

BARRINGTON PUBLIC LIBRARY DISTRICT
REGULAR MEETING MINUTES

March 10, 2025, 7 PM
Zimmerman Room

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 PM.

II. ROLL CALL

Trustees Present: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Trustees Absent: None

A quorum is present.

Staff Present: Executive Director Jason Pinshower, J. Ary, J. Katsion, L. Rosenthal, L. Stordahl

Guests in attendance: F. Armocida, J. Ashly-Friedman, M. Baldassano, S. Bongiorno, J. Clossin, J. Cruz, G.D., L. Davis, A. Evans, R. Forsyth-Tuerck, L.H., S. Jeffries, W. Krause, A. Manogura, E. Matta, E. Menke, B. O'Donnell, M.R., A. Rivera, N. Riverdahl, K. Shripathi, L. Tovar, P. Vandoorrenaaler, L. Villegas, P. Vorn, A.Wu

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Carr welcomed all the Barrington High School Students and thanked them for attending the meeting. Public Comment was held. No one present wished to address the Board.

IV. APPROVAL OF MINUTES

The Minutes from the February Regular Meeting were reviewed. Motion by Treasurer Lucas to approve the Regular Meeting Minutes of February 10, 2025 as presented.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

The Policy Committee Minutes from February were reviewed. Motion by Vice President Miller to approve the Policy Committee Meeting Minutes of February 10, 2025 as presented.

Second: Trustee McGrath

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

V. MISCELLANEOUS REPORTS/BUSINESS

President

Treasurer

The monthly Treasurer’s Report was reviewed. The beginning balance was \$12,511,936.79. Revenue received in February totaled \$146,261.63 with expenditures amounting to \$578,164.79; leaving an ending balance of \$12,080,033.63

Director Pinshower answered Trustee questions regarding a couple of bills paid in February.

Treasurer Lucas moved to approve the February 2025 Financial Report and Bills for Payment as presented.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

Motion: CARRIED.

Executive Director:

Programming News: Fandom Fest was a big success with 1,467 attendees. A new daytime book club, Cover to Cover, will be launched in April.

Outdoor Landscape Master Plan: The stakeholder group will meet with Hitchcock in early April to go over the 95% plan, which includes pricing associated with each area. Following that meeting, a Long Range Planning Committee meeting will be scheduled so that Hitchcock can present to the Board.

VI. REPORTS OF COMMITTEES

The Budget, Finance, and Levy Committee will meet on April 14, 2025 at 6 PM in the Zimmerman Room to discuss the working budget for Fiscal Year 2026.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

Consideration of the Pay Grade Table for Fiscal Year 2026

Director Pinshower presented the proposed Pay Grade Table for FY26.

Ms. Ary, the Library’s Human Resources Manager, addressed questions from the Trustees and explained that each of the proposed pay grades had been increased by 2.9% over last year’s table to account for the annual CPI index. She noted that adjusting the pay grade table is a common compensation practice to ensure competitiveness in staffing and hiring. Ms. Ary further explained that the Pay Grade Table is often used when hiring new employees to maintain competitiveness with similar libraries in the area, while also providing compensation guidelines for current staff.

A motion was made by President Carr to approve the Proposed Pay Grade Table for Fiscal Year 2026 as presented.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of Apple Devices Replacement

Director Pinshower presented the Apple Devices Replacement Quote. It was noted that this expense was budgeted for in the current fiscal year budget and replaces the majority of the Library’s Macs and Apple Devices used within the Library, which are on a 5 year replacement cycle.

Trustee Cunningham suggested that the old devices be traded in to Apple. Director Pinshower will look into that with the IT Manager.

Motion by Treasurer Lucas to approve the quote for the replacement of Apple devices in an amount not to exceed \$35,068.00.

Second: Vice President Miller

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

Consideration of AVI Proposal

Director Pinshower presented the AVI Quote for the Board’s consideration. This quote would cover the cost of replacing/updating the AV Equipment in Meeting Room A, Meeting Room B, and the Youth Services Story Room and was included in the current fiscal year budget.

Motion by President Carr to approve the AVI Quote to update the AV equipment in the Meeting Room and Story Room in an amount not to exceed \$137,185.00

Second: Trustee McGrath

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge
Nays: None
Absent: None
Abstain: None
Motion: CARRIED.

IX. GENERAL INFORMATION

Trustees were reminded to get their Statement of Economic Interests filed with Lake County by the May 1, 2024 deadline. Filing receipts should be sent to Lisa Stordahl.

Treasurer Lucas invited the Board Members to attend upcoming Trustee webinars on April 12th and another in May.

X. ADJOURNMENT

Motion by Trustee Prigge to adjourn the meeting at 7:31 PM

Second: Secretary Ordway

All voted aye. **Motion carried.**

/s/ Anne Ordway

Secretary