

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on November 14, 2016, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on November 11, 2016.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
William J. Pizzi
Denise Tenyer

Also in attendance were:

Detlev Pansch, Executive Director
Deborah Cotopolis, Village Resident
Karen Darch, Village of Barrington - President
Greg Summers, Village of Barrington - Director of Development Services
Jason Lohmeyer, Village of Barrington - Trustee
Lisa Stordahl, Staff

President Minner welcomed our guests and asked if there were any public comments. There were none.

President Minner asked if there were questions on the minutes of the Regular Meeting of October 10, 2016. Ms. Pintozzi noted a grammatical error which was corrected. There being no further questions, Mr. Minner moved to approve the minutes of the October 10 meeting as corrected. Ms. Tenyer seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

President Minner invited Karen Darch, the Village of Barrington President, to begin her presentation on the Lake Zurich Road Realignment Project. President Darch introduced Mr. Greg Summers, Director of Development Services for the Village of Barrington, and Mr. Jason Lohmeyer, Village of Barrington Trustee. President Darch summarized the village's reasons for wanting to go forward with the project. The Library Board of Trustees listened to the information provided in the presentation and thanked President Darch, Mr. Summers, and Mr. Lohmeyer for their time. The Library Board noted that they will take some time to digest what they heard and reconvene at a Committee of the Whole meeting in December to discuss the matter further and declare their position on the subject.

President Minner acknowledged the staff anniversary of Margaret Manley of Material Services who is celebrating fifteen years with the library. The Board is very appreciative of her time and dedication to the library. Ms. Tenyer asked if the library did anything to recognize work anniversaries. Director Pansch stated that specific milestone anniversaries are celebrated at Staff Mini Meetings. Staff are presented with a certificate and a new

badge imprinted with their years of service. President Minner noted that former board members attended many of these anniversary celebrations in the past and that any of the present board members were welcome to attend if they were able. Ms. Tenyer noted that she would try to make it to some in the future.

President Minner asked if there were any questions or discussion on Ordinance 2016-6, Ordinance Levying and Assessing taxes of Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties, Illinois for the fiscal year beginning July 1, 2016 and ending June 30, 2017. There were none. The motion, proposed by the Budget, Finance, and Levy Committee, needed no second.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Ms. Carr presented the Treasurer's report. Beginning balance was \$7,524,829.47 with receipts of \$115,511.98 and expenditures of \$434,333.40; leaving an ending balance of \$7,206,008.05. Year to date revenues are 45.76% of anticipated, while year to date expenditures are 24.14% of the budget.

Vice President Clifford asked if we should invest part of the current library balance. Director Pansch explained that we recently moved \$500,000 to an investment account with Sawyer Falduto, who will be giving a presentation at the Board Meeting in December.

Mr. Pizzi moved to approve the Treasurer's Report and bills for payment as presented. Ms. Pintozzi seconded the motion.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Ms. Clifford reported on the Personnel Committee Meeting which met prior to the Regular Meeting at 6:00 p.m. to evaluate the performance of the Executive Director. Director Pansch provided the committee with a written and oral narrative of his goals and objectives over the past year and how they were met. In addition, the committee looked at Director Pansch's compensation compared to other libraries. The Board continues to be very pleased with Director Pansch's leadership, performance, and his encouragement of the staff to be innovative. The committee recommends awarding Director Pansch a 4% raise. No motion or second was required on this measure. A roll call was conducted. All voted in the affirmative. Director Pansch will receive a letter.

Director Pansch stated that it is a pleasure working with the Board and the staff and that he enjoys his work at the Barrington Area Library.

Director Pansch informed the board that the lockers housed at the train station are currently out of service. Although the locker structures themselves are sound, the lock mechanisms need to be replaced as they are old and are no longer functioning properly. Director Pansch made the recommendation to authorize the repair of the lockers to Leid Products at a cost of \$13,445. Ms. Pintozzi moved, and Mr. Pizzi seconded the motion to approve the Leid Products locker proposal at a cost of \$13,445.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Director Pansch gave a follow up regarding staff retention that was presented at the October board meeting which gave an overview of all staff. Director Pansch focused on the library's Professional Librarian retention and noted that we employ twenty librarians, who have worked here between 1.2 and 30 years. The average length of employment for this subgroup is 10.11 years, while the median and mode are both 8 years.

There being no further business, Ms. Carr moved, and Ms. Pizzi seconded to adjourn.

Ayes: Minner, Clifford, Carr, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Adjournment was at 8:27 p.m.

A handwritten signature in cursive script that reads "Barbara Pintozzi". The signature is written in black ink and is positioned above a horizontal line.

Secretary