

**VILLAGE OF LAKE BARRINGTON
MINUTES OF THE REGULARLY SCHEDULED MEETING
OF THE BOARD OF TRUSTEES HELD MARCH 7, 2006**

1. CALL TO ORDER

A regular meeting of the President and Board of Trustees of the Village of Lake Barrington was held at the Village Municipal Center, 23860 Old Barrington Road, on Tuesday, March 7, 2006, and was called to order by President Richardson at approximately 7:00 p.m. In addition, Court Reporter Carla P. Letellier, CSR of Lake-Cook Reporting was in attendance to provide a transcript of Agenda Item 15-A, on behalf of the Village of Lake Barrington, which is attached hereto and incorporated by reference into these minutes.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF MEMBERS

Upon roll call, the following were:

Present: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson

Absent: Trustee Kipferl

Staff Present: Village Administrator Martin, Village Clerk Hoover

Others Present: Treasurer Purcell, Plan Commissioner Carpenter, ZBA Member Fortman, Attorney Bateman

4. CONSIDERATION OF MINUTES

A. February 7, 2006 Special Meeting Minutes

B. February 7, 2006 Regular Meeting Minutes

Board Action:

A motion was made by Trustee DeJesu and seconded by Trustee Vonder Haar to approve by ominous vote the Minutes of the Special Committee of the Whole Meeting of the Board of Trustees held February 7, 2006 and the Regular Meeting of the Board of Trustees held February 7, 2006. The voice vote was unanimous and the motion carried.

5. PRESIDENT'S REMARKS (President Richardson)

President Richardson commented on the following topics:

- Primary Election 03/21/06 – President Richardson encouraged citizens to exercise their right to vote. He stated that early voting is a new option for registered voters.
- Special Committee of the Whole Meeting 03/07/06 – President Richardson announced that there was a special meeting earlier in the evening regarding a presentation on the water and sewer rate study.
- Comprehensive Plan progress – President Richardson stated that URS consultants is working on revisions to the Village's Comprehensive Plan with the use of resident feedback covering issues such as open space, recreational space, environmental green space, and traffic management. The consultants are working with the Village Board, Plan Commission, Zoning Board of Appeals, and residents to guide the Village's policy.
- Business License provisions – President Richardson stated that the business license provision seem too broad, included telecommuters, and was worthy of revisiting.

Attorney Bateman gave the Board an overview of the current provisions of the zoning ordinance that does authorize home occupations as an accessory use in residential districts. He further explained that limitation restrict the number of visitors, square

footage of office space, and lack of external evidence of a home occupation among other regulations. Attorney Bateman stated that the business licenses provision is broad and includes any business, occupation, or profession conducting business in the Village. Attorney Bateman stated that amendments to these regulations would be a policy decision.

Discussion followed regarding the need for updates with the current trend, clarification of the provisions, consumer traffic flow, home office categories, and internet sales verses desk job.

Village Clerk Hoover stated that the State's sales tax list is also used to determine businesses operating within the Village. There are approximately fifty registered home businesses in Lake Barrington.

Board discussion followed regarding noise and traffic, internet work, telecommuters, disabled workers, loss of revenue, business awareness, daycare, and enforcement.

President Richardson assigned Village Clerk Hoover as the lead for this project with the assistance of Administrator Martin and Attorney Bateman.

6. SPECIAL PRESENTATIONS

- A. Wauconda Township Assessor, Patricia Oaks:** Ms. Patricia Oaks introduced herself to the Board. She stated that she took office on January 1, 2006 and is trying to meet with as many taxing bodies as possible. Ms. Oaks stated that she has fifteen years of experience and is responsible for over 10,000 parcels of which 150 lie within Lake Barrington. Ms. Oaks passed out some literature about the assessor's office to the Board and asked Village Staff to make it available to residents.

Ms. Oaks introduced Mr. Joe Munson, Wauconda Township Highway Commissioner. Mr. Munson briefly addressed the Board about the Township's cooperation with Cuba Township in regards to Anderson Road jurisdiction and maintenance.

Trustee Vonder Haar asked for more explanation about the frequency of assessment reviews and determining factors. Ms. Oaks responded that three groups are assessed every four years. Wauconda was last assessed in 2004. A Lake County-wide assessment is planned for the year 2007. Slight increases may occur in between assessment periods due to increase sales in the area. Determining factors include square footage and other characteristics and prior three years sales.

- B. New Generations Teen Center, Theresa Mikosz:** Ms. Theresa Mikosz addressed the Board about the New Generations Teen Center located in Barrington. The center was established in response to a healthier community survey and has been operating for the past ten years. The teen activities are safe and supervised by adults with meetings held every Wednesday at the Barrington High School. There are two Boards: a Teen Board and an Adult Board. Some of special social activities include concerts and laser tag lock-ins. Their new facility is located at 121 S. Hough Street and has had a good community response. Computers were donated by the Rotary Club. The new facility has table soccer, air hockey, darts, and other activities. After school hours are Monday, Tuesday, and Wednesday until 6:00 pm and Friday from 7:00 pm – 10:00 pm. A high school ID is required. Barrington Middle School students are permitted for their own time slots beginning after spring break. Middle school students can use the facility on Friday after school and will end prior to the high schools scheduled time. Ms. Mikosz stated that the New Generations Teen Center is seeking financial assistance from School District #220 communities, each with a suggested contribution of \$4,000 per month. Ms. Mikosz stated that the attendance area is throughout the District.
- C. Jason Perry, Azar Technologies, RE: Municipal Revenue:** Presentation postponed – Mr. Perry was unable to attend.

7. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD

(also see public comment during item 6, 15A, 16)

8. TREASURER'S REPORT:

The Board received a preliminary "Flash Report" at their places.

Treasurer Purcell reported on the following:

- A) Financial Statements – The Village's revenue exceeded expenditures \$65,000 despite an expected loss of \$8,600. The difference primarily reflects the receipt of annexation fees. The Balance Sheet indicates monies due from the Enclave and Honey Bee Petitioners which are expected to arrive this week.
- B) Municipal Audit – Damn, Snell & Traveirne have submitted an audit proposal for the Board's consideration. The proposal is \$2,000 less than last year which reflected an increase due to the GASB34 requirements.

Upon the conclusion of the Treasurer Report the Board took action on items A-D (see below).

Board Action:

A motion was made by Trustee Smith and seconded by Trustee Schaller to:

- C) Approve the Financial Statements as of 01/31/2006
- D) Pay bills in the amount of \$94,094.81 as listed on Accounts Payable Warrant "A" dated March 7, 2006
- E) Pay bills in the amount of \$43,179.17 as listed on Accounts Payable Warrant "B" dated March 7, 2006

Upon roll call the vote was:

Yeas: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays: None
Abstain: None
Absent: Trustee Kipferl

President Richardson declared the motion carried. President Richardson thanked Treasurer Purcell and stated that the Village is working hard to update the Comprehensive Plan and seeking a higher level of return for the community. President Richardson assured the public that he would be an advocate for the protection of residential property tax.

9. CONSENT AGENDA – None.

10. ADMINISTRATOR'S REPORT

- A. **ZBA Meeting – 03/15/06:** Administrator Martin reported that a Zoning Board of Appeals (ZBA) has scheduled a hearing for Thursday, July 21st to begin at 7:00 p.m. relative to Petition for Variances requesting permission to allow the Enclave to have a model home and signage on the corner lot at Gray Barn Lane and Kelsey Road.
- B. **Community Event, "Remembering Lake Barrington":** Administrator Martin deferred this item to the end of his report.
- C. **Other/W&S Rate Study:** Administrator Martin summarized Baxter & Woodman's water rate study which reviewed the trends and rates for the water and sewer system. Administrator Martin stated that there has not been any rate increase since the system started in 1997. He stated that expenses have increased by 60% since 1997. The Board will consider proposed rate increase and monthly charge at their April Board meeting. Administrator Martin spoke about the proposed tax exempt water rate, capital reserve deposit, Intergovernmental

Agreement with Fox River Grove, and Water and General Funds. President Richardson emphasized that the water and sewer discussion pertained to the business park, Special Service Area #3.

- D. Other/Community Event, “Remembering Lake Barrington” – continued:** Trustee DeJesu announced the upcoming community event, “Remembering Lake Barrington”, to be held on Wednesday, May 24th from 7:00-9:00 p.m. She stated that she is working with Trustee Kipferl on planning the event. Past, present, and future residents are invited to the event. Stories and photographs will be shared.

11. CLERK’S REPORT

- A. Voter Information:** Village Clerk Hoover stated that offsite early voting at Cuba Township and Wauconda Township will end on March 16th, absentee voting ends March 20th, the General Primary Election Day is March 21st from 6:00 am – 7:00 pm, and she explained provisional voting. Clerk Hoover stated that voter registration re-opens on March 23rd.

- B. Communications:** Village Clerk Hoover reported on the following topics:

- Comcast has agreed to air Village Board meetings in 4-hour increments on the second and fourth Tuesdays of the month beginning at 7pm. This new method will allow the public to view the entire Board meeting...except for those that run more than 4 hours (It used to be 2 hours every Tuesday).
- The Village newsletter should be out this Spring - after the election. Trustees should submit articles or topics asap.
- The Village’s website is continuously being updated on the new homepage reflecting upcoming meetings and agendas, plan commission reports, Village resources (i.e. newsletter, village code, resident survey results), and other current events or press releases. Village staff entered a website contest with CivicsPlus and came in third place receiving website services valued at \$1,200.

- C. Other:** None.

15A. Moved up on agenda.

- A. CONSIDERATION OF RESOLUTION APPROVING PRELIMINARY PLAT OF SUBDIVISION FOR THE WALNUT GROVE SUBDIVISION**

Court Reporter Carla P. Letellier, CSR of Lake-Cook Reporting was in attendance to provide a transcript of this matter on behalf of the Village of Lake Barrington, which is attached hereto and incorporated by reference into these minutes.

Administrator Martin distributed the following summary to the Board in their packets: Public Hearings for the proposed Walnut Grove Subdivision (a.k.a. Stonehedge, Walnut Glen) were heard by the Plan Commission during the months of December and January. The proposal calls for six single family home sites and a special use permit for stormwater detention within a lowland conservancy district for the 10 acres of property located at 23556 N. Kelsey Road, adjoining the Barrington Harbor Estates Subdivision. The Plan Commission’s Report and Recommendations are provided in the Board folder and the subdivision plans are provided as a separate attachment.

Petitioners Testimony: Mr. Les Rebbeck representing JPLR summarized the proposed development.

Board & Staff Discussion: President Richardson stated the geographic location for the benefit of the public viewing the meeting. Administrator Martin reported the Plan Commission’s findings and site characteristics. He stated that the wetland area has wetland characteristics although it only appears as a “wet spot”. He stated that the Special Use

Permit in the Lowland Conservancy District would enhance the quality of the Lowland Conservancy District, wetland, buffer, and natural plantings.

Petitioners Testimony (continued): Mr. James Meyers, the Petitioner's Engineer, stated that the wetland area would not be used for detention. Lingo Landscaping stated that they would be using wetland seed mixes which would sustain both wet and dry periods. The plantings would be native to Illinois. In response to Administrator Martin's comment regarding a stormwater conveyance pipe to the detention on the north end of the property, Mr. Meyers stated that the flow would be reduced by 10% energy dissipation water from the pond and that it would spread out the discharge also known as sheet run-off. In response to President Richardson's comment, Mr. Les Rebbeck stated that the contractor would be either selling off the lots or building homes, all of which would be bound to the covenants. Mr. Rebbeck stated that the homes would be competitive in the area, around 3600 square feet, brick fronts, following local building codes, and priced around \$1.2 million.

Board & Staff Discussion (continued): Administrator Martin stated that the subdivision would have its own Special Service Area. He stated explained that Petitioner had some problems fitting the number of trees required by the Tree Preservation Ordinance and that the Plan Commission has recommended a \$10,000 donation in lieu thereof. Discussion followed regarding the proposed homeowners association and tree species.

Board Action: A motion was made by Trustee Smith and seconded by Trustee Marshall to pass Resolution No. 2006-R-10, a Resolution approving the Preliminary Plat of Subdivision for the Walnut Grove Subdivision.

Upon Roll Call the vote was,

Yeas: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays: None
Abstain: None
Absent: Trustee Kipferl

President Richardson declared the motion carried and the Board proceeded with the regular agenda format.

12. REPORTS OF STANDING COMMITTEES

- A. Building & Facilities:** Trustee Schaller stated that the 2006 budget for the Village Hall is \$21,000: \$5,000 for flooring/tile repair and the balance for contingencies. Trustee Schaller stated that the Village received a quote in the amount of \$800 for tile repairs, not including any cracks in the foundation or other unanticipated problems.
- B. Environmental Protection:** Trustee DeJesu reported on the following topics:
- 1) Well Testing - Trustee DeJesu encouraged residents to take advantage of Lake County Health Department's discounted fee for well tests this month. For more information, residents can call (847) 984-5000 or visit the Village's website for the Press Release.
 - 2) Flint Creek Watershed Partnership - Trustee DeJesu stated that she and Administrator Martin attended a Flint Creek Watershed Partnership meeting covering restoration and enhancement programs for the Flint Creek Watershed. She suggested that the Village seek possible grant funding assistance to help restore the Flint Creek area in Lake Barrington. She reported on the Village of Lake Zurich's restoration efforts.
 - 3) Old Barrington Road Traffic Concern – Trustee DeJesu stated that she received a letter from a resident concerned about the safety along Old Barrington Road. Old

Barrington Road has pedestrian traffic, school bus stops, and line of sight issues. With the upcoming bridge repair, Trustee DeJesu suggested that the Village consider a MUTCD, Mobile Unit Traffic Control Device, too slow traffic down during construction.

- C. **Finance & Human Resources:** Trustee Smith stated that there is no report except for item 14-A on the agenda for discussion on the Village's Financial Plan.
- D. **Public Safety/Roads:** No report.
- E. **Good Shepherd Liaison & Community Outreach:** No report.
- F. **Public Safety & Emergency Planning:** Trustee Marshall stated that he would be speaking with Trustee Kipferl about getting references to the Department of Homeland Security and the American Red Cross on the Village's website.
- G. **Public Works:** Trustee Vonder Haar had no report. President Richardson reported that Wedgewood Trails Subdivision would be part of the Roads Program this year. Administrator Martin stated that Cuba Township would be handling the bid process for the Village to include culvert repairs along Woodland and Old Barrington Road and stormdrain maintenance in Barrington Harbor Estates. President Richardson stated that the Kelsey Road bridge would also be repaired by Lake County soon.
- H. **Rules:** No report.
- I. **Stormwater Management:** Trustee Marshall stated that the Board should consider passing the amendments to the Watershed Development Ordinance under agenda item 13-A.
- J. **Other Reports:**
 - 1) **BACOG:** No report.
 - 2) **SWALCO:** No report.

13. ORDINANCES

A. **CONSIDERATION OF ADOPTION OF AMENDMENTS TO THE WATERSHED DEVELOPMENT ORDINANCE, RE-CERTIFICATION AS CERTIFIED COMMUNITY, AND RE-CERTIFICATION AS CERTIFIED WETLAND SPECIALIST**

Administrator Martin distributed the following summary to the Board in their packets and read it aloud at the meeting: On January 10, 2006 the Lake County Board officially adopted amendments to the Watershed Development Ordinance (WDO). As of January 12, 2006, the County officially started a 90-day adoption period for the adoption of the revised ordinance. At this time, the Stormwater Management Commission (SMC) is also requiring re-certification for certified communities. This re-certification will also need to include re-certification for wetlands review if the Village of Lake Barrington intends to remain a certified for wetlands. Andrea Pracht, Village Engineer, has served on the SMC Technical Advisory Committee and is available to answer the Board's questions relative to these amendments. A copy of the WDO amendments, proposed Resolution, and Petitions for Re-certification were provided in the Board folder.

Administrator Martin stated that Andrea Pracht is on the WDO Committee for LCSMC. President Richardson stated that water quality is under pressure in Lake County.

Board Action

Upon the conclusion of such discussion, a motion was made by Trustee Marshall and seconded by Trustee DeJesu to pass Ordinance No. 2006-O-05, an Ordinance amending

Title 10 of the Village of Lake Barrington Village Code RE: Amendments to the Watershed Development Ordinance.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays: None
Abstain: None
Absent: Trustee Kipferl

President Richardson declared the motion carried.

14. OLD BUSINESS

- A. CONSIDERATION OF FY2007 DRAFT FINANCIAL PLAN – postponed until after 15-C on the agenda.**

15. NEW BUSINESS

- A. CONSIDERATION OF RESOLUTION APPROVING THE PRELIMINARY PLAT OF SUBDIVISION FOR THE WALNUT GROVE SUBDIVISION**

This item was moved up on the agenda and discussed after agenda item 11-C. Administrator Martin distributed the following summary to the Board in their packets:

- B. CONSIDERATION OF THE PURCHASE OF TWO COMPUTERS**

Administrator Martin distributed the following summary to the Board in their packets:

As provided for in the current year appropriation ordinance, two PC's are scheduled for replacement this fiscal year. The PC's were originally installed in 2000/01 and have reached the limits of their useful life. Staff has researched PC pricing and is moving towards a single vendor, Dell, to standardize equipment. Staff recommends the purchase of two Dell GX520 Business Class PC's from Costco.com. This equipment has been reviewed and approved by the Village's IT consultant. The PC's were budgeted at \$1,500 per unit. The purchase price is \$1,199 per unit.

Board Action

A motion was made by Trustee Schaller and seconded by Trustee Vonder Haar to authorize the Village Administrator to purchase two Dell computers from Costco.com for the combined price of \$2,399.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays: None
Abstain: None
Absent: Trustee Kipferl

President Richardson declared the motion carried.

- C. CONSIDERATION OF EMPLOYEE HEALTH INSURANCE PLAN**

Administrator Martin distributed the following summary to the Board in their packets:

Last year the Village modified its insurance program to: 1) offer a range of options including family coverage, and 2) to implement an employee contribution to the premium. The Village has revived the FY2006 renewal with a total cost of \$22,215. This is a reduction of \$18,931

or 46% from the prior year. The reduction is a result of the program change from last year, changes to the Village's demographic profile, and our claims experience.

Board Action

A motion was made by Trustee Vonder Haar and seconded by Trustee Schaller to approve an employee health insurance plan with Blue Cross/Blue Shield of Illinois to include PPO 102 and HMO HO2.

Upon roll call the vote was:

Yeas: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays: None
Abstain: None
Absent: Trustee Kipferl

President Richardson declared the motion carried.

RECESS: At 8:20 p.m., Village President Richardson called for a fifteen minutes recess. At approximately 8:35 p.m., the Board reconvened with the following members:

Present: Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Absent: Trustee Kipferl

14-A. Moved up on the Agenda.

A. CONSIDERATION OF FY2007 DRAFT FINANCIAL PLAN

Administrator Martin distributed the following summary to the Board in their packets: Following the February 7 Financial Planning Workshop, staff has prepared the draft FY2007 Financial Plan for consideration. The Financial Plan links and tracks trends for revenues and expenditures, discusses programs and initiatives, and generally provides a more accessible understanding of the Village's finances for the Board, staff, and residents. The appropriation ordinance is still required as the Village's official spending authority and will be incorporated into the Plan for the April meeting. The Board will take its first approval action on the Financial Plan and appropriation ordinance at its meeting on April 4 and final action on May 2.

Staff Presentation & Board Discussion

Administrator Martin reviewed his Memorandum, Draft Financial Plan, and Draft Action Plan, which are attached hereto and incorporated into these minutes by reference. The Board had the opportunity for discussion during the presentation. Topics covered were a proposed contractor registration program, annexation fee revenue, State income tax revenue, fixed expenses – consultants, police services, waste disposal, payroll, and health insurance. Administrator Martin reported that the health insurance program would cost significantly less this fiscal year due to employee demographics. Discussion followed regarding the MFT Fund, potential donations, retail sales tax revenue, and green space investments. Administrator Martin stated that the Village's expenditures are exceeding revenues. He stated that grants usually require matching funds, the Board would like to see the Roads Program expedited from 7 years to 5 years, this year's Tree City Program proposes tree planting cost-sharing, and he briefly spoke about the need for economic development to help off-set Village expenses.

President Richardson stated that he would like to meet the community needs through fair taxes and a transparent process. He discussed the Village's mission, critical expenses, and resident preferences based upon the resident survey responses.

Board discussion followed. Trustee Schaller stated that he would not be in favor of a telecommunications tax increase. Trustee Marshall stated that the Village should explore other police protection options, revenue enhancements by spreading them out over different categories, expenditure reductions, and some fee increases. Trustee Smith concurred with Trustees Schaller and Trustee Marshall. Trustee Smith stated that the Village should compare our budget with similar municipalities, continue to engage in shared services, and then justify fees. Trustee Vonder Haar stated that the bulk of the money goes to core expenses. She stated that Lake Barrington is not a frivolous Village but we need to keep up with inflation. Trustee Vonder Haar stated that she wasn't sure if the revenue enhancements should be spread out. She stated that the Village should consider a utility tax and our current telecommunications tax is lower than other municipalities. Trustee DeJesu stated that the Village is saving money by utilizing an outside service for public works and that she is living in Lake Barrington knowing that there isn't much sales tax revenue.

President Richardson summarized the topics that need further discussion as follows:

- Revisit expense lines
- Enhance revenue – spread across users
- Revisit shared services for potential savings
- Negotiate with key vendors
- Keep expenses and revenue even
- New revenue sources
- Expenses – short term bridge to future

President Richardson stated that under Illinois Municipal Law, adding a fifth employee would put the Village in a different category with added responsibilities as it pertains to collective bargaining, etc. He stated that the Village should continue outsourcing work.

No action was taken.

16. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE VILLAGE BOARD:

(also see public comment during items 6, 7, 15A)

17. CLOSED SESSION

At 9:18 p.m., a motion was made by Trustee Smith and seconded by Trustee Vonder Haar to that a portion of the meeting be closed to the public, effective immediately, to discuss litigation involving an action against this municipality which is pending in court or in an administrative tribunal, and/or to discuss such litigation which is probable or imminent, and/or to discuss matters of personnel, and/or to discuss possible real estate acquisitions, as permitted by the Illinois Compiled Statutes.

Upon roll call, the vote was:

Yeas:	Trustees DeJesu, Marshall, Schaller, Smith, Vonder Haar, and President Richardson
Nays:	None
Abstain:	None
Absent:	Trustee Kipferl

President Richardson declared the motion carried.

After the conclusion of Closed Session, the Board reconvened at approximately 10:00 p.m. with all members of the Village Board present as stated in the original roll call.

18. ACTION TO BE TAKEN FROM CLOSED SESSION ITEMS – None.

19. OTHER

Honey Bee Hills Technical Review

President Richardson reported that most of the participants from the Technical Review Committee have varying degrees of favorability of the proposed Honey Bee Hills Subdivision. President Richardson reported that Mr. Chris Mitchell, the resident participant representing the Farm Trails Homeowners Association, has expressed praise over the process. President Richardson reported that the title litigation was dismissed in Waukegan. He reported that the design was changed based upon the groundwater study. Some changes include stormwater directional changes, removal of the pond at bottom of the hill, and the addition of a berm and salt-loving plants. President Richardson stated that the developer has paid approximately \$300,000 in special consultant fees.

Kelsey/Pepper Roads Pond

Discussion followed relative to the Village's pond near the corner of Kelsey and Pepper Roads. It was suggested that it be taken over by Citizens for Conservation to retain it as a native area, encourage school use, and utilize Doering's offer to donate time.

Boulder Rock

Administrator Martin reported that Boulder Rock was given a permit extension however the site needed to be secured, i.e. fencing, foundation, and pit work. Ownership discussion followed.

20. **ADJOURNMENT**: A motion was made by Trustee Marshall and seconded by Trustee DeJesu to adjourn the meeting. The voice vote was unanimous, the motion carried, and the meeting was adjourned at approximately 10:08 p.m.

Respectfully submitted,

Cynthia L. Hoover
Village Clerk
Recording Secretary