

BARRINGTON PUBLIC LIBRARY DISTRICT
REGULAR MEETING MINUTES

November 11, 2024, 7 PM
Zimmerman Room

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 PM and noted that Vice President Miller would be attending the meeting remotely due to a family emergency.

II. ROLL CALL

Trustees Present: Carr, Cunningham, Lucas, McGrath, Prigge
Vice President Miller was present via A/V call as noted above.

Trustees Absent: Ordway

A quorum is present.

Staff Present: Executive Director Jason Pinshower, J. Ary, J. Katsion, L. Rosenthal, L. Stordahl

Guests in attendance:

Monika Adamski, Lauterbach & Amen for Audit Presentation
E. Bradley, L.Davis, E. Donlea, M. McClary, J. Nichols, S. Thornton, R. Tuerck

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

Public Comment was held. Two guests addressed the board. Topics included adult learning opportunities and the Library's finances.

President Carr appointed Trustee Prigge as Secretary Pro Tempore in Secretary Ordway's absence, and moved the Audit Presentation to the top of the agenda.

Monika Adamski presented the FY 2023-2024 Annual Comprehensive Financial Report (ACFR) on behalf of Lauterbach & Amen and stated that the Library received a clean opinion and has sound internal controls in place. It was noted that the Library has changed from Cash Basis to Accrual Basis Accounting. Ms. Adamski commended Ms. Rosenthal and the Library's Management Team on their preparation and presentation of all materials needed to conduct the audit.

IV. APPROVAL OF MINUTES

Motion by Trustee Prigge to approve the Regular Meeting Minutes of October 14, 2024 as presented.
Second: Trustee Cunningham

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge

Nays: None

Absent: Ordway

Abstain: None

Motion: CARRIED.

Motion by Treasurer Lucas to approve the Budget, Finance, and Levy Committee Meeting Minutes of October 14, 2024 as presented.

Second: Trustee McGrath

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge
Nays: None
Absent: Ordway
Abstain: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS/BUSINESS

President

President Carr announced the 20 year anniversary of the Library's Graphic Artist, Lynn Van Dorn.

The Board recognized a \$500 donation by Mr. Mark Wesolowski in memory of his mother, Ms. Jacqualin Wesolowski.

Treasurer

The monthly Treasurer's Report was reviewed. The beginning balance was \$14,722,234.99. Revenue received in October totaled \$402,784.05, with expenditures amounting to \$1,098,243.61; leaving an ending balance of \$14,026,775.43.

Finance Manager, Lauren Rosenthal, noted that the majority of the property tax revenues for this fiscal year have already been received.

Treasurer Lucas moved to approve the Financial Report and Bills for Payment as presented.

Second: Vice President Miller

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge
Nays: None
Absent: Ordway
Abstain: None
Motion: CARRIED.

Executive Director

Director Pinshower noted that Deputy Director Katsion is working with the Arboretum to place a Book Drop in that location for the residents of South Barrington.

The Library is partnering with District 220 to have a book display in the Youth Services area entitled "Books to Build Character" in support of D220's Character Strong initiative.

Director Pinshower and Deputy Director Katsion are working with Mr. Joe Crimmins to conduct a Security Vulnerability and Facility Risk Assessment designed to help make staff members safer from active threats of violence, weather emergencies, and other crisis situations.

VI. REPORTS OF COMMITTEES

None.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

Consideration of the Fiscal Year 2023-2024 Audit

Motion by President Carr to accept the Fiscal Year 2023-2024 Audit as presented.

Second: Treasurer McGrath

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge

Nays: None

Absent: Ordway

Abstain: None

Motion: CARRIED.

Consideration of Ordinance 2024-4, Levying and Assessing Taxes of Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the Fiscal Year Beginning July 1, 2024 and ending June 30, 2025.

Motion by Treasurer Lucas to approve Ordinance 2024-4 as presented.

Second: Trustee Prigge

Ayes: Carr, Lucas, McGrath, Miller, Prigge

Nays: Cunningham

Absent: Ordway

Abstain: None

Motion: CARRIED.

Consideration of December 9, 2024 Regular Meeting Cancellation.

After a brief discussion, the Board decided to keep the meeting of December 9, 2024 as originally planned. No motion was brought before the board to cancel the meeting.

Consideration of a Natural Gas Purchase Contract

Trustee Cunningham moved to approve the Natural Gas Purchase Contract with Interstate Gas Supply, Inc. and to authorize the Executive Director to sign on the Board's behalf.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge

Nays: None

Absent: Ordway

Abstain: None

Motion: CARRIED.

X. ADJOURNMENT

Motion by President Carr to adjourn the meeting at 7:30p.m.

Second: Treasurer Lucas

All voted aye. **Motion Carried.**

/s/ Anne Ordway

Secretary