

Village of Deer Park
Regular Board of Trustees Meeting Minutes
June 18, 2007

1) PLEDGE OF ALLEGIANCE AND CALL TO ORDER

The regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, June 18, 2007 at Charles Quentin Elementary, 21250 W. Shirley Road, Palatine, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Gifford called the meeting to order at 7:00 p.m. Village officials and guests recited the Pledge of Allegiance.

2) ROLL CALL AND DETERMINATION OF A QUORUM

Upon roll call, the following were present: President Gifford, Trustees Plautz, Kizior, Rotter, Thrun, Pratscher and Kellermann. The following Village officials were absent: none. Other Village officials present were Administrator Connors, Treasurer Stade, and Attorney Keller. Administrative Assistant Lisa Pagano was also present. President Gifford stated there is a quorum.

3) APPROVAL OF AGENDA

MOTION: by Trustee Thrun to approve the agenda. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).

Motion carried 6/0

4) PRESENTATION OF SERVICE PLAQUE

Administrator Connors presented Greg Dowell with a service plaque in recognition of his significant contributions and dedication to the citizens of Deer Park as Village Trustee from May 1997 through April 2007.

5) APPROVAL AND RELEASE OF MINUTES

MOTION: by Trustee Plautz to approve and release the minutes from the Board of Trustees special meeting held May 21, 2007. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).

Motion carried 6/0

6) PUBLIC COMMENTS

Al Barry of 412 Bramble Lane addressed the Board regarding the adoption of Long Grove Road by the Deer Park Neighbors. Mr. Barry stated that volunteers would be picking up debris along the road at 8:00am on July 23, 2007 and that a brunch will be hosted at his home for all volunteers immediately following.

Richard Chay of 408 Bramble Lane addressed the Board regarding clarifying the identity of the Vehe Farm project.

Debra Barry of 412 Bramble Lane addressed the Board regarding the status of the Concorde Banquet expansion project stating that sound test data is being collected and is to be reviewed at the Kildeer Plan Commission meeting the first Monday in July. Mrs. Barry also volunteered to provide advertising to promoting the Village's 50th Anniversary.

7) VEHE FARM FOUNDATION

A) Pat Winkelman updated the Board regarding the following items as they pertain to the Vehe Foundation and the progress that is being made on the Vehe Barn: a cleaning contract has been set up; the defibrillator has been installed including the children's paddles; floor mats and bathroom supplies have been received; Health World assets were delivered; Health World summer camps are underway; seed and hay have been put down in the barnyard; books on butterflies, insects, and birds were donated; the Barrington Library is holding story hours at the barn in June and July; Peppercorns was added to the preferred caterer's list; rentals continue to be scheduled; the OSLAD Grant application is underway; in preparation for summer events volunteers cleaned, cut grass, and removed construction debris from the grounds; the crushed granite donation was delivered; invasive plant species continue to be removed by volunteers; a donation of \$1,000 was received from the Little Garden Club for the installation of the ADA path in the butterfly garden; the bench donated by the Little Garden Club has been installed in the butterfly garden; a donation of plants and hangers was received from the National Garden Club; the Barrington Library has a Garden Club display through the end of June and will be donating some of the items on display to the barn at the end of June; five Bluebird fledglings were born and are ready to leave the nest.

B) President Gifford explained to the Board that the Barn's general contractor, R. W. Clark had spread grass seed in the barnyard area, but that he refused to cover the seed with hay. In order to keep moisture in the ground and to keep the seed from washing away, Pat Winkelman purchased the hay, and Vehe Foundation volunteers did the work to cover the seed. The cost of the grass seed hay was \$327.62.

MOTION: by Trustee Kizior to approve reimbursement to Pat Winkelman for grass seed hay in the amount of \$327.62. Upon roll call: YES: (4) Pratscher, Thrun, Plautz, and Kizior / NO: (2) Kellermann and Rotter / ABSENT: (0).

Motion carried 4/2

8) VILLAGE ENGINEER'S REPORT AND RECOMMENDATIONS

A) Engineer Gordon was not present; Administrator Connors addressed the Board on his behalf. Administrator Connors updated the Board regarding the Deer Path Road drainage project stating that the easement agreement for 22940 Long Grove Road has not been executed by the owner of yet. Administrator Connors reported that the cost for this project along with the executed easement agreement will be presented next month.

B) Administrator Connors reported that Engineer Gordon recommended that the Board approve the pay request submitted by Chicagoland Paving Contractors, Inc. in the amount of \$6,897.83. Administrator Connors explained that this would be the final payment for the 2006 Road Program which primarily consisted of resurfacing the Squires subdivision.

MOTION: by Trustee Pratscher to approve payment to Chicago Paving Contractors, Inc. in the amount of \$6,897.83. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).

Motion carried 6/0

9) VILLAGE ATTORNEY'S REPORT AND RECOMMENDATIONS

Attorney Keller distributed a draft for an amendment to the Municipal Code regarding accessory building and shed variance requests. Attorney Keller stated that no action needed to be taken at this time and that the draft was for the trustees to review and comment on at a later meeting.

A) Attorney Keller presented an ordinance that had been prepared amending a special use for Planned Unit Development (Grace Communities-Offices) on Lots 9 and 10 in the Deer Park Town Center.

MOTION: by Trustee Rotter to approve the ordinance amending a special use for a planned development pursuant to the Village of Deer Park Planned Development Ordinance (Grace Communities-Offices at Deer Park Town Center).

Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).

Motion carried 6/0

B) Attorney Keller presented an ordinance that had been prepared awarding a Class Three liquor license to the Tobacco Outlet at 20434B Rand Road. Administrator Connors confirmed that the signage for the storefront is now in accordance with Village code.

MOTION: by Trustee Thrun to approve the ordinance granting a Class Three liquor license to Tobacco Outlet, Inc. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).

Motion carried 6/0

C) Attorney Keller reported that it was brought to his attention that there was a question regarding the accuracy of the wording in the lighting section of Ordinance 07-02 regarding the Public Lands Zoning District. Attorney Keller recommended that the Board amend the ordinance on its face so that it reads the way the Board intended that it read. A discussion ensued with the Board agreeing to amend section 2-f-v of Ordinance 07-02 so that it reads as follows:

"(v) *Lighting*. Light levels shall be in accordance with the standards in Chapter 153, Section 153.15 (O) except that no lights shall be permitted in playfields."

MOTION: by Trustee Thrun to approve Ordinance 07-02 Amending the Municipal Code to Provide for a Public Lands Zoning District as amended. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).

Motion carried 6/0

D) Attorney Keller reported that it had been brought to his attention that Ordinance 07-01 Amending the Municipal Code Regarding Notice of Public Hearings before the Plan Commission and Zoning Board of Appeals was intended to have a statement requiring applicants to *post notice (a sign) of the public hearing on the subject property in a format prescribed by the Village Administrator*. Attorney Keller had prepared the amended ordinance accordingly.

MOTION: by Trustee Rotter to approve Ordinance 07-01 Amending the Municipal Code Regarding Notice of Public Hearings before the Plan Commission and Zoning Board of Appeals as amended. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).

Motion carried 6/0

E) Attorney Keller presented the Ordinance Amending the Municipal Code Regarding Driveway Construction which had been tabled at the May 21, 2007 Board of Trustees meeting.

MOTION: by Trustee Pratscher to take the Ordinance Amending the Municipal Code Regarding Driveway Construction which had been tabled at the May 21, 2007 Board of Trustees meeting off the table. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).
Motion carried 6/0

A discussion ensued regarding the appropriate distance of the driveway's junction with the paved edge of the adjoining street.

MOTION: by Trustee Thrun to refer the Ordinance Regarding Driveway Construction to Ela Township for review and recommendation. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).
Motion carried 6/0

F) Attorney Keller presented the annual Prevailing Wage Ordinance to the Board.

MOTION: by Trustee Pratscher to approve the Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works in the Village of Deer Park. Upon roll call: YES: (6) Pratscher, Thrun, Plautz, Rotter, Kellermann, and Kizior / NO: (0) / ABSENT: (0).
Motion carried 6/0

10) REPORTS FROM THE PRESIDENT, TRUSTEES, AND ADMINSTRATOR

A) President Gifford:

President Gifford confirmed that there was an Executive Session on the agenda.

B) Trustee Kellermann- Roads and Public Utilities:

Trustee Kellermann cited a resident drainage complaint pertaining to 100 Deer Valley Drive as an example of one of several drainage issues that have gone unaddressed for several years. Trustee Kellermann reported to the Board that he planned to develop a centralized database for tracking and prioritizing road and drainage issues, and he confirmed that no additional consulting/engineering fees would be incurred as a part of developing the database.

C) Trustee Kizior—Finance:

Trustee Kizior reported to the Board that he has been investigating getting a new software package to manage the Village's finances and that he plans to have the front running vendor make a presentation to the Board next month. Additionally, Trustee Kizior reported that he hopes to implement some practices such as including a financial report in the newsletter or holding a question/answer forum on the budgeting process in order to include and inform residents with regard to the Village's finances.

D) Trustee Plautz – Health & Sanitation:

Trustee Plautz reported that she had had a concern about traffic control during morning rush-hour at the southbound intersection of Cuba and Rand roads; the traffic box at that intersection was recently updated so that traffic will be able to flow through to Quentin Road more efficiently in the morning hours.

E) Trustee Pratscher – Planning and Zoning:

Trustee Pratscher reported that the State is considering a bill that would allow AT&T to compete with local cable franchises as well as establish minimum customer service standards and that the Village received an audited statement from Comcast stating that gross revenues from the Village for the fiscal year ending December 31, 2006 were \$643,835.

F) Trustee Rotter –Parks and Recreation:

Trustee Rotter reported that the results of the 53 park surveys received show no strong majority opinion on any of the issues addressed, but that he will provide a more detailed report of the results for the August meeting.

Trustee Kizior communicated three issues that he needs to pass on the Trustee Rotter with regard to parks (1) the organization that maintains Barrington's baseball fields is interested in maintaining Deer Park's baseball fields, (2) Red Seal will be drilling a well on their development and is willing to size the well/pump so that the Village will be able to tap into it for irrigation of the Town Center Park if the Village picks up the difference in the cost of drilling an 8-inch, as opposed to a 6-inch, well. The cost difference is \$26,000. A discussion ensued resulting in the trustees agreeing that the Red Seal PUD needs to be reviewed prior to making a decision, (3) Barrington Baseball Association needs to be contacted to determine why they stopped using Deer Park's baseball field.

G) Trustee Thrun – Public Safety:

Trustee Thrun reported that the State House passed Bill 2858 making it a crime for predators to have sexual conversations with minors over the internet; that State House Bill 3131 was passed along with Bill 3327 providing that minors under the age of 21 processing alcohol will have their driver's license suspended for three months; and that there was an inquiry from some Chapel Hill homeowners regarding the Village's policy on overnight parking.

H) Administrator Connors - Reports

- i) Administrator Connors reported that Lake County needs a response regarding the use of the Village Hall Barn as a polling place in 2008.

MOTION: by Trustee Rotter approve the Lake County Polling Place Agreement for the: February 5, 2008 Primary Election and the November 4, 2008 General Election. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).
Motion carried 6/0

- ii) Administrator Connors reported that Clerk Meyle had submitted her recommendations regarding choosing a new web host for the Village's website.

MOTION: by Trustee Pratscher to approve Total Choice Hosting as the new web host for the Village's website. Upon roll call: YES: (6) Pratscher, Thrun, Kizior, Rotter, Plautz, and Kellermann / NO: (0) / ABSENT: (0).
Motion carried 6/0

- iii) Administrator Connors reported that since an additional staff person, administrative assistant-Lisa Pagano, had started in early June, the Village Office was in need of an additional computer. Computer recommendations were submitted for the Board's consideration.

MOTION: by Trustee Kizior to approve the purchase of computer hardware (Sony BX760P1) and software from CDW-G in the amount of \$2191.14. Upon roll call: YES: (6) Pratscher, Thrun, Kizior, Rotter, Plautz, and Kellermann / NO: (0) / ABSENT: (0).
Motion carried 6/0

11) APPROVAL OF INVESTMENT FUND REPORT FOR MAY 2007:

MOTION: by Trustee Rotter to approve the Investment Fund Report for May 31, 2007 in the amount of \$2,233,363.47. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).
Motion carried 6/0

12) CASH DISBURSEMENTS:

Trustee Kellermann requested confirmation that a waiver of lien had been received from ACM Elevator for work completed in the Vehe Barn. President Gifford confirmed that it is the Village's standard operating procedure that payment is not made to any contractor until a waiver has been received.

MOTION: by Trustee Kizior to approve cash disbursements for month May 22, 2007 to June 18, 2007 in the amount of \$383,598.69. Upon roll call: YES: (4) Rotter, Kizior, Pratscher, and Plautz / NO: (1) Kellermann / ABSENT: (1) Thrun.
Motion carried 4/1

13) EXECUTIVE SESSION TO DISCUSS POSSIBLE LEGAL ACTION REGARDING THE VEHE FARM:

MOTION: by Trustee Rotter to close the regular Board of Trustees meeting for the purpose of going into an Executive Session. Upon voice vote: YES: (5) / NO: (0) / ABSENT: (1).
Motion carried 5/0

The regular Board of Trustees Meeting was closed at 9:08p.m.

MOTION: by Trustee Thrun to reopen the regular Board of Trustees meeting. Upon a voice vote: YES: (6) / NO: (0) / ABSENT: (0).
Motion carried 6/0

14) KILDEER POLICE REPORT – MAY 2007:

No report was given, but materials were provided in the meeting packets regarding STEP locations, citations by location, comparison of arrests, and comparison of activity.

15) ADJOURNMENT:

MOTION: by Trustee Thrun to adjourn. Upon a voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

The Regular Board of Trustees Meeting was adjourned at 10:00p.m.

H. Scott Gifford, Village President

Susan Meyle, Village Clerk