

# TREASURY DEPARTMENT

WASHINGTON 25



COMMISSIONER OF INTERNAL REVENUE

ADDRESS REPLY TO COMMISSIONER OF INTERNAL REVENUE AND REFER TO ITTREC: IW:P

ARS

c:IW:P

AUG 11 1945

Barrington Post No. 158 American Legion Legion Hall, 133 Park Avenue Barrington, Illinois

#### Gentlemen:

In compliance with your request dated February 6, 1944, signed by William A. Sommerfield, Commander, there are returned the certified photostatic copy of your charter of incorporation and copy of your constitution and by-laws submitted in connection with your claim for exemption from certain Federal taxation.

Very truly yours,

Norman D. Cann

Deputy Commissioner

Head of Division

By

Enclosures

#### CONSTITUTION AND BY-LAWS

BARRINGTON POST ND. 158 THE AMERICAN LEGION DEPARTMENT OF ILLINOIS

#### CONSTITUTION ARTICLE 1 - NAME

Section 1.

The name of this organization shall be Barrington Post No. 158, The American Legion.

#### ARTICLE 2 - OBJECT

Section 1. It shall be the purposes of this post to carry out the objectives as set forth in the Preamble to the Constitution of the National organization.

#### Section 2.

The constant effort of this Post shall be to make itself an asset in the community, and strive earnestly, always, for the betterment of Barrington and its immediate vicinity.

#### Section 3.

Each member shall perform his full duty as a citizen according to his own conscience and understanding.

ARTICLE 3 - MEMBERSHIP

All citizens of the United States who were in the military or naval service and were wearing the uniform of the United States and were honorably discharged at any time between April 6, 1917, and November 11, 1918, both dates inclusive; all citizens of the United States who served in the military or naval service of any government associated with the United States during World War I, and are now citizens of the United States, shall be eligible to membership in this Post, excepting, however, such persons who were separated from the service under such conditions amounting to dishonorable discharge, and such persons who refused to perform military duties because of conscientious or political objection, or foreign birth or citizenship.

#### Section 2.

Eligibility for membership of veterans of World War II shall be governed by the provisions of the National Constitution and By-Laws of The American Legion.

#### ARTICLE 4 - OFFICERS

#### Section 1.

The Officers of this Post shall be seven (7) elective officers, as follows: Commander, Senior Vice-Commander, Junior Vice-Commander, Finance Officer, Chaplain, Sergeant-at-Arms, and Historian; and six (6) appointive officers, as follows: Adjutant, Service Officer, Medical Officer, Judge Advocate, Publicity Officer, and Registrar.

#### Section 2.

All elective officers shall be elected annually at the first regular meeting in July, and shall be installed by the first regular meeting in October. All appointive officers shall be appointed by the Commander, with the approval of the Post, immediately after installation. All officers and Chairmon shall hold office for one year from the date of installation, or until their successors have been elected or appointed. Upon his induction into office the Commander shall appoint standing committees as provided for in the set-up recommended by the Department of Illinois for Posts, and such other committees as the Commander may deem advisable, subject, however, to the approval of the Post.

#### Section 3.

The Executive Committee shall consist of five (5) members appointed by the Commander, with the approval of the Post. The Commander shall serve as the Chairman of the Executive committee.

#### ARTICLE 5 - FISCAL YEAR

The fiscal year of this Post shall be from September First to August Thirty-first of each year, both dates inclusive.

## ARTICLE 6

This Constitution may be amended at any regular meeting of the Post by a two-thirds vote of members voting, a quorum being present, provided that a notice of the proposed amendment shall be given in writing with the call to at least two meetings before action.

#### BY-LAWS

#### ARTICLE 1 - MEMBERSHIP

#### Section 1.

Application for membership shall be made in writing upon forms provided by the Adjutant for that purpose.

All applications for membership shall be accompanied by the annual dues, as hereinafter provided for in Article III of these By-Laws, and presented at some regular or special meeting of the Post.

#### Section 2.

Members of the American Legion presenting transfer cards from other Posts shall be accepted as members of this Post in good standing for the remainder of the fiscal year in which the application is made.

# Section 3.

Transfers will be issued to members in good standing by the Adjutant upon receipt of written request of the member desiring to transfer.

## Section 4.

The grave of any member of the Post shall be marked by the official American Legion marker, the expense being borne by the Post.

ARTICLE 2 - DUTIES OF OFFICERS AND COMMITTEES

#### Section 1.

It shall be the duty of the Commander to preside at all meetings of the Post, to appoint the officers of the Post as provided in Article IV of the Constitution, and to appoint the various standing and temporary committees, of which he shall be an ex-officio member. He shall supervise the work of all other officers and committees and labor for the general welfare and success of the Legion at all times and places.

#### Section 2.

It shall be the duty of the Senior Vice Commander to perform the duties of the Commander in his absence or inability to preside, and the Junior Vice Commander to take charge of funeral arrangements for deceased ex-service men and secure Post members or other ex-service men for firing squad and to act as pallbearers.

#### Section 3.

It shall be the duty of the Finance Officer to receive all monies accuring to the Post, giving a receipt therefor. He shall be the custodian of all funds and securities of the Post, and shall deposit the same in the bank, or banks designated by the Finance Committee. He shall pay out funds only upon the order of the Executive Committee; all payments to be made by check only, signed by the Post Committee. He shall keep full and accurate books of account, containing a record of all monies received and expended, which books shall be the property of the Post and open for inspection by the Post members at all reasonable times and places. He shall render a monthly statement of receipts and disbursements in detail. He shall be bonded in such sum as the Executive Committee may direct, the cost of such bond to be defrayed by the Post.

#### Section 4.

The Post Adjutant shall keep the minutes of the Post and of the Executive Committee in books which shall be the property of the Post and of access at all reasonable times and places. He shall notify and instruct all committees: He shall conduct the correspondence of the Post under the direction of the Commander. He shall collect the annual dues, turning all monies over to the Finance Officer, at once, taking his receipt therefor. He shall be responsible for the forwarding of dues to the National and State Departments. He shall render an annual report, showing monies collected by him, and turned over to the Finance Officer./ He shall turn over to his successor in office, all records, files and papers, property of the Post.

#### Section 5.

The spiritual and moral welfare of the members of the Post shall be the special care of the Post Chaplain.

# -dy Section 6.

The Post Historian shall compile a history of the important events in the life of the Post, keep a record of the death of members.

Section 7. The Service Officer shall assist ex-service men and women in solving problems arising from time to time.

#### Section 8.

The Publicity Officer shall be responsible for the publishing of information relative to the acts, aims and purposes of the American Legion and of the Post, of general interest to the public and Legion members.

#### Section 9.

The Executive Committee shall transact any business of the Post demanding immediate attention, and assist the Commander with their advice and counsel.

#### Section 10.

The Sergeant-at-Arms shall preserve order at all the meetings, be the chairman of the Colors Committees, and, as such, have charge of the Colors, and shall perform such other duties as be assigned to him by the Commander.

#### Section 11.

The registrar shall record all honorable discharges presented to him and keep record of the last resting place of all deceased members.

#### ARTICLE III - DUES

Section 1. There shall be no initiation fee. The annual dues shall be four dollars, which is dollars divided as follows: two dollars to the State and National Department, two dollars for Post activities.

Section 2. Membership dues are payable in advance each year. Members failing to pay annual dues by April first of each year shall be dropped from membership.

#### ARTICLE IV - MEETINGS

#### Section 1.

The annual meeting of the Post, for the purpose of installing officers and transaction of such other business as may come before the Post, shall be held not later than the first Thursday in October of each and every year, at such place and hour as the Executive Committee shall select. It shall be called by written notice to each member of the Post.

Section 2. Regular meetings of the Post shall be held on the first and third Thursday of each and every month at eight o'clock p.m.

# Section 5.

Special meetings of the Post may be called by order of the Commander, or by three members of the Executive Committee. Notice of such meeting to be sent to each member at least twenty-four hours in advance. The subject of the meeting to be stated in the call, and no other business to be transacted.

Section 4. Meeting of the Executive Committee shall be held at the discretion and call of the Commander or of two members of the committee.

ARTICLE V - QUORUMS

Section 1. Fifteen members shall constitute a quorum for the transaction of business at any meeting of the Post.

#### Section 2.

Three members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting of the committee.

#### ARTICLE VI - ELECTIONS

#### Section 1.

and and

At the first regular meeting in June of each year, a nominating committee shall be appointed. It shall be the duty of this committee to select a list of candidates for the seven elective offices and present them at the first meeting in July. The Commander shall put these candidates in nomination, beginning with the office of Commander, and shall ask for further mominations on each office separately, and a majority of all votes cast shall elect. The newly elected officers shall be installed at the annual meeting and will take charge of their respective offices immediately.

#### Section 2.

In the event of any elective officer resigning or being removed from office, an election from the floor shall be held by ballot at the next regular meeting, and the successful candidate shall fill out the unexpired term of the officer he succeeds. A majority of all votes cast shall elect.

# ARTICLE VII - DISCIPLINE

#### Section 1.

In all matters affecting the administration and general conduct of the Post, the National Constitution of The American Legion and the Constitution and By-Laws of the Department of Illinois shall be observed and obeyed.

#### Section 2.

Members committing offenses rendering them liable to expulsion as provided for in the National and State Constitution and By-Laws, shall first be tried as provided for in the aforesaid By-Laws.

# 125

# ARTICLE VIII - AUDIT COMMITTEE

At the September meeting of each year, the Commander shall appoint a Committee of three to audit the books of the Finance Officer and said committee shall report their findings at the first meeting in October.

# ARTICLE IX - RULES OF ORDER

The rules contained in Roberts' Rules of Order shall govern the Post in all cases to which they are applicable and in which they are not inconsistent with the Constitution and By-Laws of this Post.

#### ARTICLE X - AMENDMENTS

These By-Laws may be emended at any regular meeting of the Post by a two-thirds vote of all members present, a quorum being present.

# ARTICLE XI - ORDER OF BUSINESS

The regular order of business as provided by the State Department of Illinois, shall govern all meetings, and is as follows:

- 1. Call to order.
- Advance of Colors.
  Invocation, or period of silence.
  Reading of minutes.
- 5. Committee reports.
- 6. Unfinished business.
- 7. Installation.
  8. New business and correspondence.
  9. Good of Legion.
  10. Election of officers.

- 11. Adjournment.

61 Certificate Number 3373 STRAKINE MOIS THOE TATE To all to whom these presents Shall Come, Greeting: Where MAS, a CERTIFICATE, duly signed and acknowledged, has been filed in the Office of the Secretary of State, on the 2nd day of A.D.19\_ for the organization of the March BARRINGTON POST #158 THE AMERICAN LEGION under and in accordance with the provisions of "AN ACT CONCERNING CORPORATIONS" approved April 18, 1872, and in force July 1, 1872, and all acts amendatory thereof, a copy of which certificate is hereto attached; Now Therefore, 9,1001s L.EMMERSON, Secretary of State of the State of Illinois, by virtue of the powers and duties vested in me by law, do hereby certify that the said\_\_\_\_\_\_ BARRINGTON POST #158, THE AMERICAN LEGION is a legally organized Corporation under the laws of this State. In Cestimony Whereof, Thereto set my hand and cause to be affixed the Great Seal of the State of Illinois, Done at the City of Springfield this\_2nd day of March A.D. 19 21 and of the Independence of the United States SEAL the one hundred and \_\_\_\_45th. LOUIS L. EMMERSON SECRETARY OF STATE

CERTIFICATE FOR CORPORATION NOT FOR PECUNIARY PROFIT. Form No. 685. Printed by the Chicago Legal News Co State of Allinois Cook COUNTY PAID To James A. Rose, Secretary of State: MAR - 2 1921 10- M31 We the Undersigned, George A Lytle, Spencer Otis, Jr., John O Robertson Wilson Herren & Harry W. Brandt Citizens of the United States, propose to form a Corporation under an act of the General Assembly of the State of Illinois, entitled, "An Act concerning Corporations," approved April 18th, 1872, and all acts amendatory thereof, and that for the purposes of such organization we hereby state as follows, to-wit: 1. The name of such Corporation is the Barrington Post #158, The American Legion 2. The object for which it is formed is the maintenance of post headquarunchase and improvem ters, they optnotreest estatemente aspost ed for athletic, social and community purposes and hadquarters the conducting of social, athletic and other forms of entertainment and amusement, and a acquire such real Eold as man necos 3. The management of the aforesaid ...... Corporation . shall be vested in a Board of eight Directors, who are to be elected annually. 4. The following persons are hereby selected as the Directors to control and manage said Corporation for the first year of its corporate existence, viz:-----George A Lytle, Spencer Otis, Jr., Raymond Rieke, John O Robertson, Irving Hager, Warren Plagge, Wilson Herren & Harry W Brandt. all of Barungton See. 5. The location is in Barrington in the County of .... Cook Signed:

STATE OF ILLINOIS, 88. COUNTY OF COURSE 1. AFRobution .....a No'ary Public in and for County and State aforesaid, do hereby certify that  $\frac{1}{2}$ the .A. D. 18 Fedowary 23 ., personally appeared day of. on this. 11 pel Q ythe before to me personally known to be the same persons who executed the foregoing statement, and severally acknowledged that they had executed the same for the purposes 1 NOTARY 0 therein set forth. andiant. In Witness Whereof, I have hereunto set my hand and seal, PUBLIC the day and year above written. NFRobertson OK CO. Notary Public. MAR 2 1921 rinted and for sale by The Chicago Legal News Company CERTIFICA

3.3

4 4 236 Certificate Number <u>ITATANOTOS</u> SYPANDED OFFICE OF THUE SECRETIANRY OF STRANE To all to whom these thesents Shall Come, Greeting: EDWARD J. BARRETT Secretary of State of the State of Illinois, do hereby certify that the following and hereto attached is a true photostatic copy of the Articles of Incorporation of BARRINGTON POST #155, THE AMERICAN LEGION. the original of which is now on file and a matter of record in this office. In Testimony MhereroF, Thereto set my hand and cause to be affixed the Great Seal of the State of Illinois, Done at the City of Springfield this 29th day of January A.D. 19 45. SECRETARY OF STAT

8-4 Aurican (pet \* 158. **CERTIFIED** COPY STATE OF ILLINOIS, Secretary of State Inconfination . Office of the OF

N.G. PACE-3 MISSING



BARRINGTON POST NO. 158

# THE AMERICAN LEGION

P.O. BOX 244 BARRINGTON, ILLINOIS 60010

#### CONSTITUTION AND BY-LAWS

#### CONSTITUTION

#### ARTICLE I - NAME

Section 1.

The name of this organization shall be Barrington Post No. 158, The American Legion.

#### ARTICLE II - OBJECT

#### Section 1.

It shall be the purpose of this post to carry out the objectives as set forth in the Preamble to the Constitution of the National Organization.

#### Section 2.

The constant effort of this post shall be to make itself an asset in the community, and strive earnestly, always, for the betterment of Barrington and its immediate vicinity.

Section 3.

Each member shall perform his full duty as a citizen according to his own conscience and understanding.

#### ARTICLE III - MEMBERSHIP

#### Section 1.

All citizens of the United States who were in the military service and were wearing the uniform of the United States and were honorably discharged at any time between April 6, 1917 to November 11, 1918; December 7, 1941 to September 2, 1945; June 25, 1950 to January 31, 1955; and December 22, 1961 to May 7, 1975 (all dates inclusive); all citizens of the United States who served in the military or naval service of any government associated with the United States during these periods and are now citizens of the United States shall be eligible to membership in this Post, excepting, however, such persons who were separated from the service under such conditions amounting to dishonorable discharge, and such persons who refused to perform military duties because of conscientious or political objection, or foreign birth or citizenship.

#### Section 2.

Eligibility for membership of veterans of WWI, WWII, Korean War, and Vietnam War shall be governed by the provisions of the National Constitution and By-Laws of the American Legion.

#### ARTICLE IV - OFFICERS

#### Section 1.

The Officers of this Post shall be eight (8) elective officers as follows: Commander, Senior Vice-Commander, Junior Vice-Commander, Finance Officer, Adjutant, Service Officer, Chaplain, Sergeant-at-Arms and three (3) appointive officers as follows: Medical Officer, Judge Advocate, and Publicity Officer.

#### Section 2.

All elective officers shall be elected annually at the first regular meeting in May, and shall be installed by the first regular meeting in June. All appointive officers shall be appointed by the Commander, with the approval of the Post, immediately after installation. All officers and chairmen shall hold office for one year from the date of installation, or until their successors have been duly elected or appointed. Upon his induction into office the Commander shall appoint standing committees as provided for in the set-up recommended by the Department of Illinois for Posts, and such other committees as the Commander may deem advisable, subject, however, to the approval of the Post.

#### Section 3.

The Executive Committee shall consist of five (5) members appointed by the Commander, with the approval of the Post. The Commander shall serve as the Chairman of the Executive Committee.

#### ARTICLE V - FISCAL YEAR

#### Section 1.

The Fiscal year of this Post shall be from September first to August thirty-first of each year, both dates inclusive.

#### ARTICLE VI - AMENDMENTS

#### Section 1.

This Constitution may be amended at any regular meeting of the Post by a two-thirds vote of members voting, a quorum being present, provided that a notice of the proposed amendment shall be given in writing with a call to at least two meetings before action.

#### BY-LAWS

#### ARTICLE I - MEMBERSHIP

## Section 1.

Application for membership shall be made in writing upon forms provided by the Adjutant for that purpose. All applications for membership shall be accompanied by the annual dues, as

hereinafter provided for in Article III of these By-Laws, and presented at some regular or special meetings of the Post.

#### Section 2.

Members of the American Legion presenting transfer cards from other Posts shall be accepted as members of this Post in good standing for the remainder of the fiscal year in which application is made.

#### Section 3.

Transfers will be issued to members in good standing by the Adjutant upon receipt of written request of the member desiring to transfer.

#### Section 4.

The grave of any member of the Post shall be marked by the official American Legion marker, the expense being borne by the Post, if so desired by the Family.

#### ARTICLE II - DUTIES OF OFFICERS & COMMITTEES

#### Section 1.

It shall be the duty of the Commander to preside at all meetings of the Post, to appoint the officers of the Post as provided in Article IV of the Constitution, and to appoint the various standing and temporary committees, of which he shall be ex-officio member. He shall supervise the work of all other officers and committees and labor for the general welfare and success of the Legion at all times and places.

#### Section 2.

It shall be the duty of the Senior Vice-Commander to perform the duties of the Commander in his absence or inability to preside, and the Junior Vice-Commander to take charge of funeral arrangements for deceased ex-service-men and secure Post members or other ex-service-men for firing squad and to act as pallbearers.

#### Section 3.

It shall be the duty of the Finance Officer to receive all monies accruing to the Post, giving a receipt therefor. He shall be the custodian of all funds and securities of the Post, and shall deposit the same in the bank, or banks designated by the Finance Committee. He shall pay out funds only upon the request of the members, all payments to be made by check only. He shall keep full and accurate books of account, containing a record of all monies received and expended, which books shall be the property of the Post and open for inspection by the Post members at all reasonable times and places. He shall render a monthly statement of receipts and disbursments in detail. He shall be bonded in such sum as the Executive Committee may direct, the cost of such bond to be defrayed by the Post

#### Section 4.

The Post Adjutant shall keep the minutes of the Post and of the Executive Committee in books which shall be the property of the Post and of access at all reasonable times and places. He shall notify and instruct all committees. He shall conduct the correspondence of the Post under the direction of the Commander. He shall collect the annual dues, turning all monies over to the Finance Officer at once, taking his receipt therefor. He shall be responsible for the forwarding of dues to the National and State Departments. He shall render the annual report, showing monies collected by him, and turned over to the Finance Officer. He shall turn over to his successor in office, all records, files and papers, property of the Post. He shall keep records as Historian of the Post. He shall record all Honorable Discharges presented to him. He will keep a record of the last resting place of all deceased members.

#### Section 5.

The spiritual and moral welfare of the members of the Post shall be the special care of the Post Chaplain.

#### Section 6.

The Service Officer shall assist the ex-service-men and women in solving problems arising from time to time.

#### Section 7.

The Publicity Officer shall be responsible for the publishing of information relative to the acts, aims and purposes of the American Legion and of the Post, of general interest to the public and Legion members.

#### Section 8.

The Executive Committee shall transact any business of the Post demanding immediate attention, and assist the Commander with their advice and counsel.

#### Section 9.

The Sergeant-at-Arms shall preserve order at all meetings, be the Chairman of the Colors Committee, and as such, have charge of the Colors, and shall perform such other duties as assigned to him by the Commander.

#### ARTICLE III - DUES

#### Section 1.

There shall be no initiation fee. The annual dues shall be \$12.00 (twelve dollars), which is divided as follows:

\$9.75 to the State and National Departments. \$0.25 to Tenth District. \$2.00 for Post activities. the eight (8) elective offices and present them at the first meeting in May. The Commander shall put these candidates in nomination, on each office separately, and a majority of all votes cast shall elect. The newly elected officers shall be installed at the June meeting and will take charge of their respective offices immediately.

#### Section 2.

In the event of any elective officer resigning or being removed from office, an election from the floor shall be held by ballot at the next regular meeting, and the successful candidate shall fill out the unexpired term of the officer he succeeds. A majority of all votes cast shall elect.

#### ARTICLE VII - DISCIPLINE

#### Section 1.

In all matters affecting the administration and general conduct of the Post, the National Constitution of the American Legion and the Constitution and By-Laws of the Department of Illinois shall be observed and obeyed.

#### Section 2.

Members committing offenses rendering them liable to expulsion as provided for in the National and State Constitution and By-Laws, shall first be tried as provided for in the aforesaid By-Laws.

#### ARTICLE VIII - AUDIT COMMITTEE

At the September meeting of each year, the Commander shall appoint a Committee of three (3) to audit the books of the Finance Officer and said committee shall report their findings at the first meeting in October.

#### ARTICLE IX - RULES OF ORDER

The rules contained in Roberts' Rules of Order shall govern the Post in all cases to which they are applicable and in which they are not inconsistant with the Constitution and By-Laws of this Post.

#### ARTICLE X - AMENDEMNTS

These By-Laws may be amended at any regular meeting of the Post by a twothirds vote of all members present, a quorum being present.

# ARTICLE XI - ORDER OF BUSINESS

The regular order of business as provided by the State Department of Illinois, shall govern all meetings, and is as follows:

- 1. Call to Order
- Advance of Colors
  Invocation, or Period of Silence
  Reading of Minutes
- 5. Committee Reports
- 6. Unfinished Business
- Installation
  New Business and Correspondence
  For the Good of the Legion
- 10. Election of Officers
- 11. Adjournment

.



BARRINGTON POST NO. 158

# THE AMERICAN LEGION

P.O. BOX 244 BARRINGTON, ILLINOIS 60010

PROPOSED CHANGES TO THE CONSTITUTION AND BY LAWS FOR POST 158 June 1988

CONSTITUTION ---- ARTICLE 3 MEMBERSHIP

Section 1. -- added....Dates of KOREAN WAR 25 June, 1950 to 31 January, 1955

> added....Dates of Vietnam War --22 December, 1961 to 7 May, 1975

Section 2. --- added -- "of WWI, WWII, Korean War, and Vietnam War shall be governed -----"

ARTICLE 4 OFFICERS

Section 1. -- cross out <u>Historian</u>. Section 2. -- all elective Officers shall ----"in June".

BY-LAWS

ARTICLE 1 MEMBERSHIP

Section 4. -- Add -- "if so desired by the Family".

ARTICLE 2 Duties of Officers & Committes

Section 4. -- Add -- ... "He shall keep records as Historian of the Post. He shall record all Honorable Discharges presented to him. He will keep a record of the last resting place of all Deceased Members".

Section 6. -- Delete all of it. Section 11.-- Delete all of it.

ARTICLE 3 DUES

Section 1. -- The annual dues shall be "12.00", which is divided as follows:

\$9.25 to t;e State and National depts, \$ .25 to Tenth District, American Legion, \$2.50 for Post Activities.

1ANO

CONSTIT TION AND BY-LAWS

EARRINGTON POST NO. 158 THE AMERICAN LEGION DEPARTMENT OF ILLINOIS

> CONSTITUTION ARTICLE 1 - NAME

#### Section 1.

The name of this organization shall be Barrington Post No. 158, The American Legion.

#### ARTICLE 2 - OBJECT

#### Section 1.

It shall be the purposes of this post to carry out the objectives as set forth in the Preamble to the Constitution of the National organization.

Section 2.

The constant effort of this Post shall be to make itself an asset in the community, and strive earnestly, always, for the betterment of Barrington and its immediate vicinity.

#### Section 3.

Each member shall perform his full duty as a citizen according to his own conscience and understanding.

# allate changed Dates of viernam to be included.

Section 1.

Page 175

All citizens of the United States who were in the military service and were wearing the uniform of the United States and were honorably discharged at any time between April 6, 1917 to November 11, 1918, December 7, 1941 to September 2, 1945, and June 25, 1950 to July 27, 1953 (all dates inclusive) all citizens of the United States who served in the military or naval service of any government associated with the United States during these periods, and are now citizens of the United States, shall be eligible to membership in this Post, excepting, however, such persons who were separated from the service under such conditions amounting to dishonorable discharge, and such persons who refused to perform military duties because of conscientious or political objection, or foreign birth or citizenship.

#### Section 2.

all wars

Eligibility for membership of veterans of World War II shall be governed by the provisions of the National Constitution and By-Laws of The American Legion.

#### ARTICLE 4 - OFFICERS

#### Section 1.

The Officers of this Post shall be seven (7) elective officers, as follows: Commander, Senior Vice-Commander, Junior Vice-Commander, Finance Officer, Chaplain, Sergeant-at-Arms, and Historian; and six (6) appointive officers, as follows: Adjutant, Service Officer, Medical Officer, Judge Advocate, Publicity Officer, and Registrar.

cross out Austanan

#### Section 2.

All elective officers shall be elected annually at the first regular meeting in July, and shall be installed by the first regular meeting in October. All appointive officers shall be appointed by the Commander, with the approval of the Post, immediately after installation. All officers and chairmen shall hold office for one year from the date of installation, or until their suc-cessors have been duly elected or appointed. Upon his induction into office the Commander shall appoint standing committees as provided for in the set-up the Commander shall appoint standing committees as provided for in the set-up recommended by the Department of Illinois for Posts, and such other committees as the Commander may deem advisable, subject, however, to the approval of the Post.

#### Section 3.

The Executive Committee shall consist of five (5) members appointed by the Commander, with the approval of the Post. The Commander shall serve as the Chairman of the Executive Committee.

# ARTICLE 5 - FISCAL YEAR

The Fiscal year of this Post shall be from September First to August Thirtyfirst of each year, both dates inclusive.

## ARTICLE 6

This Constitution may be amended at any regular meeting of the Post by a two-thirds vote of members voting, a quorum being present, provided that a notice of the proposed amendment shall be given in writing with the call to at least two meetings before action.

#### BY-LAWS

#### ARTICLE 1 - MEMDERSHIP

## Section 1.

Application for membership shall be made in writing upon forms provided by the Adjutant for that purpose.

All applications for membership shall be accompanied by the annual dues, as hereinafter provided for in Article III of these By-Laws, and presented at some regular or special meeting of the Fost.

#### Section 2.

Members of the American Legion presenting transfer cards from other Posts shall be accepted as members of this Post in good standing for the remainder of the fiscal year in which the application is made.

#### Section 3.

Transfers will be issued to members in good standing by the Adjutant upon receipt of written request of the member desiring to transfer.

#### Section 4.

The grave of any member of the Post shall be marked by the official American Legion marker, the expense being borne by the Post, IF So Desired By the family

- 2 -

# ARTÍCLE 2 - DUTIES OF OFFICERS AND COMMITTEES

#### Section 1.

It shall be the duty of the Commander to preside at all meetings of the Post, to appoint the officers of the Post as provided in Article IV of the Constitution, and to appoint the various standing and temporary committees, of which he shall be an ex-officio member. He shall supervise the work of all other officers and committees and labor for the general welfare and success of the Legion at all times and places.

#### Section 2.

It shall be the duty of the Senior Vice Commander to perform the duties of the Commander in his absence or inability to preside, and the Junior Vice Commander to take darge of funeral arrangements for deceased ex-service men and secure Post members or other ex-service men for firing squad and to act as pallbearers.

#### Section 3.

It shall be the duty of the Finance Officer to receive all monies accruing to the Post, giving a receipt therefor. He shall be the custodian of all funds and securities of the Post, and shall deposit the same in the bank, or banks designated by the Finance Committee. He shall pay out funds only upon the order of the Executive Committee; all payments to be made by check only. He shall keep full and accurate books of account, containing a record of all monies received and expended, which books shall be the property of the Post and open for inspection by the Post members at all reasonable times and places. He shall render a monthly statement of receipts and disbursements in detail. He shall be bonded in such sum as the Executive Committee may direct, the cost of such bond to be defrayed by the Post.

#### Section 4.

The Post Adjutant shall keep the minutes of the Post and of the Executive Committee in books which shall be the property of the Post and of access at all reasonable times and places. He shall notify and instruct all committees. He shall conduct the correspondence of the Post under the direction of the Commander. He shall collect the annual dues, turning all monies over to the Finance Officer, at once, taking his receipt therefor. He shall be responsible for the forwarding of dues to the National and State Departments. He shall render an annual report, showing monies collected by him, and turned over to the Finance Officer. He shall turn over to his successor in office, all records, files and papers, property of the Post. He shall also keep records at Hustanian & the fact. He shall record all homorable Discharges presented Section 5. To him and keep a neurod of the last return place of set Percenter members.

The spiritual and moral welfare of the members of the Post shall be the special care of the Post Chaplain.

# Section 6. Delete

The Post Historian shall compile a Mistory of the important events in the life of the Post, keep a record of the death of members.

#### Section 7.

The Service Officer shall assist ex-service men and women in solving problems arising from time to time.

- 3 -

#### Section 8.

The Publicity Officer shall be responsible for the publishing of information relative to the acts, aims and purposes of the American Legion and of the Post, of general interest to the public and Legion members.

Section 9.

The Executive Committee shall transact any business of the Post demanding immediate attention, and assist the Commander with their advice and counsel.

#### Section 10.

The Sergeant-at-Arms shall preserve order at all the meetings, be the chairman of the Colors Committees, and, as such, have charge of the Colors, and shall perform such other duties as be assigned to him by the Commander.

# Section 11. Delete

The registrar shall record all honorable discharges presented to him and keep record of the last resting place of all deceased members.

# ARTICLE III - DUES

Rewrite

\$ 12,00

Section 1.

There shall be no initiation fee. The annual dues shall be five dollars, which is divided as follows: Two dollars and seventy-five cents to the State and National Department, fifteen cents to the 10th District, American Legion, Department of Illinois, and two dollars and ten cents for Post activities.

How Devided ??

#### Section 2.

Membership dues are payable in advance each year. Members failing to pay annual dues by April first of each year shall be dropped from membership.

#### ARTICLE LV - MEETINGS

#### Section 1.

The annual meeting of the Post for the purpose of installing officers and transaction of such other business as may come before the Post, shall be held not later than the first Thursday in October of each and every year, at such place and hour as the Executive Committee shall select. It shall be called by written notice to each member of the Post.

#### Section 2.

Third Thirs. is Social with a mini weet Regular meetings of the Post shall be held on the first and third Thursday of each and every month at eight o'clock p.m. To be an Notifiel by the Commade

#### Section 3.

Special meetings of the Post may be called by order of the Commander, or by three members of the Executive Committee. Notice of such meeting to be sent to each member at least twenty-four hours in advance. The subject of the meeting to be stated in the call, and no other business to be transacted.

Regular Business of the Post shall be held on The Sec. 2. First Hunday of Each and Every month at 7:00 Pm. The Third Huirday of Each month shall be known as the social night and shall there at 7:00 PM. In the Event the Post shared have a "min's mating on the third Thursday, the commander must initiate it at the Regular meeting of the Post Prior to the mini - heer;

#### Section 4.

Meeting of the Executive Committee shall be held at the discretion and call of the Commander or of two members of the committee.

ARTICLE V - QUORUMS

#### Section 1.

Seven??

Nine members shall constitute a quorum for the transaction of business at any meeting of the Post.

#### Section 2.

Three members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting of the committee.

# ARTICLE VI - ELECTIONS

#### Section 1.

At the first regular meeting in June of each year, a nominating committee shall be appointed. It shall be the duty of this committee to select a list of candidates for the seven elective offices and present them at the first meeting in July. The Commander shall put these candidates in nomination, beginning with the office of Commander, and shall ask for further nominations on each office separately, and a majority of all votes cast shall elect. The newly elected officers shall be installed at the annual meeting and will take charge of their respective offices immediately.

#### Section 2.

In the event of any elective officer resigning or being removed from office, an election from the floor shall be held by ballot at the next regular meeting, and the successful candidate shall fill out the unexpired term of the officer he succeeds. A majority of all votes cast shall elect.

#### ARTICLE VII - DISCIPLINE

#### Section 1.

In all matters affecting the administration and general conduct of the Post, the National Constitution of The American Legion and the Constitution and By-Laws of the Department of Illinois shall be observed and obeyed.

#### Section 2.

Members committing offenses rendering them liable to expulsion as provided for in the National and State Constitution and By-Laws, shall first be tried as provided for in the aforesaid By-Laws.

#### ARTICLE VIII - AUDIT COMMITTEE

At the 1st September meeting of each year, the Commander shall appoint a Committee of three to audit the books of the Finance Officer and said committee shall report their findings at the first meeting in October.

#### ARTICLE IX - RULES OF ORDER

The rules contained in Roberts' Rules of Order shall govern the Post in all cases to which they are applicable and in which they are not inconsistent with the Constitution and By-Laws of this Post.

- 5 -

## ARTICLE X - AMENDMENTS

These By-Laws may be amended at any regular meeting of the Post by a two-thirds yote of all members present, a quorum being present.

## ARTICLE XI - ORDER OF BUSINESS

The regular order of business as provided by the State Department of Illinois, shall govern all meetings, and is as follows:

- 1. Call to order.
- 2. Advance of Colors.
- Invocation, or period of silence. Reading of minutes. 3.
- 4.
- Committee reports. Unfinished business. 5.
- 6.
- 7.
- Installation. New business and correspondence. 8.

- 6 -

- 9. Good of Legion.
- 10. Election of officers.
- 11. Adjournment.

#### RESOLUTION

Whereas: One of the most important programs of The American Legion is service to the youth of our Nation; and

Whereas: Our young people are growing up amid unstable conditions which tend to lead them away from right moral concepts and toward selfish materialism to the point where it has become a matter of great concern; and

Whereas: Prayer for Divine Assistance, often and sincerely repeated throughout the Nation, would be of vast aid in so serious a matter; now therefore be it resolved that;

The recommended prayer, as published in the Official Manual of Ceremonies, and which is offered by the Chaplain at the opening of all Legion meetings, be amended as follows:

That the words "We pray for our youth, that with Thy Guidance they may follow the path of righteousness and grow in wisdom so that they may be prepared to assume the responsibilities soon to be theirs," be inserted following sentence one of Paragraph two. Thus paragraph two will begin, "We pray for those who serve the people and guard the public welfare that by Thy blessing they may be enabled to discharge their duties honestly and well. We pray for our youth, that with Thy guidance they may follow the path of righteousness and grow in wisdom so that they may be prepared to assume the responsibilities soon to be theirs. We pray for our Comrades that by Thy help they may observe the strictest Justice, etc."

Endorsed by Mundelein Post #867 at its regularly convened meeting November 27, 1956.

(Signed) Robert J. LoMastro Commander

(Signed) Raymond A. LeGal Adjutant