

Meeting of the Board of Trustees of  
the Village of Barrington Hills

July 25, 1977

The July meeting of the Board of Trustees of the Village of Barrington Hills was held on Monday, July 25, 1977.

Barbara P. Hansen	President	Present
Alexander MacArthur	Trustee	"
James A. Kempe	Trustee	"
John L. Butler, Jr.	Trustee	"
Louis J. Klein, Jr.	Trustee	"
Jonathan C. Hamill	Trustee	"
Norman Tucker	Trustee	"

Lucy Ann Blanchard	Village Clerk	Present
Sydney G. Craig	Village Attorney	"
Evan Evans	Building Officer	"
Lucille S. Keating	Treasurer	"
Robert E. Lenzini	Vill. Engineer	Absent
Lt. Allan K. Meyer	Acting Police Chief	Present
William B. Renshaw	Asst. - Roads	"

Guests:

Sharon Carrasco (Press)  
Charles K. Helfrick, Jr.  
Diedre Kieckhefer  
Wilbert H. Nottke

A regular meeting of the President and Board of Trustees of the Village of Barrington Hills was held at 8:00 p.m. on July 25, 1977 in the Village Hall.

The meeting was called to order by President Hansen at 8:10 p.m. Roll Call. All present.

Minutes of the meeting of June 27, 1977 were submitted for approval. Motion was made by Norman Tucker and seconded by Jonathan Hamill for approval of the minutes, as corrected. Motion carried.

FINANCE - Norman Tucker

Mr. Tucker reviewed the Treasurer's Report and noted that receipts from Kane and Lake Counties had not come in due to slow processing procedures. He also noted that, in the future, each trustee should be responsible for his monthly budget. Mr. Tucker moved for approval of the Treasurer's Report, with Mr. Hamill seconding. Motion carried.

Mr. Tucker noted that the assessed valuation is up in all four counties and, as a result, our budget figures can be considered as conservative. Cook County is up \$35,000, Lake is up \$2,000, McHenry is up \$6,000. We have not heard from Kane County to date.

Mr. Tucker stated that he expects to have copies of the completed audit available for the next meeting.

Pepper Construction Company has been contacted regarding the expenses in connection with the well and they have agreed to pay \$1,500 towards our bill.

At this time the final draft of the appropriation ordinance was presented for approval. Mr. Kempe noted that higher insurance costs should be reflected in the ordinance, and this was done. Mr. Tucker motioned for approval of the Appropriation Ordinance, as corrected, with Mr. Kempe seconding. Roll Call. 6 ayes, 0 nays. Appropriation Ordinance 77-12 adopted.

Board Members were furnished with copies of the Levy Ordinance for review and adoption at the next meeting. Mr. Tucker requested suggested changes be submitted to him by August 15, 1977, so that the ordinance can be adopted at the August meeting and filed with the respective county clerks.

Bills submitted for approval by Mr. Tucker in the amount of \$10,878.00 for administration, \$5847.43 for public safety and \$2,131.35 for court and overtime. Mr. Klein requested the addition of \$100.00 to the bills for automobile deduction on repairs to a squad car (Total bill was \$1,335.71 with the insurance covering \$1,235.71). This brought the total bills to be approved for payment to \$ 18,956.78. Mr. Tucker motioned for approval of the bills, with Mr. Kempe seconding. Roll Call. 5 ayes, 0 nays, 1 absent. (Mr. MacArthur had left the room for a minute) Motion carried. (Copies of lists attached.)

BUILDING DEPARTMENT - Evan Evans

Mr. Evans noted the receipt of two bids for the remodeling work at the Village Hall. Land Custom Builders (Woodstock) bid \$21,950. which included an allowance of \$4,000 for the electrical work. Goerlitz Construction (Huntley) bid \$17,623. which includes an allowance of \$3,900. for electrical work and \$2,000. allowance for the drop-in ceiling. Mr. Evans recommended acceptance of the low bid, and in the discussion that followed, Evan was asked to specify that clean-up on the job was required. In addition, it was to be noted that any extra work to be done would be at the rate of time and material. The painting and/or wall covering and floor covering is not included in this bid.

Mr. Craig noted that a motion to waive the taking of public bids would be necessary and required a 2/3 vote for passage. Mr. Hamill made the motion and Mr. Tucker seconded. Roll Call. 6 ayes, 0 nays. Motion carried.

Mr. Craig then asked for a contract from Goerlitz which would include more specifics and to reflect that it included all work on said plan, excluding the paint and floor covering, and clean-up by contractor. Mr. Tucker motioned, with Mr. Kempe seconding, that the bid from Goerlitz for \$17,623. be accepted. Roll Call. 6 ayes, 0 nays. Motion passed.

Mr. Evans informed the trustees of a quote from Robinson Furnace Company for \$904.00 for rerouting the ductwork on the present heating and cooling system.

Mr. MacArthur cautioned that an emergency exist for the downstairs area should be provided for in the event of an emergency.

At this time Mr. Butler motioned and Mr. Hamill seconded, to authorize Mrs. Hansen and Mr. Evans to negotiate additional work and also provide for deletions, where necessary over and above the present proposal, in an amount not to exceed \$3,000. Roll Call. 6 ayes, 0 nays. Motion carried.

Mr. Evans then reported permits issued for the month of June as follows: 6 new houses, 3 pools, 2 additions, 1 garage, a patio and 2 septic repairs. Mr. Evans noted the potential growth in the Village as a result of the new subdivisions planned, and indicated he would like to inform the Plan Commission as to the potential dangers in setting precedents on upcoming proposals.

Mr. Tucker then indicated the possible need for a special census and requested Mrs. Blanchard to contact the Census Bureau for further information as to the advisability of having a special census for MFT, Revenue Sharing and State Income Tax purposes.

ZONING AND ENFORCEMENT - James A. Kempe

On the Schurecht matter, Mr. Kempe reported that the Village has filed suit and Mr. Schurecht has until August 3, 1977 to file a proper petition.

Attempts are being made to locate the owner of the burned-out Worley property.

In the Charles matter, they are willing to move the building which was erected in violation of the ordinance. It was reported that Mr. Worley did not appreciate reading of his violation in the newspaper prior to being informed by the Village.

Mr. Kempe reported that the July meeting of the ZBA was spent going over the codes for the purpose of recommending changes. The next meeting is scheduled for August 15, 1977 at 8 p.m. A public hearing as directed by the ZBA will be held to consider an ecological site planning ordinance and to update the zoning ordinance.

PLANNING - Jonathan C. Hamill

Mr. Hamill reported on the Plan Commission meeting of July 11, 1977. He read a letter from Mr. Cassell which stated that the Plan Commission, following a public hearing on the matter, recommended affirmative action by the Village Board on a proposed ordinance adopting a fee structure which included all costs of review. He then reviewed Ordinance 77-13 "An Ordinance to Increase Subdivision Review and Inspection Fees by Amending Article VI E of the Subdivision Ordinance (73-8A) of the Village of Barrington Hills", and moved its adoption. Mr. MacArthur seconded. Roll Call. 6 ayes, 0 nays. Ordinance 77-13 adopted. (Copy attached.)

Plan Commission consideration of the Spring Creek Hills subdivision is continuing and suggested that board members try to attend the Plan Commission meeting of August 8, 1977 to familiarize themselves with the matter, which will probably be before the Village Board in August.

Mr. Hamill presented a proposed contract between the Village of Barrington Hills and Robert B. Teska Associates. He noted that approval would formalize the action taken at a prior board meeting to employ the Teska firm as planning consultants. Mr. Hamill motioned for approval of the contract, with Mr. MacArthur seconding. Roll Call. 6 ayes, 0 nays. Contract approved. (Copy attached.)

Mr. Hamill reported that Mrs. Hansen has appointed him Chairman of a Special Comprehensive Plan Committee to work with Mr. Teska in the development of a comprehensive plan. He has appointed four members of the Plan Commission to serve with him; Mrs. Garre and Mrs. Hurley and Mr. Douglass and Mr. Train. This provides representation from all areas of the village. A meeting schedule has been posted and all interested parties are urged to attend these meetings.

Mr. Hamill reported that the Country Oaks Subdivision has been filed in McHenry County. Also, that a letter is being sent to all Barrington realtors asking them to check the subdivision ordinance prior to the division of land in the Village.

ROADS AND BRIDGES - John L. Butler, Jr.

Mr. Butler reported he had inspected some of the other roads with Mr. Lenzini and requested that \$3,727.80 be added to the MFT resolution, amending the total to \$26,774.15. He motioned for approval with Mr. Tucker seconding. Roll Call. 6 ayes, 0 nays. Resolution adopted.

He reported that \$20,000. in General Funds has been allocated towards making the roads safer, with particular emphasis on Ridge Road. Estimates are being made and a report will be ready for the August meeting.

Road Sign inventory is low and he has investigated the costs of a sign-making machine. Mr. Charles Helfrick suggested buying one jointly through BACOG. Mr. Butler will report further at the August meeting.

Mr. Butler is in the process of working out an agreement with General Services for clean-up and, in this connection, was asked to have a breakdown of costs for two mowings and two clean-ups per year for the August meeting.

PUBLIC SAFETY - Alexander MacArthur and Lt. Allan K. Meyer

Mr. MacArthur reported that the resolution sent to the State of Illinois regarding the traffic hazards on Route 62 has produced results. Route 62 has been made a "no passing" zone from Route 59 to Route 25. The meeting of July 20, 1977 with the gravel trucks drivers and various transportation and State officials has been most productive.

Mr. Craig was asked to prepare an amendment to the Vehicle Sticker Ordinance increasing the fines for violation of the ordinance.

For the month, 35 accidents were recorded (25 with injuries and 4 deaths), 5 criminal damage to property, 3 burglaries, 1 theft over \$150., 4 thefts under \$150., 2 recovered stolen autos, 1 recovered stolen motorcycle and 1 case of obscene phone calls.

The Police Department responded to numerous calls concerning a rock concert on Ridge Road on July 23. Mr. A. V. Mitchell was arrested on a charge of "tumultuous conduct". Mr. MacArthur will report further.

LEGISLATION, INSURANCE, HEALTH - Louis J. Klein, Jr.

The Village Hall building has been appraised at \$141,500. replacement value, with an insurable rate of \$138,000. This does not, however, include the proposed remodeling.

The Police Department is without police liability insurance, however, one avenue is still open and Mr. Klein is pursuing the matter. Collision and Workmen's Compensation insurance will expire September 1, and the Hartford Umbrella policy was due to expire August 1. In the absence of a letter of cancellation, it is assumed it will be renewed.

James F. Jackson & Associates are unable to supply us a letter stating the reason we have been turned down for liability insurance. Mr. Klein is presently waiting to receive a proposal for insurance coverage from Mr. Wine of J. F. Wine & Sons.

ATTORNEY - Sydney G. Craig

Mr. Osran has filed a countersuit against the village. Mr. Craig advised that Northwest National Insurance Company will be defending the Village.

A summons has been served on the Village regarding a suit filed by Shearer, O'Brien, Blood, Agrella & Boose in a Kane County complaint for a declaratory judgment against the Village regarding the denial of rezoning on Route 25.

ADMINISTRATION - Barbara P. Hansen

Mrs. Hansen had no BACOG report at this time.

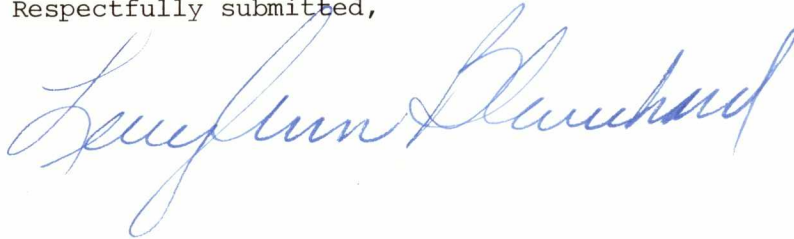
In response to a request from the RTA, Mr. Hansen sent a reply stating that since the residents do not reap any benefits, there are few who are in favor of the RTA.

A request was made from the audience that copies of the bills be distributed with the agenda for members of the audience.

The meeting was then adjourned to Executive Session.

After the reconvening of the regular meeting there being no further business before the board, a motion was made and seconded to adjourn. Motion carried.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Stephen Stuchard". The signature is written in a cursive style with a large, sweeping initial 'S'.

VILLAGE OF BARRINGTON HILLS

COMBINED SUMMARY OF RECEIPTS AND DISBURSEMENTS

3 months ended July 31, 1977

	Sch. No.	General	Police Protection	Social Security	Audit	Crossing Guards	Insurance	Lighting	Roads & Bridges	TOTAL	BUDGET for year
Balance May 1, 1977		164,633	29,239		(240.)	348.	(2420.)	42.	29,660	221,261	221,261
<u>Receipts</u>											
Receipts during year	1	74,988	14,191	917.	218.	256.	482.	84.	7,250.	98,387	477,600
Transfers	8										15,000
TOTAL		239,621.	43,430.	917.	(22.)	604.	(1938.)	126.	36,910	319,648	713,861
<u>Disbursements</u>											
Administration	3,6	15,130								15,130	60,800
Health	3										500
Legal	3	2,937								2,937	32,800
Public Safety	4,6	49,909	27,402	3370.		600.				81,281	295,790
Streets & Bridges	5,6							125.	5,393	5,518	64,300
Zoning & Planning	5	346								346	23,500
Insurance	5,7	2,510								2,510	37,310
Building & Grounds	5	3,419								3,419	35,000
TOTAL		74,251	27,402	(2453.)	(22.)	4.	(1938.)	1.	31,517	111,141	550,000
Balance											163,861
<u>Summary</u>											
Payroll Taxes W/held										(1101.)	
Cash in Bank		37,367	16,028	(2453.)	(22.)	4.	(1938.)	1.	31,517	80,504	
Petty Cash		50								50	
Savings Deposits	7	30,000								30,000	
U.S. Treasury Bills	7	99,054								99,054	
TOTAL		165,370	16,028	(2453.)	(22.)	4.	(1938.)	1.	31,517	208,507	

GENERAL FUND RECEIPTS	Month of <u>July</u>		Total <u>3</u> months.	
	BUDGET	ACTUAL	BUDGET	ACTUAL
Property Taxes (Schedule 2)		\$ 6,250.00		\$ 33,158.54
Sales Taxes		918.71		1,989.56
State Income Taxes		3,463.94		7,475.46
Building Permits		6,130.00		26,002.34
Road Bond Deposits		300.00		3,000.00
Utility Taxes - Telephone				
Gas				11,679.34
Light				
Liquor & Scavenger Licenses				850.00
Zoning & Petition Fees		100.00		265.00
Ordinance and Copy Fees		254.50		979.50
Traffic Fines				10,929.70
Vehicle Stickers		92.00		1,040.00
Interest				667.65
Sale of Property				
Transfer from Revenue Sharing				
Miscellaneous				349.82
Total Receipts General Fund		\$ 17,509.15		\$ 98,386.91



	COOK	KANE	LAKE	MCHENRY	TOTAL	BUDGET (year to date)
General Fund	156.93	1,883.28		7,719.66	9,759.87	
Police Protection	235.62	2,739.42		11,215.62	14,190.66	
Social Security	15.33	173.85		727.74	916.92	
Audit	3.63	41.61		173.16	218.40	
Crossing Guards	4.06	46.17		205.92	256.15	
Liability Insurance	8.12	92.91		381.42	482.45	
Lighting	1.02	14.82		67.86	83.70	
Roads and Bridges	83.83	1,257.94		5,908.62	7,250.39	
	508.54	6,250.00		26,400.00	33,158.54	
Budget for year						

Acct.No.		Month of <u>July 1977</u>		Total <u>3</u> months.	
		BUDGET	ACTUAL	BUDGET	ACTUAL
	ADMINISTRATION				
201	Salary - Village Clerk		\$ 300.00		900.00
202	Salary - Secretary-Treasurer		800.00		2,400.00
203	Salary - Building Officer		1,000.00		3,000.00
204	Expenses - Building Dept.				61.50
207	Office Supplies, Postage		234.44		931.70
208	Purchase Office Equipment				747.00
209	Rental Office Equipment		70.20		350.53
210	Telephone		403.81		1,141.11
211	Utilities		3.30		3.30
212	Vehicle Sticker Expense				
213	BACOG Assessment		3,724.50		3,724.50
214	Newsletter (all expenses)				499.50
215	Petty Cash		150.00		345.77
216	Miscellaneous				1,025.06
206	Surety Bonds				
	Interest Expense				
	Total ADMINISTRATION		6,686.25		15,129.97
	HEALTH SERVICES				
401	Health				
	Total HEALTH				
	LEGAL				
501	Village Attorney Fees		700.00		2,100.00
502	Other Legal Fees		759.00		759.00
503	Litigation				6.42
504	Publication, Legal Notices				
505	Election Expenses				71.97
	Total LEGAL		1,459.00		2,937.39

Acct.No.		Month of <u>July 1977</u>		Total <u>3</u> months	
		BUDGET	ACTUAL	BUDGET	ACTUAL
	PUBLIC SAFETY				
600:101	Salaries: Chief (1 mo.)		\$		1,833.32
102	Sergeant		1,360.40		4,334.50
103	Sergeant (2nd)		1,200.00		1,200.00
	Lieutenant		1,541.66		4,624.98
105	Clerk		750.00		2,281.68
106	Special Officers				54.77
107	Court and Overtime		2,047.89		8,062.85
	Automotive:				
201	Purchase of Cars				9,544.65
202	Petroleum Supplies		1,514.33		3,878.23
203	Repairs and Tires		913.87		3,713.97
	Contractual:				
301	Barrington Radio		400.00		600.00
302	Lake County Radio Service		85.00		219.00
303	Radio Maintenance		266.96		778.26
304	Reinstallation Radios				461.85
305	Page Contract				35.70
306	Radar Repairs				145.45
401	Clothing		172.66		247.61
	Training and Travel:				
501	Tuition, Fees, Expenses		99.35		1,049.95
502	Shooting Program		31.04		31.04
	Capital Expenses:				
601	Vehicular Accessories		219.80		219.80
602	Communications Equipment				
603	Emergency Equipment				151.92
604	Maintenance Equipment		15.68		15.68
605	Armory				
606	Radar Equipment		1,835.00		5,805.00
	Printing:				
701	Books, films, tools, etc.		105.00		618.78
	Total PUBLIC SAFETY		12,558.64		49,908.99

Month of July 1977 Total 3 months.

Acct. No.		BUDGET	ACTUAL	BUDGET	ACTUAL
	ZONING AND PLANNING				
801	Printing maps, regulations		\$ 9.40		\$ 64.80
802	Court Reporter		70.00		140.00
803	Planning Studies				
805	Miscellaneous				141.00
	Total ZONING AND PLANNING		79.40		345.80
	INSURANCE				
901	Excess Liability				
902	Directors		20.00		20.00
903	Fire - Building & Contents		140.00		140.00
904	Umbrella				
905	Police Property Floater				261.00
907	Workman's Compensation				
908	Medical/Hospitalization		674.92		1,670.98
909	Automotive		100.00		418.00
	Total INSURANCE		934.92		2,509.98
	MUNICIPAL BLDG & GROUNDS				
1001	Bldg. Improvements				
1002	Furniture & Bldg. Equipment		1,749.95		1,932.16
1003	Interior Bldg Maintenance		244.45		806.71
1004	Exterior Bldg & Grounds		380.24		679.89
	Total BUILDING & GROUNDS		2,374.64		3,418.76
	TOTAL DISBURSEMENT GENERAL FUND		24,092.85		74,250.89

Month of July 1977

Total 3 months.

DISBURSEMENTS

	BUDGET	ACTUAL	BUDGET	ACTUAL
600: POLICE PROTECTION FUND				
104 Salaries of Regular Officers		9,295.00		27,401.82
600: SOCIAL SECURITY FUND				
801 Social Security Taxes Paid				
205 AUDIT FUND				
Auditing Expenses				
CROSSING GUARDS FUND				
Salaries of Special Officers		200.00		600.00
906 LIABILITY INSURANCE FUND				
Liability Insurance				
709 LIGHTING FUND				
Street Lighting		41.78		125.34
ROAD AND BRIDGE FUND (Streets & Bridges)				
701 Construction Contracts		132.00		344.07
702 Repair & Maintenance Contracts				523.50
703 Snowplowing Contracts				20.00
704 Mowing & Cleanup Contracts		993.00		1,043.00
705 Purchase & Installation of Signs		176.40		614.80
706 Salary - Road Inspector		139.50		646.50
707 Expenses - Road Inspector		58.35		168.90
708 Outside Engineering Services		280.00		2,032.70

## Savings Accounts

1st National Bank of Barrington \$ 15,000.00

1st Federal Savings & Loan of Barrington \$ 15,000.00

## U. S. Treasury Bills

Due August 4, 1977 \$ 49,621.01

Due September 1, 1977 \$ 49,432.90

State of Illinois  
County of Cook

I, Lucille S. Keating, Treasurer of the Village of Barrington Hills  
do hereby affirm that this report is complete and true.

Subscribed and sworn to before me  
this 26 day of September 1977.

*Lucifer Blanchard*  
Notary Public

*Lucille S. Keating*  
Lucille S. Keating

REVENUE SHARING FUND	Month of <u>July 1977</u>	<u>3 months</u> ending <u>7/31/77</u>
Cash in the bank beginning of period	\$ 3,600.75	\$ 6.75
Receipts	3,594.00	7,188.00
Disbursements		
Transfer to General Fund		
Cash in the bank	7,194.75	7,194.75

MOTOR FUEL TAX FUND	Month of <u>July 1977</u>	<u>3 months</u> ending <u>7/31/77</u>
Cash and securities on hand beginning of period	\$ 30,773.68	\$ 28,905.88 *
Receipts		
State Allotments	3,048.05	9,092.62
Interest		192.00
Disbursements		
Cash and securities on hand end of period consisting of:		
Cash in 1st National Bank of Barrington	18,402.71	18,402.71
U. S. Treasury Bills	19,788.18	19,788.18
	38,190.89	38,190.89

\* This has been .39 off for more than a year. Hopefully, it has been adjusted by the auditors.

July 21, 1977

To: The Village Board of Barrington Hills

Re: Bills to be approved for payment.

Acct.#

204	William B. Renshaw <sup>15 1/2 hrs @ 6.00</sup> (mileage 6/17 thru 7/14)	\$ 93.00	<u>0338</u>
210	Ill. Bell Telephone (all phones)	403.81	<u>9449</u>
208	IBM (service agreement for repairs)	60.00	<u>9475</u>
209	D'Angelo Water Co. (water and cooler rent June)	35.20	<u>9456</u>
211	Com-Ed (transformer rental)	3.30	<u>9455</u>
213	BACOG (1st quarter assessment)	3,724.50	<u>9463</u>
501	Sydney G. Craig (August retainer)	700.00	<u>9476</u>
502	Tenney & Bentley (legal)	759.00	<u>9460</u>
704	Robt. H. Freking (mowing weeds Cuba Township)	432.00	<u>9465</u>
704	General Services (6/1 thru 7/16 mowing & cleanup)	531.00	<u>9473</u>
704	General Services (tree removal on Oak Knoll)	30.00	<u>9472</u>
705	General Services (road sign replacement)	45.00	<u>9472</u>
705	Great Lakes Eqpmt.Co. (speed limit & stop signs)	131.40	<u>9468</u>
707	Wm. B. Renshaw (R&B mileage 6/17 thru July 14)	58.35	<u>9469</u>
706	Wm. B. Renshaw (R&B 7 3/4 hours @ 6.00)	46.50	<u>0338</u>
708	B. Sinnett (engrng. Mar.Apr.May & June)	160.00	<u>9470</u>
708	Robt.Freking (engrg. Apr.May & June)	120.00	<u>9466</u>
709	Com-Ed (street lighting June 1977)	41.78	<u>9467</u>
801	Barr. Press (budget notice)	2.60	<u>9471</u>
801	Barr. Press (notice publ.hearing subdivision ord.)	6.80	<u>9471</u>
802	Lenore Weiss (court reporter ZBA)	70.00	<u>9461</u>
902	First of Barr. (Vill.Clerk bond)	20.00	<u>9464</u>
908	Pacific Mutual Ins. (employee medical 8/77)	674.92	<u>9477</u>
1002	Lawn Eqpmt Distrs. (30" Comet mower for Vill.Hall)	749.95	<u>9457</u>
1003	General Services (janitorial July 1977)	200.00	<u>9462</u>
1003	Unico Engineering (Air.Cond. repair)	44.45	<u>9454</u>
1004	Klehmer Nursery (sod for Vill.Hall)	175.00	<u>9458</u>
1002	Chgo.Cycle Specialties (Vill.Hall furn.per attached)	1,000.00	<u>9474</u>
207	Ross Int'l (toner for Xerox)	184.44	<u>9453</u>
209	Barrington Rental (chairs for truck drivers meeting)	35.00	<u>9452</u>
903	R. E. Kinsman (Vill.Hall appraisal for fire ins.)	140.00	<u>9451</u>
207	U.S.Post Office Dept. (postage)	50.00	<u>9478</u>
215	Petty Cash	150.00	<u>9479</u>

\$ 10,878.00

*Crystal Auto Body  
(n.w. Natl Ins. Co.) - deductible auto.*

100.- 9503  
10978.00

Date Approved: 7/25/77

Amount approved: 10,978.00



July 22, 1977

To: The Village Board

Re: Public Safety bills submitted for approval.

600:202	McHenry FS (petroleum)	\$ 1,255.18	9480
	Amoco Oil Co. (Petroleum)	259.15	9481
203	Dick's Shell Sta. (Oil changes, grease, filters)	28.25	9482
	Algonquin Automotive Supply (wiring, wiring tool)	34.50	9483
	D.A.E. Enterprises (painting and rewiring squads)	125.00	9499
	Schock's Towing (towing and repairs)	47.30	9485
	Grant Motor Sales (repairs)	678.82	9484
301	Vill.of Barrington (July and August radio contract)	400.00	9486
302	Lake County Radio (radio, antenna installation)	85.00	9487
303	Gordon's Mobile Radio (radio repairs)	266.96	9488
401	Badger Uniforms (clothing)	202.66	9490
501	John Reid Assoc.(5/77 services M.Cargill)	50.00	9491
	Michael Cargill (49 mi. @ .15)	7.35	9492
	Arthur DeKneef (130 mi. @ .15)	19.50	9493
	Gary Dembek (50 mi. @ .15)	7.50	9494
	Robert Swenson (100 mi. @ .15)	15.00	9495
502	Sande's Component Distrs. (cleaning tools - guns)	31.04	9496
601	Tufts-Edgcumbe (spotlights)	183.00	9497
	Constable Eqpmt. (siren speaker repair kit)	36.80	9498
604	Paulson's (tire rack & target frames)	42.42	9500
606	Kustom Signals (3rd radar unit)	1,835.00	9501
701	Tepper Press (cards, Police Dept. personnel)	132.00	9502
	Valley Press (5000 arrest cards)	105.00	9450
			<hr/>
		\$ 5,847.43	

Date approved: 7/25/77

Amount approved: 5847.43

July 21, 1977

To: The Village Board

Re: Court and Overtime June 16 through July 15, 1977.

600:107

Christopher A. Bish	15.5 @ 6.58	\$ 101.99	<u>0343</u>
Michael W. Cargill	43.0 @ 6.31	271.33	<u>0342</u>
Arthur J. DeKneef	102.5 @ 4.88	500.20	<u>0341</u>
Gary M. Dembek	49.0 @ 6.31	309.19	<u>0344</u>
Clement A. Fiandalo	14.0 @ 6.31	88.34	<u>0340</u>
Michael L. Kelhi	9.0 @ 6.31	56.79	<u>0346</u>
Alfred W. Schuld	15.0 @ 6.58	98.70	<u>0347</u>
Robert W. Swenson	26.0 @ 7.45	193.70	<u>0339</u>
Larry G. Thoren	81.0 @ 6.31	511.11	<u>0345</u>

\_\_\_\_\_  
\$ 2,131.35

Date approved: 7/25/77

Amount approved: 2131.35

VILLAGE OF BARRINGTON HILLS*Given to Board*6/27/77APPROPRIATION ORDINANCE

77-12

An ordinance making appropriations to defray the expenses of the Village of Barrington Hills, Cook, Lake, Mc Henry and Kane Counties, Illinois, designated the "Annual Appropriation Ordinance" for the fiscal year commencing May 1, 1977 and ending April 30, 1978.

BE IT ORDAINED by the President and Board of Trustees of the Village of Barrington Hills, Cook, Lake, Mc Henry and Kane Counties, Illinois:

Section 1: That for the purpose of defraying all the necessary expenses and liabilities of the Village of Barrington Hills for the fiscal year commencing May 1, 1977 and ending April 30, 1978, the following sums of money, or so much thereof as may by law be authorized, be and the same are hereby set aside and appropriated for the following corporate purposes, to wit:

<u>D e p a r t m e n t</u>	<u>Appropriated</u>
ADMINISTRATION -	
Salary - Village Clerk	\$ 3,600
Salary - <del>Secretary</del> Treasurer	9,600
Salary - Building Officers	12,000
Expenses - Building Maintenance	6,000
Office Supplies and Postage	2,000
Purchase Office Equipment	2,000
Rent Office Equipment	3,000
Telephone	4,000
Heat and Light	500
Vehicle Sticker Cost	1,500
Contractual Assessment to Barrington Area Council of Governments	16,000
Newsletter - Printing and Mailing	2,500
Miscellaneous	3,500
Audit Fee	3,000
Surety Bonds Premium	500
Total ADMINISTRATION	<u>\$69,700</u>

<u>Department</u>	<u>Appropriated</u>
HEALTH SERVICES OF OTHERS	<u>\$ 1,000</u>
LEGAL -	
Village Attorney Fees	30,000
Other Legal Fees	10,000
Litigation Expense	5,000
Publication, Legal Notices	<u>1,500</u>
Total LEGAL	<u>\$ 46,500</u>
PUBLIC SAFETY -	
Salaries:	
Chief and Sergeants	\$ 55,000
Patrolmen	130,000
Clerk	10,000
Special Officers	2,000
Court and Overtime	15,000
Automotive:	
Purchase of Cars	30,000
Petroleum Supplies	25,000
Repairs and Tires	10,000
Contractual:	
Barrington Radio	3,000
Lake County Radio Service	1,700
Radio Maintenance	1,000
Reinstallation Radios	1,000
Page Contract	1,000
Radar Repairs	1,000
Clothing <i>Purchases</i>	5,000
Training and Travel:	
Tuition, Fees, Expenses (Net)	10,000
Shooting Program	2,500
Capital Expenses:	
Vehicular Accessories	1,500
Communications Equipment	2,000
Emergency Equipment	500
Maintenance Equipment	500
Armory	500
Radar Equipment	6,000
Printing:	
Books, Films, Tools, etc.	3,500
← Social Security Taxes	<u>14,000</u>
Total PUBLIC SAFETY	<u>\$331,700</u>

BRIDGE CONSTRUCTION CONTRACTS

\$ 3000

STREETS -

25,000

CONTRACTS, REPAIR<sup>-3-</sup> & MAINTENANCE  
SNOW PLOWING CONTRACTS

20,000

Etc Department

Appropriatd

STREETS AND BRIDGES -

Construction Contracts	\$ 3,000
Contracts, Repair & Maintenance	25,000
Snowplowing Contracts	20,000
Mowing & Cleanup Contracts	5,000
Purchase, Installation Signs	3,000
Salary - Road Inspector	3,000
Expenses - Road Inspector	1,000
Outside Engineering Services	20,000
Street Lighting	1,000
Contracts, Motor Fuel Allotments	50,000

Total STREETS AND BRIDGES \$131,000

ZONING AND PLANNING -

Printing Maps, Regulations	\$ 4,500
Court Reporter	1,000
Planning Studies <i>Contracts</i>	25,000
Miscellaneous	1,000

Total ZONING AND PLANNING \$ 31,500

INSURANCE -

Excess Liability	\$ 4,000 -
Directors	1,500 -
Fire, Building and Contents	1,000
Umbrella	4,000 -
Police Property Floater	1,000
Professional Liability	10,000 -
Workmen's Compensation	7,500
Hospitalization	10,000
Automotive	10,000

Total INSURANCE \$ 49,000

MUNICIPAL BUILDING & GROUNDS -

Building Improvements <i>Contracts</i>	\$ 30,000
Furniture & Building Equipment <i>Purchases</i>	10,000
Interior Building Maintenance	5,000
Exterior Building & Grounds <i>Maintenance</i>	2,500
<i>GROUND MAINTENANCE</i>	<u>2,500</u>

Total BUILDING & GROUNDS \$ 50,000

TOTAL \$710,400

\$439,400 of the foregoing expenditures is hereby appropriated from the general property tax for corporate purposes as provided by statute and from the miscellaneous revenue of the Village. \$130,000 of the foregoing expenditures for salaries in the Public Safety Department is hereby appropriated from the special police protection tax which is in addition to and in excess of the amount authorized to be levied for general corporate purposes. \$61,000 of the foregoing expenditures for contracts for repair and maintenance of streets and bridges in the Streets and Bridges Department is hereby appropriated from the streets and bridges tax which is in addition to and in excess of the amount authorized to be levied for general corporate purposes. \$50,000 of the foregoing expenditures for contracts for the repair and maintenance of roads and bridges under Motor Fuel Tax allotments in the Streets and Bridges Department is hereby appropriated from Motor Fuel Tax allotments. The foregoing expenditures for Social Security taxes of police officers and the Village and police clerk in the amount of \$14,000 are hereby appropriated from a special tax for such purposes as provided by statute. The foregoing expenditures for auditing fees in the amount of \$3,000 are hereby appropriated from a special tax for such purposes as provided by statute. The foregoing expenditures for school crossing guards in the amount of \$2,000 are hereby appropriated from a special tax for such purposes as provided by statute. The foregoing expenditures for street lighting in the amount of \$1,000 are hereby appropriated from a special tax for such purposes as provided by statute. The foregoing expenditures for insurance premiums for liability insurance in the amount of

<sup>20</sup>  
\$10,000 are hereby appropriated from a special tax for such purposes as provided by statute.

Recapitulation

Total General Corporate	\$429,400
Total Special Police Protection	130,000
Total Streets and Bridges	61,000
Total Roads and Bridges under Motor Fuel Tax Allotments	50,000
Total Social Security Taxes	14,000
Total Auditing Fees	3,000
Total School Crossing Guard Salaries	2,000
Total Street Lighting Expense	1,000
Total Insurance Premiums for Liability Insurance	<u>20,000</u>
Grand Total of All Appropriations	<u>\$710,400</u>

Section 2: That any unexpended balance of any items of any appropriations made by this Ordinance may be expended in making up any deficiency in any other items of appropriation made by this Ordinance.

Section 3: That all miscellaneous receipts of revenue for all purposes not herein expressly reserved or appropriated shall be available to pay appropriations herein provided for.

Section 4: All unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

Section 5: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 1977.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 1977.

\_\_\_\_\_  
Village President

Attested and filed this \_\_\_\_\_ day  
of \_\_\_\_\_ 1977.

\_\_\_\_\_  
Village Clerk

(Seal)



I, \_\_\_\_\_, do hereby certify that I am the duly elected and qualified Village Clerk of the Village of Barrington Hills, Cook, Lake, Mc Henry and Kane Counties, Illinois, a municipal corporation, and the keeper of its ordinances, records and corporate seal; that the attached is a true and complete copy of Ordinance No. 77- \_\_\_\_\_, being the Appropriation Ordinance for the fiscal year beginning May 1, 1977, and ending April 30, 1978, said Ordinance being duly passed and approved by the President and Board of Trustees held in accordance with law on the \_\_\_\_\_ day of \_\_\_\_\_, 1977.

I DO FURTHER CERTIFY that the original, of which the attached is a true and correct copy, is entrusted to me as the Village Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have affixed my name as Village Clerk and caused the seal of said Village to be affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_, 1977.

\_\_\_\_\_  
Village Clerk

(Village Seal)

and by substituting the following in its place and stead:

*credit to be given for the Review Fee.*

"E. INSPECTION AND REVIEW

1. Review Expense: The subdivider shall reimburse the Village for the whole cost of engineering and legal services included by it in reviewing the preliminary subdivision plat, the final subdivision plat, any documents reprinted to be submitted with either, or in determining the suitability of the soil and applicable floor-conditions. In the event that the cost of review as aforesaid exceeds the filing fee payable and paid pursuant to Article VII C, such excess cost shall be paid by the subdivider to the Village upon approval of the final plat or upon abandonment of a subdivision proposal if abandoned. *incurred*
  
2. Inspection Expense: All required public improvements proposed to be installed under the provisions of this Ordinance shall be inspected during the course of construction by the Village Engineer and/or other qualified and authorized employees of the Village. The cost of such inspection shall be one and one-half (1 1/2) percent of actual construction cost for improvements costing \$50,000 or less, one (1) percent for improvements over \$50,000 but less than \$250,000 and three-fourths of one percent (3/4) for improvements over \$250,000. One-half of the cost of inspection shall be paid at the time of execution of the final subdivision plat by the Village President. The remaining one-half of the review cost is to be paid at the time funds are released from the subdivider's guarantee of improvement completion. *floor*

In the event that the actual cost of engineering services to the Village shall exceed the amounts computed as aforesaid, such excess shall be paid by the subdivider to the Village. The excess accrued at the time of completion of construction shall be paid at that time. The final balance of the excess shall be paid upon final inspection for acceptance and release of subdivider's completion guarantee.

During the course of construction of the improvement, the subdivider shall be re-

Section 2: This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. It shall be printed and published in pamphlet form.

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 1977  
Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_, Absent, \_\_\_\_\_.

\_\_\_\_\_  
Village President

Attest:

\_\_\_\_\_  
Village Clerk

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

D  
R  
A  
F  
T

(Published in Pamphlet Form by  
Order of Village Board of Trustees)

ORDINANCE NO. 77- 13

AN ORDINANCE TO INCREASE SUBDIVISION REVIEW  
AND INSPECTION FEES BY AMENDING ARTICLE VI E  
OF THE SUBDIVISION ORDINANCE (73-8A) OF THE  
VILLAGE OF BARRINGTON HILLS

---

BE IT ORDAINED by the President and Board of Trustees  
of the Village of Barrington Hills, Cook, Lake, McHenry and Kane  
Counties, Illinois:

Section 1: That Article VI E of the Barrington Hills  
Subdivision Ordinance, entitled "Inspection and Review" be amended  
by deleting the same as follows:

"E. INSPECTION AND REVIEW

1. All required public improvements proposed to be installed under the provisions of this Ordinance shall be inspected during the course of construction by the Village Engineer and/or other qualified and authorized employees of the Village. The cost of such inspection shall be one and one-half (1 1/2) percent of actual construction cost for improvements costing \$50,000 or less, one (1) percent for improvements over \$50,000 but less than \$250,000 and three-fourths of one percent (3/4) for improvements over \$250,000. One-half of the cost of inspection shall be paid at the time of execution of the final subdivision plat by the Village President. The remaining one-half of the review cost is to be paid at the time funds are released from the subdividers guarantee of improvement completion.
2. The subdivider shall pay the cost of all engineering inspection services. The fee shall be the actual cost of such inspection and any work connected with soil inspection.

During the course of construction of the im-

PROPOSAL

July, 21 1977

BARRINGTON HILLS VILLAGE HALL

Dear Sir:

The undersigned proposes to furnish all materials and perform all labor necessary to complete the following:  
Frame all walls in basement as per plan, wall to have 5/8 drywall taped and sanded. Wood doors to be solid core birch, jams, casing & base to be pine. Steel doors & jam as marked on plan. Sound Batts & staggered studs in center wall. Move counter from upstairs to downstairs new location. Build one new wall upstairs.

*Contractor to keep premises clean & provide varnisher for stair opening -*  
Carpentry and Drywall work \$10,600.00

Masonry work as per plan 1,100.00

Electric works per plan 3,923.00

15,623.00

2,000.00 ALLOW. FOR CEILING  
17,623.00

*To be completed by October 15, 1977*

All of the above work to be completed in a substantial and workmanlike manner for the sum of *Seventeen Thousand Six Hundred Twenty Three & no/100* (\$17,623.00) Dollars

Payments to be made each MONTH as the work progresses to the value of *ninety* (90%) per cent of all work completed. The entire amount of contract to be paid within 10 days after completion.

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

The Contractor agrees to carry Workmen's Compensation and Public Liability Insurance, also to pay all Sales Taxes, Old Age Benefit and Unemployment Compensation Taxes upon the material and labor furnished under this contract, as required by the United States Government and the State in which this work is performed.

Respectfully submitted,

*Clifford Societ*  
669-3112

Contractor

ACCEPTANCE *HUNTLEY ILL*

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the undersigned agrees to pay the amount mentioned in said proposal, and according to the terms thereof.

Date July 29 1977

*[Signature]*



ESTABLISHED IN 1875

625 PRATT BOULEVARD • ELK GROVE VILLAGE, ILLINOIS 60007/ CHICAGO PHONE - ES 8-2323  
SUBURBAN PHONE - 439-8010

July 20, 1977

Barrington Village Hall  
Barrington, ILL. 60010

Attn: Mr. Evans

RE: Barrington Village Hall

Dear Sir:

We are pleased to submit our proposal for the addition of the present heating and cooling system to accomodate the addition of the lower level. We will install all necessary ductwork, grills, registers from the present system to the new areas. There will be 10 new supplies and 6 return registers. Total price of said installation is \$904.00.

Very truly yours,

*Thomas W. Fleschi*  
ROBINSON FURNACE COMPANY

mem

RECEIVED

JUL 25 1977

VILLAGE OF BARRINGTON

*Letter sent to us by mistake  
village of Barrington*

AGREEMENT BETWEEN  
THE VILLAGE OF BARRINGTON HILLS, ILLINOIS  
AND ROBERT B. TESKA ASSOCIATES

This Agreement made and entered into this first day of July, 1977 by and between the Village of Barrington Hills, Illinois, hereinafter referred to as the "CLIENT," and Robert B. Teska Associates, a sole proprietorship with office at 311 Clinton Place, Evanston, Illinois, 60201, hereinafter referred to as the "CONSULTANT;"

WITNESSETH:

WHEREAS, the CLIENT desires to engage the services of the CONSULTANT to furnish professional and technical assistance in connection with a continuing comprehensive planning program for the Village of Barrington Hills, hereinafter referred to as the "PROGRAM," and the CONSULTANT has signified his willingness to furnish professional and technical services to the CLIENT;

IT IS THEREFORE, the parties hereto do mutually agree as follows:

A. Scope of Consultant's Services

The CONSULTANT agrees to perform in a good and professional manner those services outlined in Attachment A, a copy of which is attached hereto and incorporated in this Agreement.

B. Services to be Provided by the Client

In the event that any information, data, reports, records and maps are existing and available and are useful for carrying out the work on this PROGRAM, the CLIENT shall promptly furnish this material to the CONSULTANT. The CLIENT will be responsible for the organization and conduct of all meetings described in Attachment A. The CLIENT will also provide the services of a legal counsel to advise on the format

and content of the Comprehensive Plan.

The CLIENT designates Jonathan C. Hamill, Village Trustee, to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define the CLIENT's policies, and provide decisions in a timely manner pertinent to the work covered by this Agreement until the CONSULTANT has been advised by the CLIENT that such authority has been revoked.

C. Changes

The CLIENT may, from time to time, require or request changes in the scope of services of the CONSULTANT to be performed hereunder. Such changes, including any appropriate increase or decrease in the amount of compensation, which are mutually agreed upon by and between the CLIENT and the CONSULTANT, shall be incorporated in written amendments to this Agreement.

D. Consultant's Compensation

The CONSULTANT shall be compensated for services on the basis of hourly billing rates for professional and technical staff time devoted to the PROGRAM plus reimbursement for directly related expenses such as travel (including use of personal auto at 15¢ per mile), living expenses for required travel outside the Chicago metropolitan area, long distance telephone calls outside the metropolitan area, report typing, graphics, printing, etc. The billing rates for professional staff are:

Robert B. Teska     \$45 per hour  
William A. Hoover   \$18 per hour



Changes or additions to staff billing rates will be subject to mutual agreement by the CLIENT and CONSULTANT.

The CONSULTANT's total compensation for Part B of the Scope of Services will not exceed \$18,000 without approval by the CLIENT.

E. Method of Payment

The method of payment shall be as follows:

The CONSULTANT shall submit monthly invoices for detailed costs incurred on the PROGRAM during the billing period. Invoices will be submitted prior to the 15th day of each month. Invoices are due and payable no later than thirty (30) days from receipt of the invoice.

F. Time of Performance

The services of the CONSULTANT will begin upon delivery to the CONSULTANT of an executed copy of this Agreement and shall, absent causes beyond the control of the CONSULTANT, be completed in accordance with the schedule contained in Part D of Attachment A.

G. Termination

The CLIENT and the CONSULTANT shall have the right to terminate the Agreement by written notice to the other party at least 30 days prior to the specified effective date of such termination. In such event, all finished and unfinished documents prepared by the CONSULTANT under the Agreement shall at the option of the CLIENT become its property.

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have executed this Agreement on the date and year first above written.

CONSULTANT:

ROBERT B. TESKA ASSOCIATES



CLIENT:

THE VILLAGE OF BARRINGTON HILLS, ILLINOIS



SCOPE OF SERVICES

A. The Study Area

For the purpose of this Agreement the study area is defined as the Village of Barrington Hills and all unincorporated land contiguous to and within 1½ miles of the Village boundaries.

B. The Comprehensive Plan

The CONSULTANT will assist the Village and its Special Comprehensive Plan Committee to revise and update its adopted Comprehensive Plan in accordance with the following steps:

1. Existing Resources and Trends

- a. The CONSULTANT will carry out an inventory and analysis of environmental resources in the study area, including geology and soils, hydrology, vegetation, wildlife, air, and scenic features. Emphasis will be placed on the assembly and interpretation of available information from environmental related sources and experts, rather than on new surveys. Such sources include the U.S. Soil Conservation Service, BACOG, Northeastern Illinois Planning Commission, Illinois Environmental Protection Agency, State Water Survey, Cook County Forest Preserve District, Citizens for Conservation, Barrington Historical Society, and the residents of Barrington Hills.
  - b. The CONSULTANT will carry out an inventory and analysis of existing land uses, including agriculture, developed uses, and open space uses. Consideration will be given to sites or buildings worthy of landmark designation. Sources of information include aerial photographs, BACOG, field reconnaissance, and residents of the Village.
-

- c. The CONSULTANT will review available information regarding transportation systems serving the community, the plans and programs of state and county highway departments, impacts of system usage, and the needs of Barrington area residents. Consideration will be given to the existing character of roadways in the Village, their ability to accommodate traffic, and their contribution to the countryside environment.
- d. The CONSULTANT will review existing governmental services and utilities, or private systems where applicable, to determine their effect on the comprehensive planning process. These will include schools, water supply, waste disposal, recreation, public safety, fire protection, etc.
- e. The CONSULTANT will review and evaluate existing plans and ordinances of Barrington Hills, BACOG, adjacent villages, related counties, and the Northeastern Illinois Planning Commission to determine their applicability and appropriateness to the Village.
- f. The CONSULTANT will review and evaluate development trends in the Village of Barrington Hills, the study area, and the region to identify important population, economic, and improvement factors influencing the comprehensive planning process. Possible and probable future trends will also be considered.
- g. The CONSULTANT will evaluate problems and opportunities identified in the foregoing steps, and will evaluate the suitability of environmental resources in the study area for development and conservation.

h. The CONSULTANT will prepare a memorandum and selected graphics to summarize and present the findings of this phase of work. The memorandum will be submitted in 25 copies; selected graphics will be prepared as working maps and illustrations suitable for group presentation.

## 2. Preliminary Comprehensive Plan

- a. The CONSULTANT will meet with the Village's legal counsel to discuss and describe the nature of the comprehensive plan document to be prepared for Barrington Hills. Continued coordination with the legal counsel will be maintained throughout the preparation of the comprehensive plan.
- b. The CONSULTANT will assist the Special Committee to prepare goals and objectives for the Village and its extraterritorial jurisdiction.
- c. The CONSULTANT will identify and evaluate alternative means of accomplishing these goals and objectives.
- d. The CONSULTANT will recommend a preliminary comprehensive plan for Barrington Hills, with emphasis on the use of land and the enhancement of the environment. This plan will be documented in a preliminary report to be submitted in 25 copies. The preliminary comprehensive plan map will be prepared in a form suitable for group presentations.
- e. The CLIENT's Special Committee will review the preliminary report and provide the CONSULTANT with its comments. A corrected map and 25 copies of the corrected report, approved by the Special Committee, will be submitted to the Plan Commission for review, public hearing, and approval.

4

3. Final Comprehensive Plan Report

- a. Subsequent to approval by the Plan Commission, the CONSULTANT will provide a recommended map and 25 copies of the recommended Comprehensive Plan to the Board of Trustees for its review and adoption.
- b. The CLIENT will present one copy of the adopted Comprehensive Plan, as amended if appropriate, to the CONSULTANT.
- c. The CONSULTANT will prepare the final Comprehensive Plan document and present 100 printed copies.

4. Meetings

The CONSULTANT will attend up to twelve meetings with the Special Committee or the Plan Commission, or the Board of Trustees, under the budget allocated for the Comprehensive Plan. Additional meetings may be attended on request under Part C of this Scope of Services.

C. Continuing Planning Assistance

The CONSULTANT will provide continuing planning assistance on matters not directly related to Part B of this Scope of Services.

1. Plan Commission Meetings

During the period of this Agreement the CONSULTANT will attend regular or special meetings of the Plan Commission as requested, to provide advice on subjects related to the meeting agenda.

2. Special Assignments

The CONSULTANT will provide professional and technical assistance on special assignments related to zoning changes, subdivision design, ordinance amendments, public meetings, litigation, etc. during the period of this Agreement.

D. Work Schedule

The CONSULTANT will carry out Part B of this Scope of Services in accordance with the following schedule:

- |    |                                     |          |
|----|-------------------------------------|----------|
| 1. | Existing Resources and Trends       | 4 months |
| 2. | Preliminary Comprehensive Plan(a-d) | 3 months |
|    | " " (e)                             | 2 months |
| 3. | Final Comprehensive Plan Report (a) | 1 month  |
|    | " " " " (b)                         | 2 months |
|    | " " " " (c)                         | 2 months |

The total time anticipated for part B is 14 months, assuming timely review and approval by the Plan Commission and Board of Trustees.

Part C of this Scope of Services will be effective throughout the entire period of this Agreement.