

RESOLUTION 2026-3

ANNUAL RESOLUTION AUTHORIZING PUBLIC LIBRARY DISTRICT NON-RESIDENT CARDS

WHEREAS, the Barrington Public Library District (the “Library District”) is a tax-supported public library district organized and existing under the laws of the State of Illinois; and

WHEREAS, residents within the territorial boundaries of the Library District support the Library District through payment of property taxes and are therefore entitled to resident library card privileges without payment of an additional fee; and

WHEREAS, Illinois law authorizes and regulates the issuance of non-resident public library cards, including requirements regarding the appropriate library for service, eligibility, reciprocal borrowing, and permissible fee methodologies; and

WHEREAS, the Illinois State Library, through administrative rules codified at 23 Ill. Adm. Code Part 3050, has established procedures for determining non-resident eligibility, service areas, and annual fee calculations; and

WHEREAS, the Board of Library Trustees of the Barrington Public Library District (the “Board”) desires to continue participation in non-resident and reciprocal borrowing programs available under Illinois law and the applicable regional library system; and

WHEREAS, the Board has determined that, for its 2027 fiscal year, commencing July 1, 2026, and ending June 30, 2027, it is in the best interests of the Library District to continue issuing non-resident library cards and participating in reciprocal borrowing programs;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON PUBLIC LIBRARY DISTRICT, COOK, KANE, LAKE, AND McHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1. Authorization of Non-resident Cards

The Library District shall issue non-resident library cards to individuals eligible under Illinois law who reside outside the territorial boundaries of the Library District and for whom the Library District is the appropriate library for non-resident service, subject to this Resolution and applicable law.

Section 2. Fee Methodology

For the period covered by this Resolution, the annual non-resident fee shall be determined using one of the methods authorized by Illinois law and 23 Ill. Adm. Code 3050.60, as selected by the Board and indicated below:

General Mathematical Formula (23 Ill. Adm. Code 3050.60(a))

Tax Bill Method (23 Ill. Adm. Code 3050.60(b))

Average Non-resident Fee (23 Ill. Adm. Code 3050.60(c)), if authorized by the Illinois State Library.

The Executive Director, or the Executive Director's designee, is authorized to calculate and administer such fees consistent with applicable law and this Resolution.

Section 3. Payment Options

The annual non-resident fee may be paid:

1. In one annual payment;
2. In two equal semiannual installments; or
3. In four equal quarterly installments.

All installment payments shall be made in advance according to procedures established by the Executive Director or designee.

Failure to make any required installment payment by the due date may result in a blocked card until all past-due amounts are paid and the account is brought current.

Section 4. Card Term and Renewal

A non-resident library card issued under this Resolution shall be valid for twelve (12) months from the date of issuance, subject to continued compliance with payment obligations, if applicable, and all Library policies and procedures.

Renewals shall be subject to then-current eligibility verification, fee calculation, and Board authorization.

Section 5. Property Owner Non-resident Cards

Any otherwise eligible non-resident individual who owns taxable property within the territorial boundaries of the Library District may obtain a non-resident library card as provided by Illinois law upon presentation of satisfactory proof of ownership.

The Library District may require current tax documentation or other reasonable evidence of eligibility. Applications under this Section shall be administered in accordance with Illinois law.

Section 6. Reciprocal Borrowing and Service Areas

The Library District shall cooperate with participating public libraries, its regional library system, and adjacent regional library systems in determining appropriate non-resident service areas and reciprocal borrowing privileges consistent with Illinois law and 23 Ill. Adm. Code Part 3050.

Section 7. Rights and Privileges

A valid non-resident cardholder shall be entitled to substantially the same borrowing privileges and general library services made available to resident cardholders, except where limitations are required by law, vendor license agreement, cooperative agreement, capacity restrictions, or Library policy.

Section 8. Administrative Authority

The Executive Director, or designee, is authorized to implement this Resolution and adopt administrative procedures consistent with this Resolution concerning:

- a. applications and proof of residency;
- b. fee calculations;
- c. installment billing and due dates;

- d. suspension and reinstatement of privileges;
- e. renewals and expirations; and
- f. forms or procedures reasonably necessary for administration.

Section 9. Regional Library System Notification

In accordance with 23 Ill. Adm. Code 3050.20(b), the Executive Director, or the Executive Director's designee, is directed to notify the applicable regional library system of the Board's action under this Resolution, including the effective dates and the fee formula selected pursuant to Section 2, within thirty (30) days after adoption of this Resolution.

Section 10. Mandatory Fee Waivers

(a) Cards for Kids. In accordance with 23 Ill. Adm. Code 3050.75, the non-resident fee shall not be charged to any qualifying student whose principal residence is not within the Library District's public library service area and whose household income makes the student eligible to receive free or reduced price meals under the National School Lunch Program and the National School Breakfast Program. Qualifying students shall apply for a non-resident card in accordance with 23 Ill. Adm. Code 3050.25 and shall present documentation from the school or school district establishing eligibility. The Executive Director, or designee, is authorized to administer this fee waiver consistent with 23 Ill. Adm. Code 3050.75 and applicable Library policy.

(b) Veterans Disability Exemption. In accordance with 23 Ill. Adm. Code 3050.60(d), the non-resident fee shall not be charged to: (i) a veteran with a service-connected disability of at least seventy percent (70%) who is exempt from paying property taxes on the veteran's primary residence, or who does not own a principal residence but resides outside a public library service area; (ii) the unmarried surviving spouse of a veteran who qualified for the exemption in subsection (i) prior to death; or (iii) the unmarried surviving spouse of a service member killed in the line of duty. Qualifying veterans and surviving spouses shall present documentation as required by 23 Ill. Adm. Code 3050.60(d) when applying for a non-resident card.

Section 11. Prior Cards Honored

All valid non-resident library cards issued prior to the effective date of this Resolution shall continue in force for the term for which issued, subject to applicable Library rules.

Section 12. Availability of Policy

This Resolution and the Library District's non-resident card policies shall be maintained for public inspection at the Library and on the Library District's website, if available.

Section 13. Severability

If any provision of this Resolution is held invalid, such invalidity shall not affect any other provision that can be given effect without the invalid provision.

Section 14. Repealer

All prior resolutions or motions inconsistent with this Resolution are hereby superseded to the extent of such inconsistency.

Section 15. Effective Date

This Resolution shall be adopted and effective on June 8, 2026, and shall remain in effect until superseded by subsequent Board action.

ADOPTED this 8th day of June, 2026.

AYES: Carr, Cunningham, Forsyth-Tuerck, Lucas, McCarthy, Ordway, Prigge

NAYS: None

ABSENT: None

ABSTAIN: None

/s/ Carrie Carr
President, Board of Library Trustees
Barrington Public Library District

ATTEST:

/s/ Anne Ordway
Secretary, Board of Library Trustees
Barrington Public Library District