

VILLAGE OF LAKE BARRINGTON
MINUTES OF THE SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE
OF THE BOARD OF TRUSTEES HELD FEBRUARY 3, 2010
Approved

1. CALL TO ORDER

A Special Meeting of the Committee of the Whole of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Wednesday, February 3, 2010, and was called to order by President Richardson at 5:16 p.m. Village Clerk Peterson was appointed Recording Secretary.

2. ROLL CALL OF MEMBERS

Upon the roll being called, the following Trustees were physically present at said location: Trustees Burke, DeJesu, Mitchell, Schofield and President Richardson

Absent: Trustees Raclaw and Schaller

The following Trustees were allowed by a majority of the members of the President and Board of Trustees in accordance with and to the extent allowed by rules adopted by the President and Board of Trustees to attend the meeting by video or audio conference: None.

No Trustee attended the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: Trustees Raclaw and Schaller

Staff Present: Village Administrator Martin, Village Treasurer Purcell, Village Accountant Vernon, and Village Clerk Peterson

Others Present: Village Attorney Bateman. Community Health & Wellness Advisory Committee Chairperson Hana entered the meeting at 6:20 p.m.

Public Comment

Cuba Township Road District Commissioner Tom Gooch briefed the Board on the federal mandate for sign inventory and standards which is effective 2012. He gave an overview of services the Road District can offer the Village to comply with the mandate and provided time and material based costs. He further explained the desire to acquire public works inventory and maintenance software to augment the District's GIS system for enhanced services and proposed a cost-sharing program with North Barrington, Deer Park and the Cuba Township Road District to get the software. He requested the Village budget \$10,000 for FY2011. A sample map was distributed to the Board.

3. FY2011 FINANCIAL PLANNING WORKSHOP

Information was distributed with the packet. Mr. Martin explained the process and timeline for the FY2011 budget.

He reviewed FY2010 revenues and expenses highlights and lowlights. He explained the general economy related decreases in revenues and hold on expenses. He reviewed the fund balance and provided a preliminary projection through 2012. Proposed spending reductions for FY2010 were outlined and potential budget reductions for FY2011 were reviewed.

Board Discussion

Board discussion was held regarding appropriate and legally approved use of the anticipated funds from the Gibbs parcel purchase by CFC, legal costs related to potential litigation, BACOG services, and the Village policy to have 67% of the budget in reserves. Mr. Bateman confirmed the Gibbs parcel sales contract is signed and he advised the Board to hold discussion regarding the potential T-Mobile litigation in closed session. President Richardson highlighted the value BACOG provides to the Village and explained the state appropriations process and the protracted payout on the funds from the state. During discussion, Village Accountant Vernon confirmed interest from the Open Space Funds can be placed in the General Fund.

After Mr. Martin reviewed the General Funds chart and development revenue opportunities, further discussion was held regarding economic development strategy. President Richardson suggested having a joint strategy session with the Plan Commission and Zoning Board of Appeals.

Board members were individually polled for comment and concerns regarding potential budget reductions.

Discussion was held regarding elimination of the Tree City USA program following Trustee Schofield's inquiry regarding the program.

President Richardson noted budget placeholders could be included in the budget with flexibility to redeploy the funding to other areas should the need arise.

Trustee Burke requested merit bonuses be placed back in the budget to provide performance based incentives for the staff. Discussion was held on the wage freeze and bonus line items.

Board Action

Following discussion, the Board came to a consensus to move \$15,000 from the Environmental Consultants line item to Merit Pay/Bonuses, that the assumptions presented tonight are correct and to agree not to dip into the reserves beyond Village policy of 67% of the budget.

4. Discussion: COMMUNITY HEALTH & WELLNESS INITIATIVE

Community Health & Wellness Advisory Committee Chairperson Sherry Hana shared ideas for small events to be held quarterly. Board members provided and discussed suggestions for activities. President Richardson asked Mr. Martin and Trustee Schofield to work on event planning with Ms. Hana. Staff will work with Ms. Hana to survey residents for Community Health & Wellness Initiative event ideas.

5. ADJOURNMENT

A motion was made by Trustee Schofield and seconded by Trustee DeJesu to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 6:35 p.m.

Respectfully submitted,

Loretta Peterson
Village Clerk
Recording Secretary