

MINUTES OF TOWER LAKES
BOARD OF TRUSTEES MEETING

Date: June 18, 2001

Location: Village Office

Time: 7:06 p.m

PLEDGE: President Kuskowski called the meeting to order and led the Pledge of Allegiance. Sign in sheet circulated.

1. ROLL CALL: Present: Village President Kuskowski, Trustees Adams, Filippell, Parro, Trustees-elect Mike Rigali and Tony Cantieri, and Village Clerk Leitner. Absent: Trustee Aitken.
Also in attendance: Village Treasurer Brian Gidley.

2. ADMINISTER OATH OF OFFICE: Village Clerk Leitner administered the Oath of Office to newly elected Trustee Mike Rigali and re-elected Trustee Tony Cantieri.

3. APPROVAL OF MINUTES: Motion by Trustee Rigali to approve the minutes of the May Village Board Meeting as amended, seconded by Trustee Parro and followed by a Roll Call vote: AYES: Trustees Adams, Filippell, Parro, Rigali NAYES: None. ABSTAIN: Trustee Cantieri. ABSENT: Trustee Aitken.

4. PUBLIC COMMENTS: none.

5. WATER SYSTEM REPORT: Monthly Production Report not yet received.

DCCA Grant: President Kuskowski reported that there remains \$21,000 of the initial \$125,000 disbursement, and confirmed that the deadline extension was granted. Therefore, the Village has \$146,000 remaining of this Grant. Of this amount, ~\$100,000 will be spent on WellHouse No. 1. President Kuskowski will ask the State to pay for the project from the quotation, since the work will not be completed before the deadline next year. Of the remaining \$46,000, there are many Village drainage projects. Trustee Cantieri asked how projects are prioritized and whether the President alone is authorized to prioritize disbursements. The Tomahawk/Esther Drive landscaping work will be completed as weather permits.

6. PLAN COMMISSION: Lake County Regional Framework Plan ("RFP"): no update since last meeting.

7. ZONING BOARD OF APPEALS: N/A

8. BUILDING AND ZONING: Monthly Report: attached. RE: Three-season room on Nodding Flower- Building Inspector initially denied permit due to heavy weather problem potential. However, neither TL ordinances, BOCA Codes nor State Codes prohibit this structure. The Village Attorney advised granting the permit. Trustee Rigali suggests involving a structural engineer. Trustee Parro expressed concern that the Building Inspector did not base his decision on Code requirements. Trustee Cantieri said that he and President Kuskowski will discuss this matter with the Inspection service.

Groh Parking Violation- Two trailers are still visible from Leon Drive. Trustee Cantieri would like to talk to Mr. Groh before instituting formal procedures. He noted that a roadbed is being built for that development

Boat Parking Violation- new residents at 301 Devonshire have a motorboat parked in the driveway. Trustee Cantieri will give them a friendly call before sending violation letters.

Illegal fence situation on ELSD being handled by President Kuskowski.

Flagpole light installation commenced, but augering broke a septic line. Repair requires sawcutting across driveway- at an additional expense. Trustee Adams will suggest to Trustee Aitken installation of a police sign and emergency phone.

9. TREASURER'S REPORT: Brian Gidley, Village Treasurer, presented the year-to-date budget expenditures and bank statement balances through May. The general balance is tight, but real estate taxes are coming in. The Village is required to provide a separate bank account for DUI arrests. He has not yet opened an overweight/completion bond account, but an expense account has been created.

ILL funds-Motor Fuel Tax Fund- will pay Peter Baker and Sons from this fund. Dorothy Pratt asked where the \$86,000 is kept—in a state-run money market account because the state can earn 5 times more interest.

Custom summary report shows all bills to be paid for June (as received thus far).

QuickBooks Pro: Trustee Filippell noted that Treasurer Brian Gidley and Office Manager Debbie Baggett are working with QuickBooks Pro, and it is slow going. Courses are available and Tr. Filippell proposes to send Brian and Debbie to this course. President Kuskowski noted that the new software has been installed. Debbie is looking for a new computer with increased capacity. The Board has approved this purchase and the funds are already budgeted.

Vehicle Sticker proceeds will be deposited in the general fund but will be tracked for roads.

Monthly Bills: Review of the monthly bills. Motion to approve the Treasurer's Report and monthly bills made by Trustee Cantieri, seconded by Trustee Rigali, and followed by a roll call vote. **VOTE:** AYES: Trustees Adams, Cantieri, Filippell, Parro, Rigali NAYES: None. ABSENT: Trustee Aitken.

Additional Audited Financials: required for Municipally owned water company.

Recent Audits: State and Motor Vehicle Fund have both audited the Village this month.

10. FINANCE REPORT: Appropriations Ordinance and Certified Estimate of Revenues presented. Motion to approve the both the Appropriations Ordinance and Certified Estimate of Revenues made by Trustee Cantieri, seconded by Trustee Rigali, and followed by a roll call vote.

VOTE: AYES: Trustees Adams, Cantieri, Filippell, Parro, Rigali NAYES: None. ABSENT: Trustee Aitken.

The **Prevailing Wages Resolution** was presented. Motion to approve the Prevailing Wages Resolution made by Trustee Filippell, seconded by Trustee Adams, and followed by a roll call vote.

VOTE: AYES: Trustees Adams, Cantieri, Filippell, Parro, Rigali NAYES: None. ABSENT: Trustee Aitken.

11. POLICE REPORT: Monthly Police Report: President Kuskowski reviewed the monthly Police Activity Report, which is on file at the Village Office. The Village sold a police car for \$5,500. McDonalds and the Police Department are giving awards to children who wear seat

belts.

12. STORM WATER MANAGEMENT: No report.

13. ROADS: The Vehicle Stickers are out. The changes e-mailed to the printer were not made , but they were not substantive. OM Baggett to follow up with printer. Tr Parro wants to change the design.

Trustee Parro noted that Fenview inquired about having its roads repaved. Generally, Roads will concentrate on signage and brush trimming. Tr Parro will check with Cuba Township's Kermit Smiddy for suggestions on fixing/replacing shoulder sand. A resident filed a complaint about Village road signs. The State is to remove the dead trees on Rte 59.

14. HEALTH AND SANITATION: TLIA asked for mosquito spraying for Venetian Night and Fourth of July. Mike Rigali is now the SWALCO director for Tower Lakes, with Kent Adams is the alternate. Resolution required. Trs Cantieri and Rigali are to attend the next SWALCO meeting June 28th.

15. UTILITIES: ATT Cable- Ordinance to renew Franchise Agreement- which expired this date- faxed to Village Attorney to review. Motion to approve the Franchise Agreement Ordinance, subject to review by the Village Attorney, made by Trustee Cantieri, seconded by Trustee Rigali, and followed by a roll call vote.

VOTE: AYES: Trustees Adams, Cantieri, Filippell, Parro, Rigali NAYES: None. ABSENT: Trustee Aitken.

Trustee Parro explained his proposal to bury above-ground utility lines. ComEd will bury up to 500 feet/year if asked. ComEd's expense in connection with the burial is capped by a cost formula, but the cost must be shared by the municipality. Treasurer Gidley suggested a Rural Bond as a way to limit the cost by defining the group you want to charge, ie exclude Fenview and Country Club Estates because all their lines are already buried. On the other hand, all residents of the municipality have paid for all underground burials to date. Tr Adams wondered whether any grant funds are available. Tr Parro will prepare a proposal for the next meeting.

16. URBAN FORESTRY: Brush pick-up for May cost \$5,500.00. Next brush pick-up is scheduled for October. Pruning, planting and Education are the main components of Urban Forestry. The pruning

budget alone is ¼-1/5 of the Village's Urban Forestry budget each year.

Two Sycamores in Iverson Park need to come down. TLIA is removing these trees, and the park will be closed until the trees are removed.

17. OLD BUSINESS:

Vondrak Easement: no surveyor has been found as yet.

Codification: Village Clerk Leitner has received questions from Sterling Codifiers, and is collecting information to respond.

Barclay Woods: proceeding.

TLIA Revocable Use Permit: Pres Kuskowski talked to Insurance rep. Jensen to add TLIA to the Village insurance policy as an additional insured.

Kendricks wall-on ELSD- repaired at a cost of \$600.00.

19. NEW BUSINESS:

Barrington Oaks Three: Awaiting a complete set of information. Baxter and Woodman has looked at this project for the Village. Also, Stormwater Management has reviewed this project. Tr Parro asked whether a 50-foot or a 100-foot buffer is required to avoid impact on the Village's water.

WLSD Pillar: Resident Gerry Meese has provided an estimate for repair. Dick Lathan, resident, has found matching bricks and has been able to save lights, signs, cinder blocks to rebuild. Dick will get quotes from masons.

NIPC: requests support from its members, Village being one, in the amount of \$154 per year. Board approved this expenditure.

TLIA Liquor License: form created by Village Attorney approved for use. Police Chief created permit.

Secondary Driveways: Motion to approve recommendation to the Plan Commission a review of Zoning Ordinances on this issue made by Trustee Adams, seconded by Trustee Cantieri, and followed by a roll call vote. **VOTE:** AYES: Trustees Adams, Cantieri, Filippell, Rigali NAYES: None. ABSTAIN: Parro. ABSENT: Trustee Aitken.

MEETING ADJOURNED: At 10:30 pm, motion to adjourn the Board

meeting seconded and followed by unanimous voice vote.

Respectfully Submitted,

Kathleen Leitner
Village Clerk
07-13-01