

MINUTES OF TOWER LAKES

PRESIDENT AND BOARD OF TRUSTEES MEETING

Date: December 18, 2000

Location: Village Office

Time: 7:05 p.m.

PLEDGE: Trustee Kuskowski called the meeting to order and led the Pledge of Allegiance. Sign in sheet circulated.

ROLL CALL:

Present: Trustees Aitken, Cantieri, Heagarty, Filippell, Parro; Trustee Kuskowski, Village Clerk Leitner.

ELECTION OF PRESIDENT PRO-TEM: Village Clerk made a motion to appoint Trustee Len Kuskowski as the President Pro-tem until April 2001, when an election will be held for the remainder of Pres. Fitzpatrick's term, which expires in April, 2003. Motion seconded by Trustee Parro, and followed by a Roll Call vote: AYES: Trustees Aitken, Cantieri, Heagarty, Filippell, Parro. NAYES: None. Trustee Kuskowski abstained.

APPROVAL OF MINUTES:

Trustee Cantieri made a motion to approve the Executive Meeting minutes from the months of September, October, and November, 2000, which motion was seconded by Trustee Parro and followed by a unanimous voice vote. Trustee Aitken made a motion to approve the Village Board Meeting minutes from November 20, 2000 with changes to the Police Report, which motion was seconded by Trustee Heagarty and followed by a unanimous voice vote.

PLAN COMMISSION: Member Greg Valicka spoke for the Plan Commission. He reported on the progress of the Comprehensive Plan. No major departure from the original. Attempting to complete prior to Dorothy's departure this spring.

Greg also reported on a meeting he attended with BAGIS ("Barrington Area Geographic Information System"). This group obtained a state grant of \$100,000 two years ago. The group has used Environment

Research Systems Institute (ERSI) software to develop computer databases of various mapping information. The software can layer streets, political boundaries, and individual properties. Can also perform searches for specific information. G. Valicka can obtain a CD for Tower Lakes. This group plans to conduct future classes—each BACOG member may attend. Future discussion with BACOG should ensue on how to best use this technology. G. Valicka will follow up with BAGIS.

WATER SYSTEM REPORT:

Monthly Production Report: Trustee Kuskowski does not have the report from Consumers Illinois Water Co..

The Village has received an audit request from the State on the disbursement status of the \$250,000 grant. President Kuskowski will follow up on this. . President Kuskowski reported that Esther and Tomahawk repairs will cost \$40-50,000. The permit is already issued. He is waiting for refurbishments estimates of Wells 1 & 4. Trustee Aitken asked whether DCCA require bids for this work. President Kuskowski said it was not required , but it works better to get bids. Consumers lets the subcontractors and gets the bids. President Kuskowski and Bob from Community Sewer and Septic looked at Storm Water Management needing attention. The work on Well 2 is not complete due to the cold weather, but this work is covered by the grant.

Driveway Repairs Ordinance has been revised to delete the reference to concrete driveways. Motion made to approve made by Trustee Parro, seconded by Trustee Aitken, followed by a roll call vote: AYES: Trustees Aitken, Cantieri, Heagarty, Filippell, Parro. NAYES: None.

Regarding the Husemoeller's driveway, the actual damage was not in the Village right-of-way, but in the easement. The Village right-of-way parallels the easements on North Lake. A letter was sent to Consumers to inform them of this difference.

President Kuskowski has also called Kermit Smiddy, Cuba Township to install flags on the flushing hydrants.

ZONING BOARD OF APPEALS: No report.

BUILDING AND ZONING:

Monthly Report: Trustee Cantieri reported that the Village issued eleven permits this month, including eight involving new roofs or reroofs. TC also reported that the flagpole lights have been ordered through John Featherstone and are due in 4-6 weeks. Trustee Cantieri also discussed setting a policy of enforcement of the Village's ordinances. Discussion ensued of enforcement letters prepared by Village Attorney Bateman with Village procedures to be put in place. A letter will go out on Bork and Mayes matters. The new Religious Land Use Act ordinance was reviewed, and it was determined that Churches need definition. This ordinance will be sent to the Plan Commission for their input. A copy of the zoning ordinance from the Village of Barrington, which involves the light and square foot ratio analysis for permitted variances involving teardowns or major reconstruction, will be sent to the Plan Commission for consideration.

Dave Burnidge, President of TLIA, reported that work at the dam will occur by reaching across from the South Hills side of the dam.

TREASURER'S REPORT:

Monthly Bills: Trustee Filippell addressed the distributed list of monthly bills to be paid, and the Year-to-Date Financial Report. Question raised on the Highland Green Lands invoice, President Kuskowski will follow up with resident Larry Gold. Motion to approve the Treasurer's Report and monthly bills made by Trustee Heagarty, seconded by Trustee Cantieri, and followed by a roll call vote.

VOTE: AYES: Aitken, Cantieri, Kuskowski, Heagarty, Parro, Filippell.
NAYES: None.

Audit: Trustee Filippell reported that work on the Audit continues. The delay means we haven't properly certified to the County Clerk that the Audit has occurred, so that we don't receive funds from the County Clerk until we do certify and publish.

Treasurer Brian Gidley has requested that the Village authorize him to update accounting procedures, policies and software for the Village. Motion to approve the Treasurer's Request made by Trustee Filippell, seconded by Trustee Aitken, and followed by a roll call vote.

VOTE: AYES: Aitken, Cantieri, Kuskowski, Heagarty, Parro, Filippell.
NAYES: None.

Signing Approval Ordinance: New ordinance authorizing President Kuskowski, Trustee Filippell and Treasure Gidley as signatories on the Village's accounts. Motion made by Trustee Aitken, seconded by Trustee Heagarty and followed by a Roll Call vote:

VOTE: AYES: Aitken, Cantieri, Kuskowski, Heagarty, Parro, Filippell.
NAYES: None.

FINANCE: No Report.

POLICE:

Monthly Police Report: Trustee Aitken reviewed the monthly Police Activity Report which is on file at the Village Office. Trustee Aitken also reported that the Village police received a state grant in connection with DUI's

Police Car Ordinance authorizing sale of Chevy Caprice squad car. Motion made to approve made by Trustee Parro, seconded by Trustee Aitken, followed by a roll call vote: AYES: Trustees Aitken, Cantieri, Heagarty, Filippell, Parro. NAYES: None.

STORM WATER MANAGEMENT:

President Kuskowski reported on the engineer's report from URS, formerly WVP, which recommends modification to well houses 1 and 4 and drainage projects at South Hills, West Tower and West Lake Shore Drive. President Kuskowski went with Community Sewer and Septic to assess the recommendations.

ROADS:

Vehicle Stickers: The Village office has produced a list of the 24 residents who have not paid their Village Stickers. Leased vehicles are included in the requirement to have a sticker. The Village Office Manager will call these residents, and follow up in early January with a second collection letter.

The Route 59 Arterial Study is on the reading materials table in the Village. TAC is studying how to provide expansion of Rte 59.

HEALTH AND SANITATION: No report.

UTILITIES:

ATT Broadband to offer Digital Cable.

URBAN FORESTRY:

President Kuskowski met with Rich Berland, Hendrickson Trees and our Village's Arborist, who will help plan and plot trees in the Village rights-of-way.

OLD BUSINESS:

Codification: This project needs to be budgeted into the 2001 budget.

Trustee Cantieri has a check in the amount of \$400.00 from Fox Lake Auction for the sale of some old Village office supplies.

NEW BUSINESS:

New Office Manager: Debbie Baggett, a new resident of Tower Lakes, is our new Office Manager. She has already started and is implementing new procedures.

Lake County Adopt-A-Highway Program President Kuskowski received a letter inviting the Village to participate in this program.

Wired Funds 12/15/00 to Chase Manhattan Bank for Tower Lakes #2 Revenue Illinois D08/01/95 for the principal payment due.

Authorized Signatures and Code for Illinois Funds Money Wire Transfers discussed.

Trustees Cantieri and Filippell presented a letter to the Village Board re: the Village Risk Funds. Trustee Filippell reported that Jody Warner at Risk fund has training programs available for our use.

House Medallion: Trustee Parro reports that the Vogel's donated the house medallion encased by Trustee Parro to the Village.

MEETING ADJOURNED:

At 9:30 pm., Trustee Parro made a motion to move into Executive Session to discuss personnel matters, seconded by Trustee Heagarty and followed by unanimous voice vote. At 10:10 pm motion made by Trustee Parro, to adjourn the Executive Session and move back into

the Board meeting; seconded by Trustee Cantieri and followed by unanimous voice vote. At 10:15 pm, motion made by Trustee Cantieri to adjourn the Board meeting which was seconded by Trustee Parro and followed by unanimous voice vote.

Respectfully Submitted,

Kathleen Leitner

Village Clerk

01-10-01