

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
August 18, 2008

**1) PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

The regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, August 18, 2008 at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Gifford called the meeting to order at 7:05pm. Village officials and guests recited the Pledge of Allegiance.

**2) ROLL CALL AND DETERMINATION OF A QUORUM**

Upon roll call, the following were present: President Gifford, Trustees Pratscher, Kizior, Plautz, Rotter, and Thrun. The following Village officials were absent: Kellermann. Other Village officials present were Treasurer Stade, Administrator Connors, Clerk Meyle, Attorney Keller, and Permit Coordinator Doniec. President Gifford stated there is a quorum.

**3) APPROVAL OF AGENDA**

**MOTION:** by Trustee Pratscher to approve the agenda as amended moving item 9G, Review of Requests for Stop Signs, to follow item 5, Public Comments. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1).

Motion carried 5/0

**4) APPROVAL AND RELEASE OF MINUTES**

**MOTION:** by Trustee Pratscher to approve and release the minutes from the Board of Trustees Regular Meeting held July 21, 2008 and to defer consideration of the closed sessions minutes of July 16, 2007, August 20, 2007, September 17, 2007 and March 17, 2008 to the Executive Session on the agenda. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1).

Motion carried 5/0

**5) PUBLIC COMMENTS**

Geoff Anderson of 20615 West Park Place addressed the Board regarding a failed driveway in the Deer Park Place subdivision.

Nicole Franze of 20851 Meadow Court addressed the Board regarding road resurfacing in Deer Lake Meadows subdivision.

Terry Pastika of 182 N. York Road, Elmhurst, Illinois addressed the Board regarding the Village's public comment policy.

**ITEM 9G WAS ADDRESSED AT THIS TIME - Trustee Thrun – Public Safety:**

Trustee Thrun reported that he is deferring consideration of the Landmark and Covington (Swansway Subdivision) stop sign until the September Board meeting.

Carrie Groeller of 219 Rue Touraine addressed the Board regarding the request for stop signs in Rue Valley subdivision and submitted a petition signed by Rue Valley residents in support of the stop signs.

Trustee Thrun reported that although the stop sign criteria provided by the Village Engineer do not support the installation of stop signs as requested in the Rue Valley subdivision, he feels that there is overwhelming agreement among the residents of Rue Valley that there is a need for the stop signs for safety reasons.

**MOTION:** by Trustee Thrun to approve the installation of two stop signs at Rue Touraine and Rue Royale (Rue Valley Subdivision) and one stop sign at Rue Touraine and Rue Orleanais (Rue Valley Subdivision). Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1).

Motion carried 5/0

**6) VILLAGE ENGINEER – REPORT AND RECOMMENDATIONS**

A. Village Agreement with Village of Palatine for Town Center Playfields

**MOTION:** by Trustee Rotter to approve the Water Service Agreement between the Village of Palatine and Village of Deer Park pertaining to Lot 13 of the Deer Park Office Center within the Village of Deer Park. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1).

Motion carried 5/0

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
August 18, 2008

B. Pease Construction, Inc. Pay Request #1 for the Vehe Drainage improvements in the amount of \$8,160.00  
Administrator Connors reported that Pease Construction has completed the drainage improvements at Vehe Barn at a total cost of \$9,160.00; the Village Engineer has recommended approval of Pay Request #1 in the amount of \$8,160.00 with the remaining \$1,000.00 to be held as retainage to cover the establishment of grass in the restoration areas.

MOTION: by Trustee Pratscher to approve payment of Pay Request #1 to Pease Construction in the amount of \$8,160.00. Upon roll call: YES: (5) Pratscher, Thrun, Kizior, Rotter, and Plautz / NO: (0) / ABSENT: (1) Kellermann. Motion carried 5/0

C. Plat of Easement for sanitary sewer for Deer Park Office Park (Building E Field Parkway)

MOTION: by Trustee Thrun to authorize the Village Attorney to prepare an ordinance authorizing the Sanitary Sewer Plat of Easement for Building E in the Deer Park Office Center. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1). Motion carried 5/0

**7) VEHE FARM**

A. A written report was submitted regarding the Vehe Foundation's monthly activities and accounting. Pat Winkelman reported on the Vehe Farm prairie plants. Teri Bridge reported on area rain garden programs and the Leave No Child Inside Vehe Farm Foundation tri-community initiative.

B. Review of the assessments/quotes and approval of vendor  
Pat Winkelman presented written assessments and quotes from five tree specialists who had assessed the public safety of trees by the farm entrance, along Cuba Road, the wetlands, and the east side of the farm property (from Cuba Road to the homes across from Hamilton Park).

MOTION: by Trustee Pratscher to authorize Trustee Rotter to find a company to remove one dead walnut tree & two dead cottonwood trees in the Vehe Farm parking lot island and to have those trees mulched for use in Village parks in an amount not to exceed \$2,000. Upon roll call: YES: (5) Pratscher, Thrun, Kizior, Rotter, and Plautz / NO: (0) / ABSENT: (1) Kellermann. Motion carried 5/0

**8) VILLAGE ATTORNEY – REPORT AND RECOMMENDATIONS**

**9) REPORTS FROM PRESIDENT, TRUSTEES, ADMINISTRATOR, AND CLERK**

**A. President Gifford:**

- i) General Information
- ii) Discussion of swimming pools

President Gifford reported that there are ambiguous and conflicting regulations in the Municipal Code regarding swimming pools. The Board agreed with President Gifford; the consensus of the Board was that Attorney Keller should draft a recommendation for amending the Municipal Code regarding swimming pools.

- iii) Status of Christianson property (Sunrise Senior Living) discussion with Lake Zurich

President Gifford reported that discussions continued with Lake Zurich and the Sunrise Senior Living developer with regard to obtaining water and sewer service for the property at 21180 N. Rand Road. The Sunrise developer submitted a drawing proposing the subdividing of 21180 N. Rand Road with approximately two-thirds of the property annexing into Lake Zurich for the Sunrise Center and one-third of the property staying in Deer Park. President Gifford explained that, according to the drawing, the one-third remaining in Deer Park would be appropriate for approximately 12 affordable housing units. A discussion ensued with the following points being made:

- ◆ In order for the Board to consider the annexation of a portion of 21180 N. Rand Road, they would, at the least, require that water and sewer be available to the entire 21180 N. Rand Road property; not just the part that is annexed into Lake Zurich.

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
August 18, 2008

- ◆ A best case scenario would be that, in exchange for annexing a portion of 21180 N. Rand Road, water and sewer would be made available to all the Deer Park properties on Rand Road through the Rand 12 Centre.
- ◆ The Board would like to see the development of the affordable housing be a part of the proposal from Sunrise Senior Living so that there is no question about whether the affordable housing is a viable project.
- ◆ The Board agreed that President Gifford should continue discussions with Lake Zurich and the Sunrise Senior Living developer.

President Gifford provided each of the Board members with a copy of a letter from Jim Peterson regarding his role in the Vehe Farm project.

**B. Trustee Kellermann- Roads and Public Utilities:**

President Gifford reported that the compilation of the documents requested by Trustee Kellermann in his June 10, 2008 letter is near completion and the Village Clerk will be turning those documents over to Trustee Kellermann in the near future.

President Gifford reported that the final financial analysis of the Vehe Farm project as it pertains to the R. W. Clark contract and the claim for reimbursement of the cost over-run from the bond company is underway.

**C. Trustee Kizior—Finance:** - no report

**D. Trustee Plautz – Health & Sanitation:**

Trustee Plautz reported that she and Administrator Connors met with Frank Hillegonds of Groot Industries to discuss reinstating the Snow Bird program which allows residents who vacation for four weeks or longer to suspend their waste collection service while they are gone; Mr. Hillegonds agreed to the reinstatement of the program in exchange for Deer Park extending their contract with Groot through 2013. The consensus of the Board was that they are not interested in a contract extension; Administrator Connors will respond to Groot accordingly.

**E. Trustee Pratscher – Planning and Zoning:**

- i) Update on implementation of building permit application and inspection software program

Trustee Pratscher reported that the implementation of the new Civic System software was well under way with regard to use by the Village Staff; she sees the next step to be the implementation of the program by the Village Inspector for inspections and violations. The consensus of the Board was to authorize the Village Administrator to direct the Village Inspector to implement and utilize the Civic System software for inspections and violations.

- ii) Report on Zoning Board of Appeals Hearing regarding 14 Ferndale Road

Trustee Pratscher reported that a meeting of the Zoning Board of Appeals was held on August 13, 2008 for the purpose of holding a public hearing to consider a request for two variances at 14 Ferndale Road. Trustee Pratscher reported that the Zoning Board is recommending approval of these variances; the recommendation and petition will be presented to the Board in September. Trustee Pratscher encouraged the Board to carefully review the materials provided for the September meeting.

**F. Trustee Rotter –Parks and Recreation:**

- i) Boundaries of Charlie Brown Park regarding pathways and maintenance

Trustee Rotter reported that he has become aware of some boundary issues pertaining to Charles E. Brown Park. The consensus of the Board was that the Village Attorney should do a title search for the plots involved in Charles E. Brown Park to clarify the boundaries before any additional decisions are made.

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
August 18, 2008

ii) Location of pathway easement for D'Angelo

Trustee Rotter reported that the D'Angelo Park path easement for is 12-feet and extends across two lots.

iii) Report on the installation of the play equipment at Old Farm Road

Trustee Rotter reported that the play equipment was installed at Old Farm Road Park and that he was concerned that the lot was raised 12" – 18". Administrator Connors confirmed that the Village insurance provider does not have an issue with the raised lot. Trustee Plautz pointed out that the raised lot should be better with regard to the lot's drainage. The consensus of the Board was that they do not see an issue with the raised lot.

iv) Request for legal opinion regarding Section D4 of the Agreement with the Vehe Foundation

Trustee Rotter asked for clarification with regard to section D4 of the agreement with the Vehe Foundation and R. W. Clark and his bonding company; Attorney Keller confirmed that R. W. Clark and his bonding company are not covered by this indemnification clause.

v) Report on DPTC Baseball Field.

Trustee Rotter asked that Board to consider extending the windscreen sponsorships for an additional year. The consensus of the Board was to extend the sponsorships for an additional year.

**G. Trustee Thrun – Public Safety:** - addressed earlier in the agenda

**H. Administrator Connors:**

Administrator Connors reported that in September Police Chief Lilly will be presenting a jurisdiction proposal with regard to citation boundaries between Kildeer and Deer Park on Rand Road.

**I. Clerk Meyle:** - no report

**10) APPROVAL OF INVESTMENT FUND REPORT FOR JULY 2008**

MOTION: by Trustee Kizior to approve the Investment Fund Report for July 31, 2008 in the amount of \$1,397,420.06. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1). Motion carried 5/0

**11) CASH DISBURSEMENTS**

MOTION: by Trustee Kizior to approve cash disbursements July 22, 2008 to August 18, 2008 totaling \$487,038.24 (expenditures in the amount of \$468,729.36 plus payroll in the amount of \$18,308.88). Upon roll call: YES: (5) Pratscher, Thrun, Kizior, Rotter, and Plautz / NO: (0) / ABSENT: (1) Kellermann. Motion carried 5/0

**12) KILDEER POLICE REPORT – JULY 2008**

No report was given, but materials were provided in the agenda packet regarding STEP locations, citations by location, comparison of arrests, comparison of activity, and summary of criminal offenses.

**13) EXECUTIVE SESSION TO DISCUSS COMPENSATION OF EMPLOYEES**

MOTION: by Trustee Thrun to go into Executive Session for the purpose of considering approval and release of the closed session minutes of July 16, 2007, August 20, 2007, September 17, 2007 and March 17, 2008 and to discuss employee compensation. Upon roll call: YES: (5) Pratscher, Thrun, Kizior, Rotter, and Plautz / NO: (0) / ABSENT: (1) Kellermann. Motion carried 5/0

MOTION: by Trustee Rotter to re-open the August 18, 2008 regular session. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1). Motion carried 5/0.

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
August 18, 2008

MOTION: by Trustee Rotter to approve and release the minutes for the Executive Session held March 17, 2008.  
Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1). Motion carried 5/0.

**14) ADJOURNMENT**

MOTION: by Trustee Kizior to adjourn. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1). Motion carried 5/0.

The Regular Board of Trustees Meeting was adjourned at 10:35pm.

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H. Scott Gifford, Village President

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Susan Meyle, Village Clerk