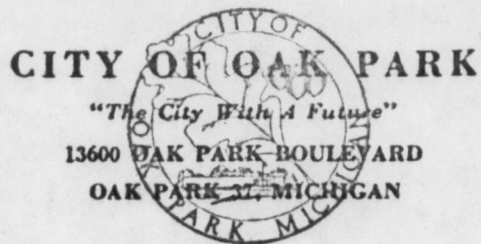


MAYOR
R. J. ALEXANDER

COUNCILMEN
JOSEPH FORBES
PAUL W. McGOVERN
SIDNEY L. SHAYNE
DAVID H. SHEPHERD



CITY MANAGER
VIRGIL C. KNOWLES

CITY CLERK
KATHLEEN M. CALLAN

PHONE:
LINCOLN 7-1331

August 7, 1964

Mr. J. Frank Wyatt
Trustee, Village of Barrington
640 Grove Avenue
Barrington, Illinois

Re: Patrick J. Gaffigan

Dear Mr. Wyatt:

In reply to your request of July 31, 1964, I offer the following brief summation which may assist you.

Mr. Gaffigan was my assistant here in Oak Park from June 13, 1960 until June 14, 1963. He proved himself to be alert to every phase of the City Management profession. Specifically, as direct assignments in the performance of his duties he had complete administrative responsibility for all insurance and personnel administration. He did research work on any program which we had under way. He filled the Manager's chair during absence of the Manager, and in so doing conducted the Council meeting for the Manager.

He is capable of organizing his work and of investigating, researching and gleaning of the facts, and producing a good report on any assignment. He is familiar with all phases of budgeting.

I found him to be a stable person, very loyal, and dependable. His appearance and dress are good and personal conduct and habits are such that he would do credit to any city.

During his work here in Oak Park, he supervised people directly during the absence of the Manager, and, during the Manager's presence, he also directed in a commendable and adequate manner. He has ability to properly execute the work given to him in a most expeditious manner.

I would most heartily recommend Mr. Gaffigan to your organization as being capable of proper performance in a superior manner. He is mature in his judgment and experienced with people, and possesses such qualities as to capably perform the functions of Manager in any city.

If there are further questions, I will be glad to reply.

Yours very truly,

Virgil C. Knowles,
City Manager.

VCK:dm

Wyatt



AMERICAN AGGREGATES CORPORATION

12500 GREENFIELD AVENUE

DETROIT 27, MICHIGAN

VERMONT 5-3050

August 4, 1964

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640 Grove Avenue
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I believe his employment in the large metropolitan area presented him with exposure to problems in a very short span of time that he could not have received in many years in a smaller community. Our people are the high-pressure, nervous type of character and he was always capable in his work with them.

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Paul W. McGovern

PWM/mm

436 W. Drayton
Ferndale 20, Mich.
Aug 6, 1964

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In response to the request on the opposite side hereof, I submit the following:

Mr. Hoffgen was Asst City Manager in Oak Park Mich. for several years. I am the City Attorney for said City. In that capacity it was my pleasure to ^{know} Mr. Hoffgen quite personally.

Mr. Hoffgen is, in my opinion, one of the most promising young men in the field of City Management. He is well educated; possesses great talent and ability; is properly tactful; he has unquestioned integrity and character and enjoys the finest reputation both personally and professionally. He knows the field thoroughly, exercises good judgment, and possesses a generous amount of that priceless ingredient - executive ability.

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City Attorney - City Hall
Oak Park 37, Mich.

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FWM/mm

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CITY OF OAK PARK

"The City With A Future"

13600 OAK PARK BOULEVARD
OAK PARK, MICHIGAN

Wyll
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Carl W. Horsyke
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Oak Park 37, Mich.

From ~~Blank~~ Wyatt
To Trustees 4/13/62

CONSOER, TOWNSEND AND ASSOCIATES • CONSULTING ENGINEERS

360 EAST GRAND AVENUE • CHICAGO 11, ILLINOIS • TELEPHONE DELAWARE 7-6900

August 30, 1962

President and Board of Trustees
Village of Barrington
Village Hall
Barrington, Illinois

Re: Proposed Gillilian Annexation

Gentlemen:

We wish to acknowledge receipt of the Village Clerk's letter dated August 21, 1962, and also confirm the statements made by the writer relative to the subject petition for annexation at meetings held at the Village Hall on August 20 and 21.

We have reviewed the petition for annexation insofar as it applies to the construction of public improvements proposed for the area consisting of approximately 197 acres lying both north and south of Lake-Cook Road and east of the present Village limits.

1) Streets

The proposed pavement construction in this subdivision is substantially less than that provided in the existing Village Subdivision Control Ordinance, in that a 24 foot pavement is proposed in lieu of 28, a bituminous surface treatment, subclass A3, is proposed in lieu of a 2 inch bituminous concrete surface, and a 3 foot shoulder and ditch drainage are proposed in lieu of combination concrete curb and gutter.

The construction of ditch drainage rather than combination curb and gutter usually presents unusual maintenance problems for a municipality, in that the abutting property owners object to having a swale of sufficient depth adjacent to their properties, and consequently the filling of these ditches takes place and proper drainage is interrupted. When such interruption takes place, both the pavement base and the subgrade become saturated and pavement failure results. Pavement maintenance usually is higher in these areas where no curb and gutter exist because of the breaking away of the surface along the pavement edges. This could probably be reduced to an absolute minimum with the use of a stabilized base material such as Poz-O-Pac, rather than a gravel or crushed stone base course. However, from an esthetic point of view, it is our considered opinion that the nature of this development, with unusually large lots, would lend itself well to the rural type of roadway construction, without curb and gutter and without sidewalks.

2) Storm Sewers

The petitioner has proposed that storm water be carried in open swale wherever practical, and without the use of a storm sewer system. He proposes to use some culvert pipes at intersections and driveways without the construction of drainage appurtenances.

In our opinion, such a storm water disposal arrangement is impractical and would result in substantial quantities of standing water in certain areas within the development. Although a creek will be passing through the development, which would be a logical outlet for storm water runoff, it is our opinion that a storm sewer system will be required to eliminate substantial accumulations of water, as set forth above. Such a storm sewer system need not be designed so that it would be extended over all lot frontages within the subdivision.

It is true that swales could be utilized to pick up storm water runoff from the pavements, driveways, etc., and such runoff conducted to appropriately located drainage structures and conducted via economically designed storm sewer system to the natural drainage course passing through the subdivision. You will recall that such a storm sewer system was designed and constructed for the Barrington Meadows Subdivision and, to the best of our knowledge, has been functioning satisfactorily.

3) Water Mains

The petitioner has indicated a desire to obtain water from the Village water distribution system and has proposed the construction of 6-inch cast iron pipe throughout the development. In our opinion, it will be necessary, to maintain the quality of the Village water distribution system, to install some 8-inch feeder mains within the development. In all probability, the major portion of the development could be well served with 6-inch water mains. However, some 8-inch feeder mains will be required. We, therefore, recommend that this be taken into account when giving further consideration to the petition.

4) Sanitary Sewers

This subdivision proposes lots having a minimum area of 3/4 acre south of Lake-Cook Road and a minimum of 1 acre north of Lake-Cook Road. The petitioner has indicated a desire to install individual septic tanks for sanitary waste disposal. He has also indicated that seepage tests in the area indicate that subsurface conditions are such that septic tanks will operate properly.

It has been our experience in numerous developments in the Chicago metropolitan area that septic tanks operate properly on these size lots but that such operation is limited to a relatively short period of time. As you know, a substantial amount of clay exists in the northwest part of the Chicago metropolitan area, which is almost completely impervious. This has resulted in saturation of the ground lying above the clay and created an extremely unsanitary condition.

We realize that there is a possibility that the disposal of sanitary sewage from this development to existing Village facilities may be somewhat complicated and expensive. However, we would recommend that the Board pursue all avenues available to eliminate the installation of septic tanks in this development.

If there are any questions concerning the foregoing, or any supplemental information which may be desired, please advise.

Very truly yours,

CONSOER, TOWNSEND & ASSOCIATES



William W. Townsend

WWT:eh

- cc: Mrs. May L. Pinkerman
Secretary
- cc: Mr. John H. D. Blanks
Village President
- cc: Dr. John M. Jackson, Chairman
Sewer & Water Committee
652 E. Hillside Ave.
Barrington, Ill.
- cc: Mr. Robert J. Long, Chairman
Street & Lighting Committee
536 North Ave.
Barrington, Ill.
- cc: Mr. Paul J. Shultz
. 129 Sturtz St., Barrington, Ill.