

**BARRINGTON PUBLIC LIBRARY DISTRICT**  
**REGULAR MEETING MINUTES**

April 8, 2024, 7 PM  
Meeting Room A

**I. CALL TO ORDER**

President Carr called the meeting to order at 7:00 PM.

**II. ROLL CALL**

**Trustees Present:** Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

**Trustees Absent:** None

A quorum is present.

**Staff Present:** Executive Director Jason Pinshower, J. Ary, J. Katsion, L. Rosenthal, L. Stordahl

**Guests in attendance:**

None

**III. AUDIENCE RECOGNITION AND PUBLIC COMMENT**

No one was present to address the Board.

**IV. APPROVAL OF MINUTES**

The Minutes were reviewed. Motion by Vice President Miller to approve the Regular Meeting Minutes of March 11, 2024 as presented.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

**V. MISCELLANEOUS REPORTS/BUSINESS**

*President*

President Carr recognized three staff members who were celebrating milestone anniversaries, and thanked Denise Tenyer for her recent donation of \$500.00 in memory of her husband, Joe Tenyer.

*Treasurer*

The monthly Treasurer's Report was reviewed. The beginning balance was \$12,911,196.58. Revenue received in February totaled \$1,973,872.49 with expenditures amounting to \$1,074,326.18; leaving an ending balance of \$13,810,742.89.

The Library's Finance Manager, Lauren Rosenthal, explained the changes she has made to the second page of the Treasurer's Report. The changes were made to present the information in a clear and more user friendly format.

Treasurer Lucas moved to approve the Financial Report and Bills for Payment as presented.

Second: Vice President Miller

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

*Executive Director*

**IDOT Project:** The library has received payment of \$391,000.00 from IDOT for the permanent and temporary easement for the underpass project.

**Renovation:** The renovation project is moving along on schedule. The new Business/Technology Service Desk and the cubbies in Youth Services should be open in April. We are waiting on furniture and glass for offices and the Maker Lab, which should arrive in May or early June.

**Statistics:** Library usage statistics are continuing to trend upwards. When comparing numbers with March 2023, Library visits are up 17%, One-on-Ones up 87%, and Maker Lab visits up 17%.

**VI. REPORTS OF COMMITTEES**

*Policy Committee:*

Meeting set for May 13, 2024 at 6 PM to update financial policies.

*Budget, Finance, and Levy Committee:*

Committee will meet in May, date and time to be determined upon Trustee availability.

*Personnel Committee:*

The Personnel Committee met prior to the start of today's Regular Meeting to discuss the Pay Grade Table and Salary Line Recommendation for Fiscal Year 2024-2025.

Personnel Chair, Jan Miller, moved to approve the FY25 Pay Grade as presented.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

The committee and trustees discussed the Salary Line Recommendation options. The pros and cons of each of the options were discussed and the committee and Board were split on the option of which they were most comfortable.

Trustee McGrath moved to set the salary line for Fiscal Year 2025 at \$4,157,369.92.

Second: Secretary Ordway

Ayes: Cunningham, McGrath, Ordway, Prigge

Nays: Carr, Lucas, Miller  
Absent: None  
Abstain: None  
**Motion: CARRIED.**

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

None.

**IX. GENERAL INFORMATION**

Trustees were reminded to get their Statement of Economic Interests filed with Lake County by the May 1, 2024 deadline. Filing receipts should be sent to Lisa Stordahl.

**X. ADJOURNMENT**

Motion by President Carr to adjourn the meeting at 7:31 PM

Second: Vice President Miller.

All voted aye. **Motion carried.**

*/s/ Anne Ordway*  
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Secretary