

**BARRINGTON PUBLIC LIBRARY DISTRICT**  
**REGULAR MEETING MINUTES**

January 8, 2024, 7 PM  
Meeting Room A

**I. CALL TO ORDER**

Vice President Miller called the meeting to order at 7:00 PM.

**II. ROLL CALL**

**Trustees Present:** Carr – via audio call, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

**Trustees Absent:** None

A quorum is present.

**Staff Present:** Executive Director Jason Pinshower, J. Katsion, L. Rosenthal, L. Stordahl

**Guests in attendance:**

Shaun Kelly, Engberg Anderson; L. Davis

**III. AUDIENCE RECOGNITION AND PUBLIC COMMENT**

Public Comment was held. No one present wished to address the Board.

Vice President Miller moved the Consideration of the Furniture Proposal to the top of the agenda. Mr. Kelly, Engberg Anderson, presented the furniture proposal and recommendation for the Admin Office, Maker Lab, and Youth Services Renovation Projects and answered questions from the Trustees.

Vice President Miller moved to approve the furniture proposal from Engberg Anderson in an amount not to exceed \$292,282.96, which includes a 5% contingency, and to direct the Executive Director to sign on the Board's behalf.

Second: Trustee McGrath

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

**IV. APPROVAL OF MINUTES**

Motion by Trustee Prigge to approve the Regular Meeting Minutes of December 11, 2023 as presented.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

The Board held the Biannual Review of the Executive Session Minutes. A Motion was made by Treasurer Lucas to release the Executive Session Minutes of 10/4/2023 and 11/13/2023.

Second: Trustee Ordway

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

Motion by Vice President Miller to dispose of the audio recording of the Executive Session from 5/9/22 for which the minutes were approved for release at the July 2022 Meeting.

Second: Trustee Prigge

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Prigge

Nays: Ordway

Absent: None

Abstain: None

**Motion: CARRIED.**

Trustees discussed whether or not to keep the virtual meeting recordings of February 14, 2022 and March 14, 2022. Pros and cons of keeping the recordings past the date of legal requirement were considered.

Motion by Trustee Prigge to dispose of all virtual meeting recordings through March 14, 2022 for which minutes have already been approved in compliance with the State Executive Orders enacted during the Covid-19 Pandemic.

Second: Treasurer Lucas

Ayes: Carr, Lucas, McGrath, Miller, Prigge

Nays: Cunningham, Ordway

Absent: None

Abstain: None

**Motion: CARRIED.**

## **V. MISCELLANEOUS REPORTS/BUSINESS**

### *President*

Vice President Miller announced the 5 year milestone anniversaries of Sean Epple, IT and Karla Walter, CS.

### *Treasurer*

The monthly Treasurer's Report was reviewed. The beginning balance was \$12,858,530.02. Revenue received in December totaled \$1,321,246.04 with expenditures amounting to \$581,692.83; leaving an ending balance of \$13,598,083.23. It was noted that Cook County taxes were finally received which accounted for the high revenues received in December.

Treasurer Lucas moved to approve the Financial Report and Bills for Payment as presented.

Second: Vice President Miller

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

#### *Executive Director*

In programming news, the Snow Ball program, held on the evening of January 5, 2024, was a great success bringing in over 400 customers. Our Finals Café programming brought in 667 high school students, which is back to pre-pandemic levels, and Ben’s Bubble Show held two performances that saw a total of 401 attendees.

The renovation is officially underway and is running on schedule. Bartlett has begun the work of clearing the buckthorn, and will continue to work as weather permits.

MakerLab, Study Room Usage, One-on-One appointments, and Circulation all continue to show increases over last year and our 2019 pre-pandemic numbers.

#### **VI. REPORTS OF COMMITTEES**

The Policy Committee will meet at 6 P.M. on February 12, 2024 prior to the Regular Meeting. All are welcome.

#### **VII. OLD BUSINESS**

None.

#### **VIII. NEW BUSINESS**

##### ***Consideration of the 2024 Per Capita Grant***

Director Pinshower presented the 2024 Per Capita Grant for consideration. Trustee discussion revolved around how the grant money is spent and why the library qualifies for the grant.

Motion by Trustee Prigge to approve the submission of the 2024 Per Capita Grant application, the Certification of Eligibility, and the 2022 Per Capita Grant Expenditure Report, and to direct the Executive Director to sign on the Board’s behalf.

Second: Trustee McGrath

Ayes: Carr, Lucas, McGrath, Miller, Prigge

Nays: Cunningham, Ordway

Absent: None

Abstain: None

**Motion: CARRIED.**

#### **IX. GENERAL INFORMATION**

Trustees who attended ILA reported on the sessions that they attended.

**X. ADJOURNMENT**

Motion by Vice President Miller to adjourn the meeting at 7:54 P.M.

Second: Trustee Cunningham

Ayes: Carr, Cunningham, Lucas, McGrath, Miller, Ordway, Prigge

Nays: None

Absent: None

Abstain: None

**Motion: CARRIED.**

*/s/ Anne Ordway* \_\_\_\_\_  
Secretary