taking place on Saturday, June 21st. Board Members were encouraged to share the invitation with as many folks as possible.

There were many successful and heavily attended events in May including the following:

- Touch a Truck – 933 attendees
- Summer Reading Kick Off – 1,199 attendees
- Librarian Puppet Show – 120 attendees
- Capstone Café, 511 attendees

Director Pinshower invited the Trustees to take a look at the transformed courtyard space behind the atrium windows.

VI. REPORTS OF COMMITTEES

Budget Committee:

The Public Hearing for the Budget and Appropriations Ordinance will be held on September 8, 2025.

VII. OLD BUSINESS

VIII. NEW BUSINESS

Consideration of the Dell Computer Purchase Quote

IT Manager, Thomas Nielsen, presented the information for the Dell Computer quote. While the computers are budgeted for the upcoming FY2026, he is being proactive in order to negate the impacts and uncertainties of the tariffs. Approving the quote today will lock in the rate, though we won't actually pay for them until they arrive, which will likely be in September. These computers are on a 5-year standard replacement rotation.

Trustee Cunningham moved to approve the quote from Dell for the purchase of computers and equipment in an amount not to exceed \$67,136.47 and to authorize the Executive Director to sign on the Board's behalf.

Second: Vice President Lucas

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of Ordinance 2025-1

Ordinance 2025-1 was reviewed. Finance Manager, Lauren Rosenthal, explained that the column on the left is the working budget that was approved by the Board in April, and that the column on the right is the appropriation, which is the legal limit of what could be spent should we have an emergency.

President Carr moved to approve Ordinance 2025-1, An ordinance providing for the tentative budget and appropriations of the Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as presented.

Second: Treasurer Prigge

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of Ordinance 2025-2

The Board reviewed Ordinance 2025-2 and discussed the possibility of modifying the schedule to forgo the August Meeting. The Trustees were in agreement with no dissent expressed.

Vice President Lucas moved to approve Ordinance 2025-2, an ordinance establishing the schedule of Regular Meetings of the Barrington Public Library Board of Trustees for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026, as amended, to not include the August meeting.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Consideration of Resolution 2025-3

Resolution 2025-3 was reviewed with a little background information provided by Director Pinshower.

Treasurer Prigge moved to approve Resolution 2025-3, an annual resolution authorizing Public Library District Non-Resident Cards.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Consideration of Van Purchase

Mr. Pinshower presented the quote for the purchase of an E-Transit van and explained that the Library has been awaiting the availability of a suitable E-Transit van over the past few years. A build date is now expected by the end of the month, pending Board approval to proceed. The van is projected to save the Library approximately \$1000 annually in fuel and maintenance costs.

Vice President Lucas moved to approve the purchase of the van in an amount not to exceed 64,088.70 for the use of the Library District to distribute and pick up books and materials at remote locations throughout the district.

Second: Trustee McCarthy

Ayes: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

IX. GENERAL INFORMATION

X. ADJOURNMENT

Motion by President Carr to adjourn the meeting at 7:30 PM

Second: Trustee Cunningham

All voted aye. **Motion carried.**

/s/ Anne Ordway Secretary